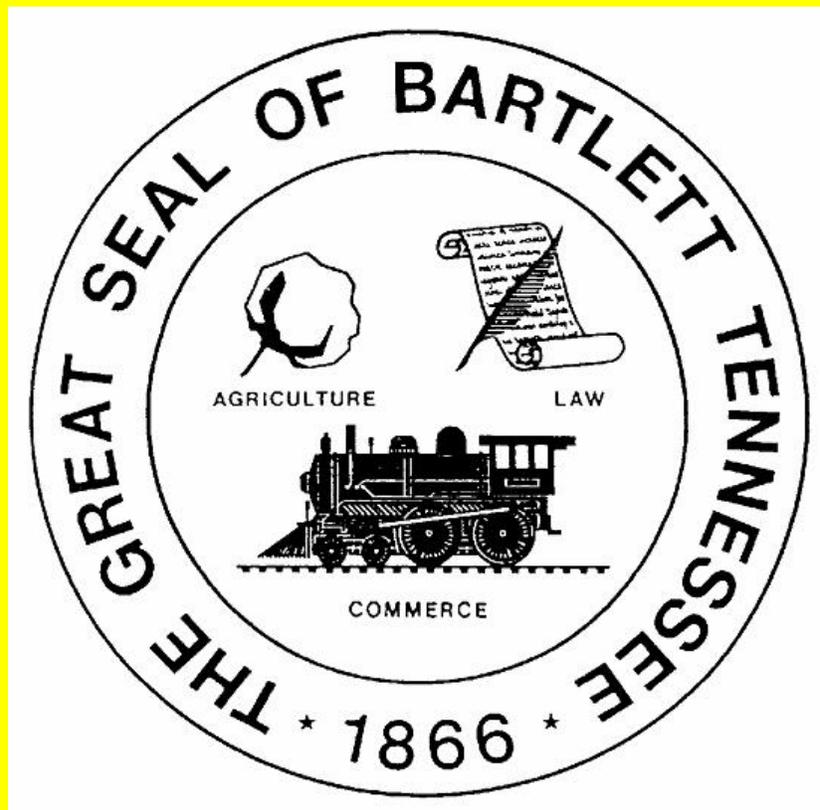


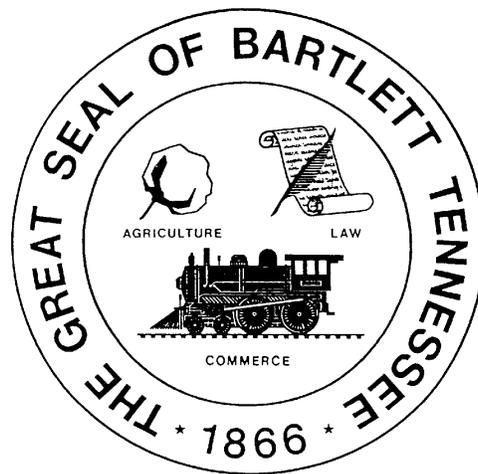
CITY OF BARTLETT **TENNESSEE**

**A GREAT PLACE TO
LIVE, WORK, RAISE A FAMILY
AND RETIRE...**



A. Keith McDonald, Mayor
FISCAL 2014 BUDGET

CITY OF BARTLETT **TENNESSEE**



Fiscal Year 2014 Adopted Budget

June 11, 2013

A. Keith McDonald, Mayor



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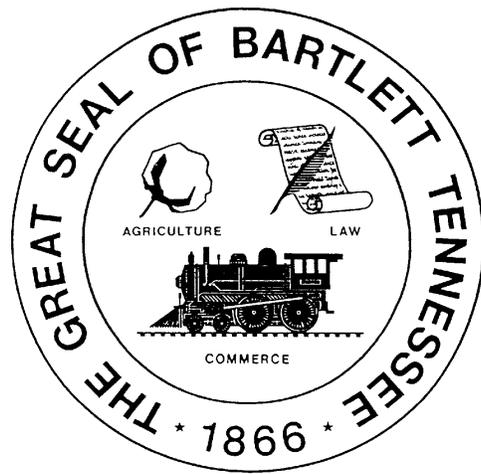
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CITY OF BARTLETT

T E N N E S S E E

INTRODUCTION



City of Bartlett

A. Keith McDonald, Mayor

MEMORANDUM

Date: June 11, 2013

To: Board of Mayor and Aldermen

From: Dick Phebus, Finance Director

RE: Fiscal Year 2014 Operating and Capital Improvements Budgets

Presented for your review and approval is the Fiscal Year 2014 Operating and Capital Improvements budgets. Each year the budget process provides a unique opportunity for us to evaluate each department's performance and plan for our economic future. In the face of significant economic challenges we are continuing to maintain service levels and enhance our community. Each of our department directors and their staff continue to provide excellent services and control their costs. In building this budget we continue to face reductions in our property tax base and slower overall revenue growth. The budget focus is on delivering high quality services which enhance the quality of life that Bartlett residents enjoy.

The Shelby County Assessor's Office has completed its reappraisal of property in Bartlett and Shelby County for the 2013 tax year. We are proposing a property tax rate in this reappraisal year that will generate revenues sufficient to fund the FY2014 budget. This tax rate of \$1.62 is based on our preliminary calculation of the Certified Tax Rate or CTR. The CTR has been reviewed by the Shelby County Assessor's Office and the State Director for the State Board of Equalization. The FY2014 budget includes a one-time 2% salary bonus. Additionally, the career ladder pay increase for affected employees is included.

Budget Overview

The Fiscal Year 2014 proposed budget for all funds is \$61,432,311, which represents a 4.9% increase compared to Fiscal Year 2013. The proposed general fund budget is \$41,519,269 which represents a 2.6% increase compared to the revised \$40,457,935 general fund budget for Fiscal Year 2013.

Highlights of the Adopted 2014 Budget

- Property tax revenues include growth from tax year 2012 including new construction and the newly annexed areas
- Current service levels are maintained.

- Added one Mechanic in City Shop.
- Career ladder pay increases.
- One-time salary bonus of 2%

General Fund

General fund revenues are projected at \$41.07 million which is a 3.33% increase over the current year projection. Contracted legal expense, employee wages and benefits, and election expenses associated with the research and formation of the Bartlett Municipal School System will be reimbursed from revenues generated by the ½ cent local option sales tax effective October 2012.

Special Revenue Funds

Gas taxes are used to pay for street lighting. Solid Waste fund is intended to be self-supporting; however solid waste fees have not generated sufficient revenues to offset the costs of operations. The administration is recommending a \$2 per month increase in both residential and commercial customers in order to become self-sufficient. The General-Improvement fund is used to fund city wide improvements and contribute to general fund balance. Drug funds used to support drug education and enforcement throughout city. Drainage fund supports efforts to monitor drainage and storm water and forestry. There are no projected expenditures in the Park Improvements fund for Fiscal Year 2014.

Water/Wastewater Fund

The finance and water administrative staff reviewed the results of a UT-MTAS Water and Sewer Rate Study and reported the findings at a work session of the Mayor and Board of Aldermen. As a result of recommendations contained in this UT-MTAS study, the administration recommends to eliminate the third tier of the inside and outside water rate structure. Additionally the study recommended that Bartlett eliminate the sewer cap for inside and outside customers and implement a winter averaging program for qualifying customers that utilize unmetered sprinkler systems and other outside watering activities during the summer months. The fund's revenues and expenses are budgeted to provide sufficient operating income to comply with state regulations and maintain operations and capital improvements.

Debt Service Fund

One third of the 2¼ cent local option sales tax goes to this fund to pay debt service for General Obligation debt. Water and sewer revenue pays for the revenue and refunding debt obligations of the Water/Sewer fund.

Capital Improvements Fund

We are requesting \$4,419,500 for the Fire Training Facility, FEMA Generator, Road projects, Water Plant Well and replacement of vehicles and equipment. We will continue to monitor the debt market and determine when and if we will move forward with these projects.

ORDINANCE 13-07**AN ORDINANCE TO ADOPT THE 2013-2014 GENERAL FUND, STREET AID FUND, SOLID WASTE FUND, GENERAL IMPROVEMENT FUND, DRUG ENFORCEMENT FUND, DEA ENFORCEMENT FUND, DRAINAGE FUND, PARKS IMPROVEMENT FUND, UTILITY FUND, DEBT SERVICE FUND AND CAPITAL IMPROVEMENTS FUND BUDGETS.**

SECTION 1: BE IT ORDAINED by the Board of Mayor and Aldermen of the City of Bartlett that the following appropriations for the 2013-2014 Fiscal Year for the City of Bartlett are as follows:

GENERAL FUND EXPENDITURES:	Fiscal Year 13/14
ADMINISTRATIVE:	
Legislative Board	\$ 1,700,788
Mayor's Office	\$ 717,214
Community Affairs	\$ 247,198
Building and Grounds	\$ 293,644
Bartlett Station Municipal Center	\$ 420,912
Library	\$ 1,166,103
Finance and Administration	\$ 1,324,929
City Court	\$ 797,564
Personnel	\$ 423,488
Planning and Economic Development	\$ 340,979
Total Administrative	\$ 7,432,819
PUBLIC SAFETY:	
Police Department	\$ 12,992,698
Fire Department	\$ 6,649,929
Ambulance Department	\$ 2,329,946
Code Enforcement	\$ 789,287
Total Public Safety	\$ 22,761,860
PUBLIC WORKS:	
Administration	\$ 553,335
City Shop	\$ 834,899
General Maintenance	\$ 1,319,799
General Services	\$ 289,362
Grounds Maintenance	\$ 1,287,618
Animal Control	\$ 698,317
Engineering Administration	\$ 361,164
Engineering & Inspection	\$ 458,963
Total Public Works	\$ 5,803,457
PARKS AND RECREATION:	
Administration	\$ 279,357
Community Center	\$ 896,604
Athletics	\$ 685,836
Maintenance	\$ 1,223,077
Senior Citizen Center	\$ 352,929
Recreation Center	\$ 1,538,434
Total Parks and Recreation	\$ 4,976,237

PERFORMING ARTS:

Performing Arts Center	\$	649,221
Total Performing Arts	\$	649,221

OTHER GENERAL FUND ITEMS /TRANSFERS OUT

Transfer Out to Debt Service	\$	500,000
Total Transfers Out	\$	500,000

TOTAL GENERAL FUND EXPENDITURES **\$ 42,123,594**

GENERAL FUND REVENUES/TRANSFERS:

Property Taxes	\$	18,931,000
Local Taxes	\$	9,495,860
Licenses & Privileges	\$	1,563,450
Intergovernmental	\$	4,960,500
General Charges for Services	\$	3,765,384
Department Revenues	\$	604,325
Court Charges	\$	1,945,000
Other Revenue	\$	163,531
Transfer In from General Improvement Fund	\$	250,000
Use of Fund Balance	\$	444,544

TOTAL GENERAL FUND REVENUES/TRANSFERS **\$ 42,123,594**

SPECIAL REVENUE FUNDS EXPENDITURES

Street Aid Fund	\$	1,490,000
Solid Waste Fund	\$	5,262,309
General Improvement Fund	\$	630,000
Drug Enforcement Fund	\$	382,800
DEA Enforcement Fund	\$	140,900
Drainage Control Fund	\$	119,408
Park Improvement Fund	\$	0
Contribution to Fund Balance	\$	146,214

TOTAL SPECIAL REVENUE FUNDS EXPENDITURES **\$ 8,171,631**

SPECIAL REVENUE FUNDS REVENUES/SOURCES

Special Revenue Funds Revenue	\$	8,171,631
-------------------------------	----	-----------

TOTAL SPECIAL REVENUE FUNDS REV./SOURCES **\$ 8,171,631**

UTILITY FUND EXPENDITURES

Administration	\$	1,914,383
Water & Wastewater Services	\$	1,734,155
Plant Operations	\$	1,651,771
Sewer Treatment	\$	676,389
Total Utility Operation Expenditures	\$	5,976,698

Utility Debt -- Principal	\$	1,203,000
---------------------------	----	-----------

Utility Debt -- Interest & Charges	\$	425,832
------------------------------------	----	---------

Total Utility Debt Expenditures	\$	1,628,832
----------------------------------------	-----------	------------------

Contribution to Fund Balance	\$ 1,243,570	
TOTAL UTILITY FUND EXPENDITURES		\$ 8,849,100
UTILITY FUND REVENUES/SOURCES		
Utility Fund Revenues	\$ 8,849,100	
TOTAL UTILITY FUND REVENUES/SOURCES		\$ 8,849,100
GENERAL DEBT SERVICE FUND EXPENDITURES		
Principal	\$ 3,339,000	
Interest and Other Charges	\$ 943,095	
TOTAL GENERAL DEBT SERVICE EXPENDITURES		\$ 4,282,095
GENERAL DEBT SERVICE REVENUES/SOURCES		
Debt Service Revenues	\$ 3,974,000	
Debt Service Use of Fund Balance	\$ 308,095	
TOTAL GENERAL DEBT SERVICE REV./SOURCES		\$ 4,282,095

SECTION 2: SOLID WASTE FEE -- BE IT FURTHER ORDAINED, that the monthly Solid Waste Fee for residential and commercial pickup is increased by \$2 per month.

SECTION 3: CAPITAL IMPROVEMENT PLAN -- BE IT FURTHER ORDAINED, that "Exhibit A" represents the capital improvements plan for the City of Bartlett, Tennessee. The items listed as 2013-2014 are to be included in the budget, while new projects in future years represent "Planned" expenditures, and will require formal appropriation in future years.

SECTION 4: CAPITAL IMPROVEMENT PLAN BORROWING -- BE IT FURTHER ORDAINED, that the borrowing required as scheduled with the Capital Improvements Plan will take additional, specific authorization from the Board of Mayor and Aldermen in accordance with Tennessee Law.

SECTION 5: The CITY WATER RATE -- BE IT FURTHER ORDAINED the City Water Rates be assessed according to the following schedule:

	<u>Rates</u>
Residential -- City Customers -- The first 2,000 gallons	\$ 5.80
Residential -- City Customers -- Over 2,000 gallons, per 1,000 gallons	\$ 1.80
Residential -- Rural Customers -- The first 2,000 gallons	\$ 8.70
Residential -- Rural Customers -- Over 2,000 gallons, per 1,000 gallons	\$ 2.70
Commercial -- City Customers -- The first 2,000 gallons	\$ 10.88
Commercial -- City Customers -- Over 2,000 gallons, per 1,000 gallons	\$ 2.10
Commercial -- Rural Customers -- The first 2,000 gallons	\$ 15.59
Commercial -- Rural Customers -- Over 2,000 gallons, per 1,000 gallons	\$ 3.15

SECTION 6: The CITY SEWER RATE -- BE IT FURTHER ORDAINED the City Sewer Rates be assessed according to the following schedule:

	<u>Rates</u>
Residential -- City Customers -- The first 2,000 gallons	\$ 6.19
Residential -- City Customers -- each additional. 1,000 gallons	\$ 1.64
Residential -- Rural Customers -- The first 2,000 gallons	\$ 9.09
Residential -- Rural Customers -- each additional 1,000 gallons	\$ 1.79
Commercial -- City Customers -- The first 2,000 gallons	\$ 14.89
Commercial -- City Customers -- each additional 1,000 gallons	\$ 1.79
Commercial -- Rural Customers -- The first 2,000 gallons	\$ 22.14
Commercial -- Rural Customers -- each additional 1,000 gallons	\$ 1.93

SECTION 7: WATER/SEWER IN LIEU OF AD VALOREM TAX PAYMENTS -- BE IT FURTHER ORDAINED, that the Treasurer is directed to transfer and deliver to the general fund from the Water/Sewer Department, revenues equivalent to the property tax rate per each \$100 of Net Book Value of assets of the Bartlett Water/Sewer Department in lieu of property taxes on the day and date regularly that property taxes are collected.

SECTION 8: CITY FEES SCHEDULE -- BE IT FURTHER ORDAINED, that "Exhibit B" represents the fiscal year 2013-2014 comprehensive fees schedule for the City of Bartlett, Tennessee and establishes the rates for fiscal year 2013-2014. Any rate or fee not included in the attached 2013-2014 schedule established by previous resolution, ordinance or administrative action will remain in effect.

SECTION 9: INTERNAL SERVICE FUNDS -- BE IT FURTHER ORDAINED, that the Internal Service Funds for Health and Welfare and Worker's Compensation be continued, with the City's portion of the funding to be included in each fund's budget.

SECTION 10: OPERATING BUDGETS EXPIRE AT JUNE 30 -- BE IT FURTHER ORDAINED, that Operating budgets not spent or formally encumbered expire at June 30, 2013. Capital Projects are authorized on a "project" basis -- and the appropriation expires on completion of the project.

SECTION 11: NO APPROPRIATION EXCEEDED -- BE IT FURTHER ORDAINED, that no appropriation listed above may be exceeded without appropriate ordinance action to amend the budget.

SECTION 12: AFTER THE FISCAL YEAR-END -- BE IT FURTHER ORDAINED, that the Mayor is authorized to transfer appropriations within funds as needed to balance the budget after all year-end entries have been recorded in the fiscal year 2014 budget. All transfers will be reported to the Board of Mayor and Aldermen at the time of the reporting of the year-end financial results in the Comprehensive Annual Financial Report for the year ended June 30, 2014.

SECTION 13: DETAILED LINE-ITEM -- BE IT FURTHER ORDAINED, that a detailed line-item financial plan shall be prepared in support of the budget.

SECTION 14: GENERAL FUND OPERATING RESERVES AT JUNE 30 -- BE IT FURTHER ORDAINED, that the policy of the Board of Mayor and Aldermen establishes at 20%, the General Fund Balance as a percent of the next year's operations, and \$1,000,000 established as an emergency fund. Below this level, unspent budgets will accrue toward this. Amounts above this level may be used as directed by the Board.

SECTION 15: SEVERABILITY -- BE IT FURTHER ORDAINED, that all Ordinances heretofore passed in conflict herewith are hereby repealed insofar as they are in conflict with this Ordinance.

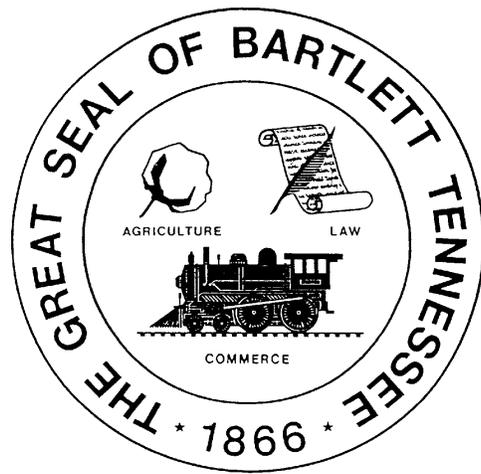
SECTION 16: EFFECTIVE DATE -- BE IT FURTHER ORDAINED, that this Ordinance becomes effective July 1, 2013.

FIRST READING: May 14, 2013
SECOND READING: May 28, 2013
THIRD READING: June 11, 2013

W.C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald, Mayor

Attest: _____
 Stefanie McGee, City Clerk



ORDINANCE 13-08

**AN ORDINANCE TO LEVY AND ASSESS A TAX RATE FOR AD VALOREM TAXES
UPON REAL PROPERTY AND PERSONAL PROPERTY IN THE CITY OF
BARTLETT FOR THE TAX YEAR 2013**

BE IT ORDAINED by the Board of Mayor and Alderman of the City of Bartlett, Tennessee, hereinafter referred to as the 2013 Tax Rate Ordinance to provide as follows:

SECTION 1: TAX RATE -- There is hereby levied upon all real property in the City of Bartlett pursuant to TCA 67-5-101 et sec., a tax calculated upon a rate of \$1.62 for each \$100.00 of assessed valuation and there is hereby levied upon all taxable personal property a tax calculated upon a rate of \$1.62 for each \$100.00 of assessed valuation.

SECTION 2: SEVERABILITY -- to the extent that any prior Ordinance, assessment or tax rate specification conflicts with this Ordinance the same is repealed.

SECTION 3: EFFECTIVE DATE -- Be it further ordained that this Ordinance take effect July 1, 2013.

FIRST READING: May 14, 2013

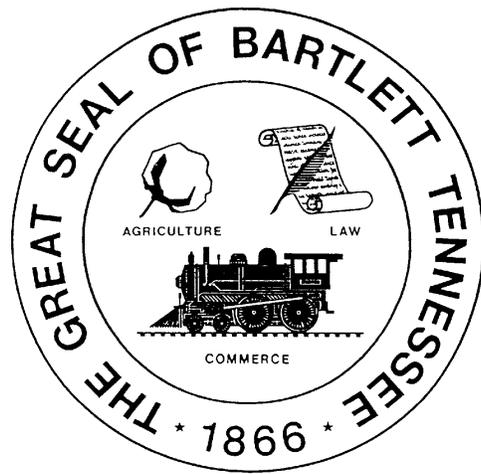
SECOND READING: May 28, 2013

THIRD READING: June 11, 2013

W.C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald, Mayor

Attest: _____
Stefanie McGee, City Clerk

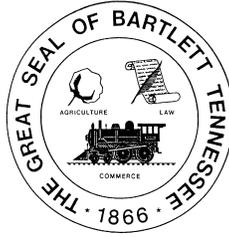




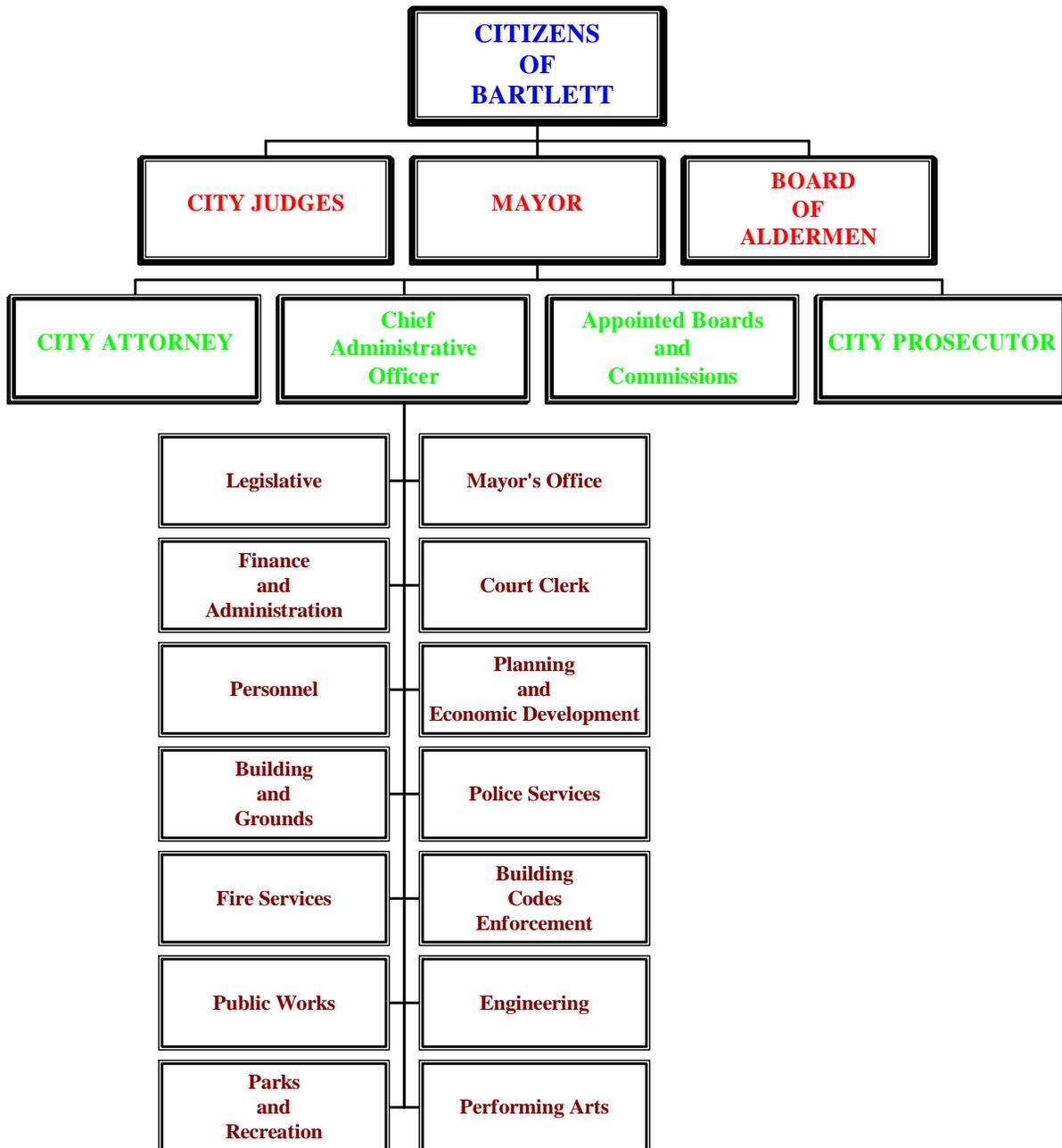
City of Bartlett Budget Calendar

Fiscal 2013-2014

Day	Date	Activity
Monday	January 28	Budget Instruction Memo Distributed to Departments
Monday	February 11	Operating & CIP budgets Forecasts/Requests Due
Week of	March 4	Meet with Departments to Discuss Operating/CIP Budget Forecasts/Requests
Tuesday	March - May	Board Work Sessions as needed
Tuesday	May 14	Board Meeting – Budget First Reading
Tuesday	May 28	Board Meeting – Budget Second Reading
Tuesday	June 11	Board Meeting – Budget Third Reading – Approved



CITY OF BARTLETT ORGANIZATION CHART



CITY OF BARTLETT

T E N N E S S E E

SUMMARY

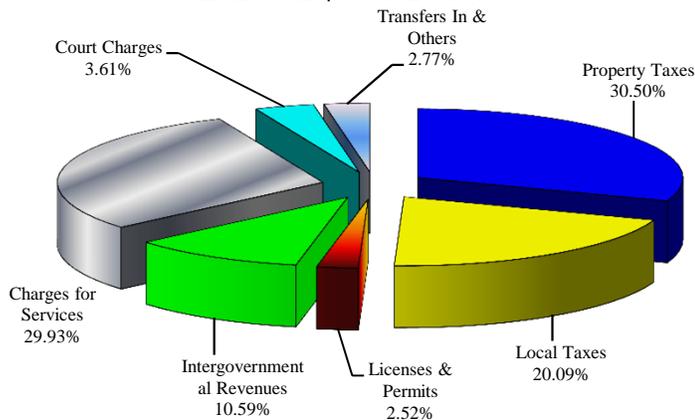


CITY OF BARTLETT ALL FUNDS - FUNCTION SUMMARY FY 2014 Adopted Budget

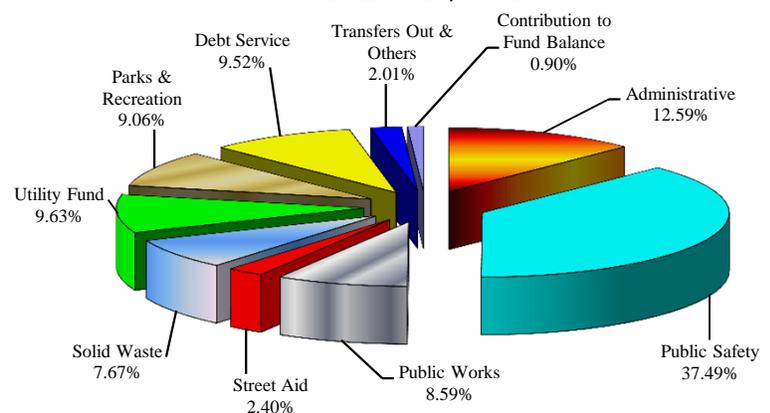


Description	General Fund	Special Revenue Funds	Utility Fund	Debt Service Fund	Total All Funds
Revenues					
Property Taxes	\$ 18,931,000	\$ 0	\$ 0	\$ 0	\$ 18,931,000
Local Taxes	9,495,860	0	0	2,974,000	12,469,860
Licenses & Permits	1,563,450	0	0	0	1,563,450
Intergovernmental Revenues	4,960,500	1,610,000	0	0	6,570,500
Charges for Services	3,765,384	6,077,182	8,736,100	0	18,578,666
Court Charges	1,945,000	293,500	0	0	2,238,500
Transfers In & Others	413,531	190,949	113,000	1,000,000	1,717,480
Total Revenues	\$ 41,074,725	\$ 8,171,631	\$ 8,849,100	\$ 3,974,000	\$ 62,069,456
Expenditures					
Administrative	\$ 7,432,819	\$ 380,000	\$ 0	\$ 0	\$ 7,812,819
Public Safety	22,746,860	523,700	0	0	23,270,560
Public Works	5,214,132	119,408	0	0	5,333,540
Street Aid	0	1,490,000	0	0	1,490,000
Solid Waste	0	4,762,309	0	0	4,762,309
Utility Fund	0	0	5,976,698	0	5,976,698
Parks & Recreation	5,625,458	0	0	0	5,625,458
Debt Service	0	0	1,628,832	4,282,095	5,910,927
Transfers Out & Others	500,000	750,000	0	0	1,250,000
Total Expenditures	\$ 41,519,269	\$ 8,025,417	\$ 7,605,530	\$ 4,282,095	\$ 61,432,311
Contribution to (Use of) Fund Balance	\$ (444,544)	\$ 146,214	\$ 1,243,570	\$ (308,095)	\$ 637,145
Beginning Fund Balance	\$ 18,753,479	\$ 4,506,932	\$ 9,502,699	\$ 942,990	\$ 33,706,101
Ending Fund Balance	\$ 18,308,935	\$ 4,653,147	\$ 10,746,269	\$ 634,895	\$ 34,343,246

WHERE THE \$ COMES FROM



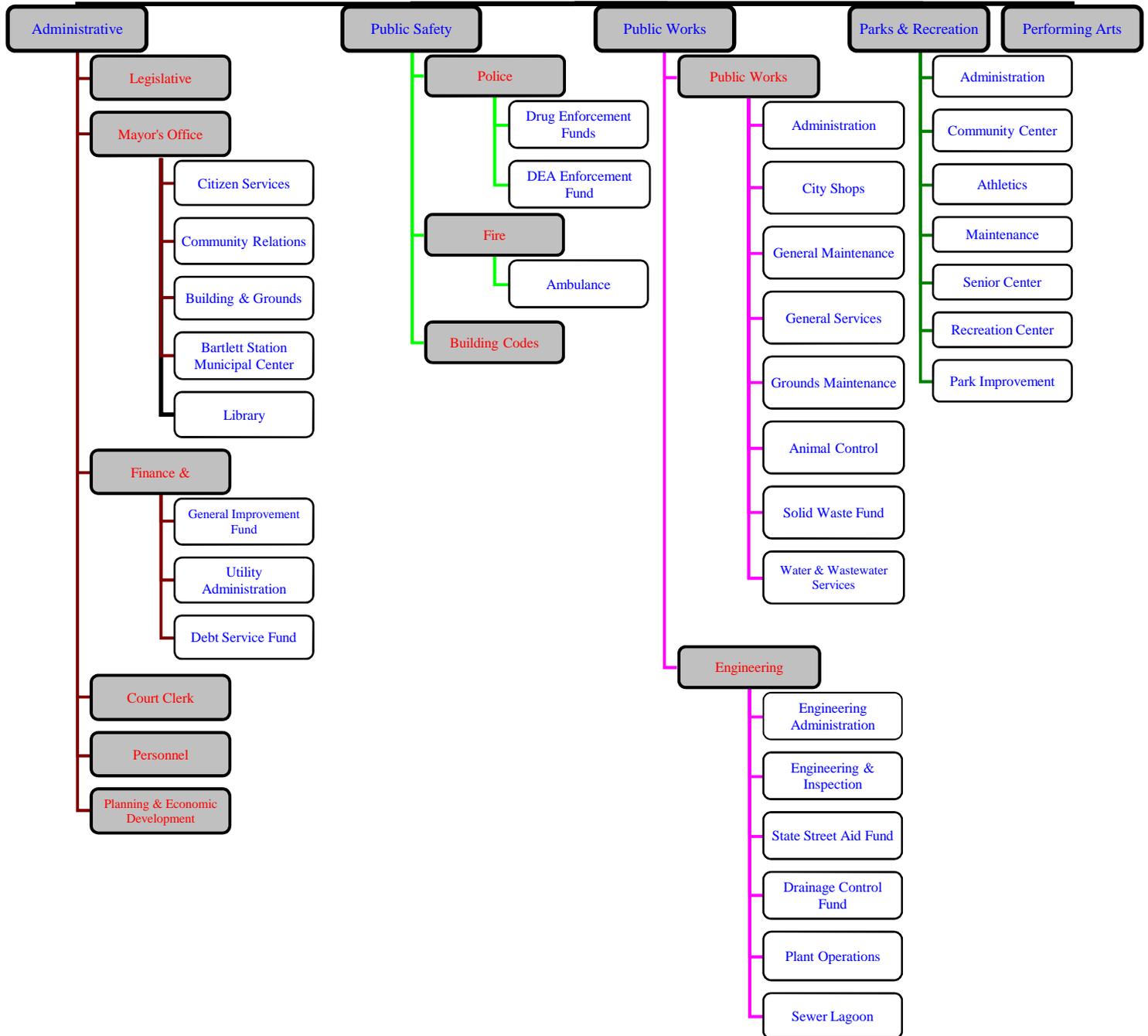
WHERE THE \$ GOES





CITY OF BARTLETT ORGANIZATION CHART - BY FUNCTION

MAYOR



CITY OF BARTLETT

T E N N E S S E E

GENERAL FUND

The General Fund is the general operating fund of the City. It accounts for all financial resources except those required to be accounted for in another fund.



**CITY OF BARTLETT
GENERAL FUND SUMMARY
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Revenues				
Property Taxes	\$ 18,064,487	\$ 17,994,000	\$ 18,081,164	\$ 18,931,000
Local Taxes	8,411,893	9,215,110	9,232,860	9,495,860
License & Permits	1,515,808	1,455,700	1,491,650	1,563,450
Intergovernmental	4,695,208	4,653,550	4,687,730	4,960,500
Charges for Services	3,656,615	3,762,999	3,706,001	3,765,384
Court Charges	1,899,649	1,905,000	1,945,000	1,945,000
Other Revenue/Transfers	424,311	535,000	605,000	413,531
Total Revenues	\$ 38,667,972	\$ 39,521,359	\$ 39,749,405	\$ 41,074,725
Expenditures				
Legislative	\$ 488,821	\$ 1,488,468	\$ 1,426,753	\$ 1,700,788
Mayor's Office	670,348	693,377	690,831	717,214
Community Relations	229,590	265,074	219,762	247,198
Building & Grounds	298,619	283,444	278,778	293,644
Bartlett Station Municipal Center	388,144	429,564	415,561	420,912
Library	1,101,620	1,131,539	1,125,862	1,166,103
Finance	1,189,214	1,295,649	1,113,794	1,324,929
City Court	737,199	781,470	757,494	797,564
Personnel	372,285	413,257	408,732	423,488
Planning	291,821	303,257	295,050	340,979
Police	12,241,459	12,888,699	12,755,275	12,992,698
Fire Services and Ambulance	8,745,536	8,773,398	8,887,260	8,979,875
Codes Enforcement	729,796	757,925	727,632	774,287
Public Works	3,909,503	4,206,273	4,096,545	4,394,005
Engineering	781,285	813,874	801,317	820,127
Parks & Recreation	4,845,519	4,918,636	4,871,445	4,976,237
Performing Arts	558,611	714,031	564,068	649,221
Expenditures	\$ 37,579,371	\$ 40,157,935	\$ 39,436,159	\$ 41,019,269
Transfers Out				
Trfr. Out to Debt Service	\$ 0	\$ 200,000	\$ 200,000	\$ 500,000
Trfr. Out to CIP	23,600	0	0	0
Trfr. Out to Bartlett Station	0	100,000	100,000	0
Total Transfers Out	\$ 23,600	\$ 300,000	\$ 300,000	\$ 500,000
Total Expenditures	\$ 37,602,971	\$ 40,457,935	\$ 39,736,159	\$ 41,519,269
Net From Operations	1,065,000	(936,576)	13,246	(444,544)
Beginning Fund Balance	\$ 17,675,233	\$ 18,740,233	\$ 18,740,233	\$ 18,753,479
Ending Fund Balance	\$ 18,740,233	\$ 17,803,657	\$ 18,753,479	\$ 18,308,935



CITY OF BARTLETT
GENERAL FUND REVENUES
FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Property Taxes				
Real Property Tax	\$ 15,629,782	\$ 15,639,000	\$ 15,400,000	\$ 16,846,000
Personalty Tax	571,955	570,000	670,000	630,000
Property Tax - Utility	202,860	210,000	190,000	200,000
In-Lieu Of Tax - Utility	296,566	300,000	292,164	300,000
In-Lieu Of Tax - Industry	423,306	450,000	574,000	20,000
In-Lieu Of Tax - MLG&W	245,848	235,000	245,000	245,000
Delinquent Tax	522,140	440,000	570,000	550,000
Interest & Penalty	172,029	150,000	140,000	140,000
Total Property Taxes	\$ 18,064,487	\$ 17,994,000	\$ 18,081,164	\$ 18,931,000
Local Taxes				
Local Sales Tax	\$ 5,785,978	\$ 5,973,250	\$ 5,775,000	\$ 5,948,000
Sales Tax School Reimbursement	0	850,000	850,000	900,000
Wholesale Beer Tax	735,541	720,000	760,000	800,000
Wholesale Liquor Tax	201,077	185,000	200,000	200,000
Beer Permits Application	2,750	1,750	1,750	1,750
Retail Liquor Licenses	13,620	14,000	14,000	14,000
Beer Privilege Tax	6,600	6,500	7,500	7,500
Liquor Compliance Fee	2,000	1,500	1,500	1,500
Gross Receipts Business	883,192	850,000	900,000	900,000
Business Licenses	3,630	3,000	3,000	3,000
Return Fee-Business License	15,799	15,000	15,000	15,000
Collection Fees - Business Tax	81,806	50,000	80,000	80,000
Misc Business Permits & Licenses	0	110	110	110
Catv Franchise Fees	400,816	350,000	305,000	305,000
AT&T Franchise Fee	105,336	25,000	150,000	150,000
Hotel/Motel Tax	173,748	170,000	170,000	170,000
Total Local Taxes	\$ 8,411,893	\$ 9,215,110	\$ 9,232,860	\$ 9,495,860
License & Permits				
Additional Building Fees	\$ 848	\$ 2,500	\$ 1,000	\$ 1,000
Additional Electrical Fees	771	700	700	700
Additional Plumbing Fees	630	700	700	700
Additional Mechanical Fe	2,078	2,500	2,000	2,000
Issuing Fees	12,117	11,000	12,000	12,000
New Building Permits	108,134	90,000	100,000	110,000
New Electrical Permits	53,001	50,000	55,000	60,000
New Plumbing Permits	40,521	35,000	40,000	45,000
New Mechanical Permits	58,438	50,000	50,000	60,000
Zoning Application Fees	4,072	2,000	2,000	2,000
Planning Fees	1,500	1,500	1,500	1,500
S/D Application Fees	340	1,000	2,200	2,000
Miscellaneous Building Permits	23,320	15,000	20,000	20,000
Board Of Zoning Appeals	600	1,400	1,400	1,400
Subdivision Inspection Fees	22,655	18,000	16,000	18,000
Subdivision Engineering Fees	25,493	23,000	23,000	23,000
Subdivision Sewer Review Fees	73	150	150	150
Road Cut & Boring Permit	4,570	4,000	9,000	9,000



CITY OF BARTLETT
GENERAL FUND REVENUES
FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Site Plan Review	4,400	3,000	4,000	4,000
Sign Review	5,700	3,000	6,000	6,000
Building Plan Review	13,250	10,000	10,000	10,000
Sign Inspection	16,005	10,000	15,000	15,000
Auto Wheel Fee	1,117,293	1,121,250	1,120,000	1,160,000
Total License & Permits	\$ 1,515,808	\$ 1,455,700	\$ 1,491,650	\$ 1,563,450
Intergovernmental Revenues				
State Sales Tax	\$ 3,704,681	\$ 3,742,550	\$ 3,750,000	\$ 4,000,000
State Income Tax	270,679	200,000	230,000	230,000
State Beer Tax	26,808	28,000	28,000	28,000
State Liquor Tax	52,834	45,000	50,000	50,000
State Excise Tax	5,840	15,000	6,730	6,500
State TVA In Lieu Of Tax	630,975	620,000	620,000	643,000
STG Telecom Sales Tax	3,391	3,000	3,000	3,000
Total Intergovernmental Revenues	\$ 4,695,208	\$ 4,653,550	\$ 4,687,730	\$ 4,960,500
Misc Charges For Services				
City Service Fees	\$ 3,113	\$ 3,000	\$ 3,000	\$ 3,000
Ambulance Fees	712,297	720,000	720,000	750,000
Tow-In Fees	7,500	5,500	5,500	5,500
Copy Fees	44	100	100	100
Publication Fees	1,100	1,000	1,000	1,000
Police Background Check	14,221	10,000	15,000	15,000
911 Fees	8,645	15,000	45,000	15,000
Bartlett Station Municipal Center Fees	147,604	140,000	140,000	140,000
Community Relations	22,987	22,000	24,000	24,000
Library Fees	95,527	100,000	90,000	100,000
Total Misc Charges For Services	\$ 1,013,037	\$ 1,016,600	\$ 1,043,600	\$ 1,053,600
Parks & Rec Charges				
Senior Citizens Center	\$ 74,395	\$ 76,400	\$ 68,217	\$ 68,200
Community Center	456,776	475,000	475,600	480,500
Athletics	326,533	350,000	324,700	325,200
Recreation Center	1,527,121	1,597,999	1,582,884	1,596,384
Total Parks & Rec Charges	\$ 2,384,826	\$ 2,499,399	\$ 2,451,401	\$ 2,470,284
BPACC Revenues	\$ 258,752	\$ 247,000	\$ 211,000	\$ 241,500
Court Fines & Costs				
City Court Fines	\$ 1,206,293	\$ 1,250,000	\$ 1,230,000	\$ 1,230,000
City Court Costs	567,794	530,000	580,000	580,000
State Tax On Court Fines	47,674	50,000	50,000	50,000
Bond Forfeitures	15,484	20,000	15,000	15,000
Fines Greater Than Cash	50,942	45,000	55,000	55,000
Other Court Costs	11,464	10,000	15,000	15,000
Total Court Fines & Costs	\$ 1,899,649	\$ 1,905,000	\$ 1,945,000	\$ 1,945,000
Other Revenues				
Interest	\$ 8,904	\$ 15,000	\$ 10,000	\$ 10,000
Sale Of Equipment	148,947	20,000	65,000	70,000



**CITY OF BARTLETT
GENERAL FUND REVENUES
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Other Revenues	109,040	50,000	80,000	83,531
Transfer In	157,421	450,000	450,000	250,000
Total Other Revenues	\$ 424,311	\$ 535,000	\$ 605,000	\$ 413,531
TOTAL GENERAL FUND REVENUES	\$ 38,667,972	\$ 39,521,359	\$ 39,749,405	\$ 41,074,725



CITY OF BARTLETT
GENERAL FUND EXPENDITURES - LINE ITEM SUMMARY
FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Department Revenues				
State Police Training Grant	\$ 62,400	\$ 0	\$ 64,200	\$ 0
State Fire Training Grant	43,200	0	0	0
Weed Cutting Fees	125,399	140,000	130,000	140,000
Transfer from Grants Fund	11,022	43,900	0	0
Intergovernment Reimbursement	65,974	0	43,900	0
Animal Shelter Donations	11,864	14,000	11,000	14,000
Animal Shelter Boarding	1,497	1,800	1,400	1,800
Animal Shelter Capture Fee	6,850	7,200	6,100	7,200
Animal Shelter Adoption	48,736	54,000	45,000	54,000
Animal Shelter City License	42,144	45,000	40,000	45,000
Animal Shelter Misc Revenues	15,883	17,000	17,000	17,000
Shop Expense Allocation	335,490	325,325	325,325	325,325
Total Department Revenues	\$ 770,457	\$ 648,225	\$ 683,925	\$ 604,325
Personnel				
Supervisor Salaries	\$ 3,300,863	\$ 3,348,471	\$ 3,244,439	\$ 3,359,320
Employee Wages	15,944,290	16,165,535	16,009,988	16,405,684
Overtime Wages	331,591	488,475	416,989	467,050
Special Hours	173,649	191,000	176,569	188,100
Holiday Pay	431,375	492,063	470,768	494,800
Contracted Services	690,627	823,710	740,168	774,959
Part-Time	1,077,635	1,062,811	1,020,583	1,029,923
Instructional Expense	7,875	7,500	7,380	7,500
Vacation Pay	70,953	0	61,960	25,000
Educational Bonus	110,190	121,100	122,580	121,040
Sick Pay	38,696	0	49,591	0
Longevity Pay	391,233	443,896	419,426	481,178
FLSA Wages	44,352	68,000	67,500	66,500
Bonus	44,591	292,424	271,924	455,322
Employee Incentive	9,229	10,815	11,319	11,654
Other Personnel Costs	7,171	15,400	10,456	13,250
Employee Health Insurance	3,340,735	3,373,695	3,493,311	3,608,510
Employee Life Insurance	89,556	103,998	102,137	106,112
Employee Testing	24,005	40,000	39,218	40,000
Worker's Compensation Insurance	430,275	433,436	433,395	446,876
Unemployment Compensation	7,411	16,600	3,204	10,600
Retiree Health Insurance	958,693	968,399	961,847	988,250
FICA	1,641,094	1,669,048	1,686,445	1,710,997
Pension Contribution	2,683,033	2,711,521	2,690,688	2,767,103
Total Personnel	\$ 31,849,124	\$ 32,847,898	\$ 32,511,885	\$ 33,579,728
Staffing Level				
<i>Full-Time</i>	<i>394.31</i>	<i>408.00</i>	<i>396.15</i>	<i>418.00</i>
<i>Part-Time (converted to FTE)</i>	<i>55.34</i>	<i>54.11</i>	<i>52.46</i>	<i>54.03</i>
Total Full-Time Equivalent (FTE)	449.65	462.11	448.61	472.03
Operations				
Training	\$ 68,472	\$ 95,600	\$ 78,690	\$ 91,950
State Training Salary Supplement	105,600	0	64,200	0
Firearms Training	22,188	26,765	18,000	25,000



CITY OF BARTLETT
GENERAL FUND EXPENDITURES - LINE ITEM SUMMARY
FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Volunteer Expense	10,852	14,800	13,000	16,300
Travel	78,698	92,000	82,027	105,250
Legal Fees	44,422	978,154	908,000	768,000
Mayor's Youth Council	1,290	2,000	2,000	2,500
Professional Services	187,621	229,050	184,100	136,300
Contracted Services	0	0	2,000	10,000
Advertising & Promotional Expenses	200	500	500	500
Other Professional Service	152,353	203,650	187,961	270,050
Boards & Commissions	61,919	84,400	75,800	84,400
DUI Testing Fees	793	4,000	4,000	4,000
Sexual Offender Register	300	1,500	1,500	1,500
Postage & Freight	58,259	74,327	66,418	72,052
Notice Publication	47,247	36,200	35,700	35,500
Dues & Subscriptions	45,709	52,120	53,046	54,165
Meetings	4,374	8,430	7,331	8,895
Employee Appreciation	0	200	0	1,800
Utilities	605,002	655,800	620,035	653,300
Phones-Local	99,400	112,170	119,817	122,140
Long Distance Phone Calls	1,798	2,550	2,432	2,455
Cellular Phones	76,286	67,513	81,641	83,252
Data Processing - Software	8,000	0	1,752	0
Telecommunication Link	52,611	60,000	58,400	61,000
Library Charge-Shelby Co.	1,035,265	1,040,266	1,040,000	1,080,000
Reappraisal Charge from County	0	0	0	200,000
Shop Allocation	214,040	210,890	211,509	211,890
Vehicle Maintenance	283,211	262,400	248,860	265,300
Equipment Maintenance	124,212	147,416	127,830	156,390
Radio Maintenance	35,666	63,475	51,970	62,275
Computer Maintenance	13,803	0	72	0
Grounds Maintenance	159,826	171,430	147,650	161,850
Building Maintenance	226,714	268,085	231,785	245,100
Pool Maintenance	19,380	20,439	20,000	20,000
Swim Competitions	43,069	40,000	40,000	40,000
Fuel System Maintenance	2,887	0	0	0
Street Painting & Signs	29,295	30,000	32,000	32,000
Automobile Allowance	111	750	120	600
Office Supplies	76,243	83,372	81,889	84,850
Printing	68,905	98,349	80,801	95,250
Christmas Expenses	0	3,000	1,030	2,800
Medical Supplies	90,082	113,348	95,400	112,100
Special Designation Expend	2,785	2,500	2,500	2,500
Ticket Sales Expenditures-BPAC	623	1,000	780	1,000
Petroleum Supplies	651,988	672,596	628,700	683,336
Special Events	5,382	7,000	7,000	7,000
Concession Supplies Client	3,217	4,500	2,900	2,400
Preschool Supplies	5,304	4,500	4,500	4,600
Recreation Supplies	66,278	63,209	62,000	64,000
Concession Supplies	81,924	80,291	82,590	79,790
Field Trips	15,930	15,000	15,000	15,000
Tournament Expenses	6,587	7,700	7,700	7,700
Cost of Goods Sold	1,721	4,000	2,000	4,000



CITY OF BARTLETT
GENERAL FUND EXPENDITURES - LINE ITEM SUMMARY
FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Clothing & Uniforms	170,333	189,650	195,727	195,585
Operating Supplies	235,406	332,804	275,549	249,850
Cleaning Supplies	51,894	58,000	52,500	59,427
Chemical Supplies	1,800	3,300	3,400	4,200
Air Service	4,462	5,600	6,800	7,200
Film & Developing	445	1,180	1,110	1,110
Fill Sand, Dirt & Gravel	19,649	30,000	28,000	30,000
Asphalt/Street Repairs	99,135	100,000	103,500	107,000
Concrete & Brick	12,221	12,000	12,000	14,000
Miscellaneous Shop Parts	2,291	2,200	2,000	2,200
Small Tools	26,091	28,425	30,000	36,250
Tournament Awards	17,079	18,500	14,700	15,700
Fire Hose	6,623	6,150	6,000	6,000
Pipe & Materials-System Maintenance	8,671	10,000	8,000	12,000
Miscellaneous Supplies	3,998	4,200	4,300	3,800
Jail Meals & Supplies	30,567	25,000	57,508	25,000
CERT Training Supplies	1,718	1,300	1,200	1,200
Public Awareness	35,059	29,700	29,700	35,000
Fire Prevention	7,319	6,420	4,800	6,000
Community Promotions	6,616	8,000	8,000	8,000
Travel Club	17,723	16,500	14,000	14,000
Health Fair Expense	3,118	2,000	2,539	2,600
Equipment Rental	20,921	27,013	23,550	24,650
Street Barricade & Equip Rental	1,224	1,800	1,300	1,800
Equipment Leasing	26,832	41,108	35,494	39,973
Property Insurance	104,756	104,756	115,774	115,774
Vehicle & Equip Insurance	57,953	57,815	72,546	72,546
General Liability Insurance	140,746	140,746	162,356	162,356
Other Insurance	6,859	7,550	5,805	5,855
Landfill Fees	0	500	500	500
Bank Charges	6,794	14,150	25,800	29,150
Credit Card Vendor Fees	37,609	36,300	37,000	37,800
Interest Refund	851	1,000	200	1,000
State Fees	6,305	6,800	6,500	6,800
Cash Over/Short	985	800	670	800
Tow-In Fees	6,605	11,400	8,200	11,300
License Fees	0	1,250	1,100	1,100
Animal Control Fees	1,900	1,800	1,700	1,800
Storage Fees	2,040	2,350	2,130	1,700
Election Expenses	0	0	0	150,000
Contingency	86,442	100,000	90,000	100,000
Damage Claims	30,633	27,500	24,159	27,900
Miscellaneous Other Expenses	22,405	26,150	24,464	31,700
Total Operations	\$ 6,321,916	\$ 7,718,962	\$ 7,395,517	\$ 7,912,666
Capital				
Fencing & Landscaping	\$ 471	\$ 1,000	\$ 1,000	\$ 800
Building Improvements	86,693	76,125	54,190	58,000
Communications Equipment	1,350	3,900	11,774	3,700
Data Processing Equipment	8,841	9,825	2,093	0
Office Equipment	245	4,500	4,518	4,500



CITY OF BARTLETT
GENERAL FUND EXPENDITURES - LINE ITEM SUMMARY
FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Furniture	17,144	16,100	17,961	18,200
Other Equipment	64,045	127,850	121,145	46,000
Total Capital	\$ 178,789	\$ 239,300	\$ 212,681	\$ 131,200
TOTAL GENERAL FUND EXPEND'S	\$ 37,579,371	\$ 40,157,935	\$ 39,436,159	\$ 41,019,269



CITY OF BARTLETT
ADMINISTRATIVE BUDGET SUMMARY
FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Personnel				
Supervisor Salaries	\$ 1,315,805	\$ 1,394,661	\$ 1,268,531	\$ 1,390,513
Employee Wages	1,059,530	1,072,387	1,037,491	1,182,427
Overtime Wages	13,920	17,850	11,886	16,800
Special Hours	5,100	5,200	5,200	5,200
Contracted Services	0	0	20,012	0
Part-Time	151,534	153,997	171,606	122,566
Vacation Pay	8,199	0	1,132	0
Educational Bonus	0	1,440	2,280	2,880
Sick Pay	7,445	0	0	0
Longevity Pay	32,891	32,092	33,330	35,832
Bonus	4,767	35,053	25,685	53,484
Employee Incentives	9,229	10,815	11,319	11,654
Other Personnel Costs	6,486	9,600	7,056	7,850
Employee Health Insurance	286,951	306,209	296,425	343,758
Employee Life Insurance	9,787	12,733	11,299	13,273
Employee Testing	24,005	40,000	39,218	40,000
Worker's Compensation Insurance	11,597	10,404	10,406	10,705
Unemployment Compensation	2,188	600	1,167	600
Retiree Health Insurance	116,438	123,351	114,336	128,646
FICA	195,651	203,394	193,838	210,185
Pension Contribution	326,224	345,386	319,573	360,213
Total Personnel	\$ 3,587,745	\$ 3,775,172	\$ 3,581,790	\$ 3,936,586

Staffing Level

<i>Full-Time</i>	<i>48.52</i>	<i>50.00</i>	<i>48.19</i>	<i>53.00</i>
<i>Part-Time (converted to FTE)</i>	<i>6.04</i>	<i>5.63</i>	<i>6.79</i>	<i>5.24</i>
<i>Total Full-Time Equivalent (FTE)</i>	<i>54.56</i>	<i>55.63</i>	<i>54.98</i>	<i>58.24</i>

Operations

Training	\$ 11,715	\$ 26,350	\$ 17,734	\$ 22,250
Travel	40,021	45,100	44,368	56,950
Legal Fees	44,422	978,154	908,000	768,000
Mayor's Youth Council	1,290	2,000	2,000	2,500
Professional Service	85,155	108,300	79,600	80,300
Advertising & Promotional Expenses	200	500	500	500
Other Professional Service	85,039	94,250	94,425	104,250
Boards & Commissions	61,919	84,400	75,800	84,400
Postage & Freight	26,685	35,100	31,921	36,100
Notice Publication	47,247	35,200	35,000	35,000
Dues & Subscriptions	29,002	28,035	28,855	29,770
Meetings	3,073	4,275	4,628	5,050
Utilities	153,991	162,000	158,635	162,000
Phones - Local	37,688	46,500	46,597	46,904
Long Distance Phone Calls	350	465	462	490
Cellular Phones	20,259	18,550	20,683	20,760
Telecommunication Link	7,677	10,000	7,400	11,000
Library Charge-Shelby Co.	1,035,265	1,040,266	1,040,000	1,080,000
Reappraisal Charge from County	0	0	0	200,000
Shop Allocation	7,800	7,800	7,800	7,800



CITY OF BARTLETT
ADMINISTRATIVE BUDGET SUMMARY
FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Vehicle Maintenance	3,643	8,400	5,360	7,900
Equipment Maintenance	8,836	14,250	8,290	13,350
Radio Maintenance	35	375	375	375
Computer Maintenance	0	0	17	0
Grounds Maintenance	11,372	12,700	11,500	11,500
Building Maintenance	44,081	82,385	73,585	64,500
Automobile Allowance	111	750	120	600
Office Supplies	34,005	33,500	32,739	34,100
Printing	43,774	62,492	49,651	62,200
Petroleum Supplies	13,812	17,500	12,550	18,600
Concession Supplies Client	575	500	400	400
Clothing & Uniforms	776	1,750	2,332	2,250
Operating Supplies	69,769	62,803	57,874	60,800
Cleaning Supplies	10,409	10,500	9,000	9,500
Film & Developing	42	550	550	550
Small Tools	144	550	550	550
Tournament Awards	2,716	5,300	1,500	2,500
Community Promotions	6,616	8,000	8,000	8,000
Equipment Rental	13,843	16,063	14,000	15,000
Equipment Leasing	7,041	9,800	8,966	10,500
Property Insurance	29,062	29,062	35,281	35,281
Vehicle & Equip Insurance	1,438	1,438	1,592	1,592
General Liability Insurance	55,588	55,588	64,111	64,111
Other Insurance	50	150	100	150
Bank Charges	6,794	14,000	25,650	29,000
Interest Refund	851	1,000	200	1,000
State Fees	400	400	400	400
Cash Over/Short	352	500	569	500
Storage Fees	2,040	2,350	2,130	1,700
Election Expenses	0	0	0	150,000
Contingency	86,442	100,000	90,000	100,000
Damage Claims	1,900	1,100	409	1,500
Miscellaneous Other Expenses	13,581	16,200	16,564	21,700
Total Operations	\$ 2,168,897	\$ 3,297,201	\$ 3,138,773	\$ 3,484,133
Capital				
Building Improvements	\$ 2,956	\$ 11,225	\$ 6,000	\$ 10,000
Data Processing Equipment	444	0	1,100	0
Office Equipment	0	1,500	1,518	1,500
Furniture	7,169	0	3,436	600
Other Equipment	450	0	0	0
Total Capital	\$ 11,019	\$ 12,725	\$ 12,054	\$ 12,100
TOTAL ADMINISTRATIVE	\$ 5,767,662	\$ 7,085,098	\$ 6,732,617	\$ 7,432,819



**CITY OF BARTLETT
LEGISLATIVE BOARD
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Personnel				
Supervisor Salaries	\$ 47,833	\$ 49,200	\$ 49,200	\$ 49,200
Employee Wages	73,925	76,000	76,000	138,025
Part-Time	7,583	30,000	42,766	0
Bonus	84	4,287	84	1,303
Employee Health Insurance	11,942	11,924	12,342	16,377
Employee Life Insurance	65	87	80	390
Worker's Compensation Insurance	518	527	527	573
Unemployment Compensation	0	0	85	0
Retiree Health Insurance	4,890	6,260	5,645	9,361
FICA	9,741	12,040	12,772	14,201
Pension Contribution	14,176	17,528	15,806	26,212
Total Personnel	\$ 170,757	\$ 207,853	\$ 215,307	\$ 255,642

Staffing Level

<i>Full-Time</i>	<i>6.83</i>	<i>7.00</i>	<i>7.29</i>	<i>8.00</i>
<i>Part-Time (converted to FTE)</i>	<i>0.53</i>	<i>0.58</i>	<i>1.19</i>	<i>0.00</i>
Total Full-Time Equivalent (FTE)	7.36	7.58	8.48	8.00

Operations

Training	\$ 4,285	\$ 4,300	\$ 3,900	\$ 5,000
<i>Employee training expense such as classes, books and training aids. Registration fees for various conferences including National League of Cities & TN Municipal League.</i>				
Travel	12,911	15,000	16,200	20,000
<i>Travel expenses related to TML Annual Conf., TML Legislative Conference, National League of Cities conferences and other meetings attended by the Aldermen and City Attorney.</i>				
Legal Fees	26,642	960,154	890,000	750,000
<i>Outside attorneys' fees.</i>				
Other Professional Service	16,212	15,000	25,000	25,000
<i>Lobbyist contract (\$15,000/year) and various court costs.</i>				
Boards & Commissions	61,319	83,500	75,000	83,500
<i>Chamber of Commerce (\$60,000), Bartlett Arts Council (\$7,500), Other Boards and Commissions (\$8,500)</i>				
Postage & Freight	684	1,000	2,200	1,500
<i>Mail to boards & commission members or mail on behalf of boards & commission members.</i>				
Notice Publication	47,247	35,000	35,000	35,000
<i>Publication of all legal notices and bids for the City, wanted ads for all depts. in The Commercial Appeal and the Bartlett Express.</i>				
Dues & Subscriptions	15,640	15,000	16,000	16,000
<i>TML dues \$9,102; NLC membership dues \$3813; ASCAP \$305, Others \$1,780</i>				
Meetings	450	500	1,000	1,000
<i>Board of Mayor & Aldermen work sessions and other meetings.</i>				
Long Distance Phone Calls	32	25	25	25
<i>Estimated cost for long distance.</i>				
Cellular Phones	828	800	800	800
<i>Cell phone/data charges for City Attorney</i>				
Reappraisal Charge from County	0	0	0	200,000
<i>City's share of reappraisal from Shelby County Assessor.</i>				
Office Supplies	0	500	500	500
<i>Paper and supplies for sending legal notices. Office supplies for boards & commissions.</i>				



**CITY OF BARTLETT
LEGISLATIVE BOARD
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Printing <i>Charges for printing of letterhead for Aldermen, note cards for Aldermen, info packets for Aldermen, business cards for Aldermen & Commissions.</i>	359	2,000	1,000	1,000
Operating Supplies <i>Various supplies for legislative board and commissions.</i>	75	500	500	500
General Liability Insurance <i>Legislative portion of liability insurance, errors and omissions.</i>	42,336	42,336	50,321	50,321
Election Expenses	0	0	0	150,000
Contingency <i>For unexpected City-wide expenses.</i>	86,442	100,000	90,000	100,000
Miscellaneous Other Expenses <i>To allow flexibility in meeting unexpected legislative expenses.</i>	2,604	5,000	4,000	5,000
Total Operations	\$ 318,064	\$ 1,280,615	\$ 1,211,446	\$ 1,445,146
Total Legislative Board	\$ 488,821	\$ 1,488,468	\$ 1,426,753	\$ 1,700,788



**CITY OF BARTLETT
MAYOR'S OFFICE
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Personnel				
Supervisor Salaries	\$ 317,498	\$ 319,670	\$ 319,309	\$ 321,841
Employee Wages	89,601	91,354	91,354	93,106
Overtime Wages	60	500	500	500
Vacation Pay	(1,216)	0	0	0
Longevity Pay	5,954	6,135	6,135	6,135
Bonus	418	4,122	3,418	7,145
Employee Health Insurance	36,918	36,864	39,363	38,171
Employee Life Insurance	1,843	2,220	2,155	2,241
Worker's Compensation Insurance	1,545	1,364	1,364	1,386
Retiree Health Insurance	20,355	20,551	20,533	20,747
FICA	31,049	31,770	31,881	32,282
Pension Contribution	56,994	57,543	57,493	58,093
Total Personnel	\$ 561,020	\$ 572,093	\$ 573,505	\$ 581,647
Staffing Level				
<i>Full-Time</i>	<i>6.00</i>	<i>6.00</i>	<i>6.00</i>	<i>6.00</i>
<i>Part-Time (converted to FTE)</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
Total Full-Time Equivalent (FTE)	6.00	6.00	6.00	6.00

Operations

Training	\$ 2,345	\$ 2,500	\$ 4,400	\$ 4,700
<i>Employee training expense such as classes, books, and training aids.</i>				
Travel	19,495	15,000	15,000	18,000
<i>Travel to conferences and various other trips.</i>				
Mayor's Youth Council	1,290	2,000	2,000	2,500
<i>Estimated costs for Mayor's Youth Council meetings and events.</i>				
Other Professional Service	44,451	53,250	50,000	53,250
<i>Public awareness program, including \$40,000 for cable production and \$8,730 for Granicus.</i>				
Postage & Freight	1,749	3,500	3,000	3,500
<i>Correspondence from Mayor's Office.</i>				
Dues & Subscriptions	2,213	2,000	2,000	2,500
<i>Membership dues, various subscriptions to publications, the commercial Appeal, and The Bartlett Express.</i>				
Meetings	610	1,500	1,500	1,500
<i>Meetings with suburban Mayors and other business leaders.</i>				
Phones - Local	1,148	1,200	1,200	1,200
<i>Cost for phone service for Mayor's office.</i>				
Long Distance Phone Calls	32	50	50	50
<i>Cost for long distance service.</i>				
Cellular Phones	7,101	5,600	6,500	6,500
<i>Charges for four (5) cell phones and wireless connection for laptop computers.</i>				
Shop Allocation	4,000	4,000	4,000	4,000
<i>Estimated costs for repairs to vehicles in Mayor's Office.</i>				
Vehicle Maintenance	2,555	3,500	2,500	3,500
<i>General upkeep and repairs to vehicles in Mayor's Office.</i>				
Equipment Maintenance	(10)	300	300	300
<i>Maintenance of miscellaneous office equipment in the Mayor's Office.</i>				
Radio Maintenance	0	200	200	200
<i>Maintenance for radios in the Mayor's Office.</i>				



**CITY OF BARTLETT
MAYOR'S OFFICE
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Office Supplies <i>Miscellaneous office supplies for Mayor's Office.</i>	3,429	3,000	3,000	3,500
Printing <i>Outside printing costs.</i>	3,585	3,500	2,700	3,500
Petroleum Supplies <i>Estimated fuel costs for Mayor's Office vehicles.</i>	4,257	5,400	4,200	6,000
Clothing & Uniforms	0	0	500	500
Operating Supplies <i>Toner cartridges, paper for printer, etc.</i>	810	6,000	5,000	6,000
Film & Developing <i>Estimated charges for film developing.</i>	0	50	50	50
Small Tools <i>Miscellaneous tools for Mayor's office.</i>	0	100	100	100
Equipment Leasing <i>Copier rental and copy costs.</i>	801	1,100	1,100	1,100
Vehicle & Equip Insurance <i>Auto liability insurance for vehicles (allocation).</i>	270	270	358	358
General Liability Insurance <i>Allocation.</i>	1,614	1,614	1,709	1,709
Other Insurance <i>Notary bond insurance.</i>	50	50	50	50
Damage Claims	1,900	100	409	500
Miscellaneous Other Expenses <i>To provide some flexibility in the budget to handle unanticipated expenses.</i>	5,027	5,000	5,000	10,000
Total Operations	\$ 108,721	\$ 120,784	\$ 116,826	\$ 135,067
Capital				
Office Equipment	\$ 0	\$ 500	\$ 500	\$ 500
Furniture	607	0	0	0
Total Capital	\$ 607	\$ 500	\$ 500	\$ 500
Total Mayor's Office	\$ 670,348	\$ 693,377	\$ 690,831	\$ 717,214



**CITY OF BARTLETT
COMMUNITY RELATIONS
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Personnel				
Supervisor Salaries	\$ 62,493	\$ 63,128	\$ 63,128	\$ 63,762
Longevity Pay	1,250	1,276	1,263	2,445
Bonus	84	687	684	1,366
Employee Health Insurance	3,900	3,894	4,036	4,036
Employee Life Insurance	283	341	332	344
Worker's Compensation Insurance	114	86	86	89
Retiree Health Insurance	3,125	3,156	3,156	3,188
FICA	4,826	4,927	4,950	5,115
Pension Contribution	8,749	8,838	8,838	8,927
Total Personnel	\$ 84,824	\$ 86,333	\$ 86,473	\$ 89,272
Staffing Level				
<i>Full-Time</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>
<i>Part-Time (converted to FTE)</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
Total Full-Time Equivalent (FTE)	1.00	1.00	1.00	1.00
Operations				
Training	\$ 495	\$ 1,500	\$ 1,500	\$ 1,500
<i>Training workshops for community relations.</i>				
Travel	1,584	3,000	3,000	3,000
<i>Costs for travel to training seminars.</i>				
Professional Services	18,000	36,000	18,000	18,000
<i>Fireworks contract.</i>				
Other Professional Service	18,400	20,000	13,425	20,000
<i>Entertainment, professional sound system for special events.</i>				
Postage & Freight	344	5,000	1,726	5,000
<i>Mailing costs for special events.</i>				
Dues & Subscriptions	346	1,000	748	1,000
<i>Leadership, local paper, dues.</i>				
Meetings	400	500	500	500
<i>Chamber luncheons and other required meetings.</i>				
Long Distance Phone Calls	0	0	3	0
Cellular Phones	1,398	1,700	1,700	1,700
<i>Service costs of one Blackberry.</i>				
Shop Allocation	700	700	700	700
Vehicle Maintenance	212	1,000	1,000	1,000
<i>Estimated repairs, parts and general upkeep for one vehicle.</i>				
Grounds Maintenance	2,375	4,000	4,000	4,000
<i>Temporary electricity for events.</i>				
Office Supplies	7,581	6,000	6,000	6,000
<i>Paper, toner, writing materials, misc. office supplies.</i>				
Printing	28,691	43,192	31,645	43,000
<i>Costs for printing semi-annual City Informational Brochure.</i>				
Petroleum Supplies	1,725	2,000	1,400	2,500
<i>Estimated fuel charges for one vehicle.</i>				
Operating Supplies	46,296	30,000	30,000	30,000
<i>Tents, additional staging, event t-shirts, sweatshirts, carnival tickets, Christmas ornaments.</i>				
Film & Developing	42	500	500	500
<i>Costs for printing photographs from special events, meetings, etc...</i>				



**CITY OF BARTLETT
COMMUNITY RELATIONS
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Tournament Awards <i>Trophies and awards for events.</i>	2,716	5,300	1,500	2,500
Community Promotions <i>Banners, signs and advertisement for events.</i>	6,616	8,000	8,000	8,000
Equipment Rental <i>Portable lighting, toilets and golf carts for events.</i>	6,061	8,063	6,000	7,000
Equipment Leasing	0	0	616	700
Vehicle & Equip Insurance <i>Auto liability insurance for one vehicle.</i>	130	130	173	173
General Liability Insurance <i>Allocation.</i>	655	655	653	653
Miscellaneous Other Expenses <i>Miscellaneous expense as needed.</i>	0	500	500	500
Total Operations	\$ 144,766	\$ 178,741	\$ 133,289	\$ 157,926
Total Community Relations	\$ 229,590	\$ 265,074	\$ 219,762	\$ 247,198



**CITY OF BARTLETT
BUILDINGS AND GROUNDS
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Personnel				
Employee Wages	\$ 68,634	\$ 61,058	\$ 61,057	\$ 62,335
Overtime Wages	3,212	4,000	2,454	4,000
Part-Time	4,248	0	0	0
Vacation Pay	182	0	0	0
Sick Pay	7,445	0	0	0
Longevity Pay	3,174	2,207	2,207	2,207
Bonus	251	1,374	1,367	1,429
Employee Health Insurance	15,230	15,818	16,377	16,377
Employee Life Insurance	317	330	329	337
Worker's Compensation Insurance	2,095	1,899	1,899	1,937
Unemployment Compensation	278	0	0	0
Retiree Health Insurance	3,446	3,053	3,053	3,117
FICA	6,715	5,038	5,018	5,132
Pension Contribution	9,460	8,548	8,548	8,727
Total Personnel	\$ 124,686	\$ 103,325	\$ 102,309	\$ 105,598

Staffing Level

<i>Full-Time</i>	<i>2.17</i>	<i>2.00</i>	<i>2.00</i>	<i>2.00</i>
<i>Part-Time (converted to FTE)</i>	<i>0.22</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
Total Full-Time Equivalent (FTE)	2.39	2.00	2.00	2.00

Operations

Training	\$ 0	\$ 1,000	\$ 0	\$ 500
Postage & Freight	0	0	20	0
Dues & Subscriptions	35	50	35	50
<i>Sam's Club Membership renewals.</i>				
Utilities	72,143	67,000	67,000	70,000
<i>Utilities for City Hall, City Hall Annex, Gotten House, Pump @ lake and radio tower.</i>				
Phones - Local	24,634	31,500	31,500	31,500
<i>City Hall phone service.</i>				
Long Distance Phone Calls	0	50	50	50
<i>Long distance charges and City's service charge.</i>				
Telecommunication Link	5,696	5,000	5,000	6,000
<i>Internet service, phone lines for modems.</i>				
Shop Allocation	500	500	500	500
<i>Estimated labor charges for City Hall pool vehicles and maintenance truck.</i>				
Vehicle Maintenance	680	2,000	1,000	2,000
<i>Estimated repairs, parts and general upkeep for City Hall pool vehicles and maintenance truck.</i>				
Equipment Maintenance	1,965	5,000	2,500	5,000
<i>Repairs and maintenance to equipment such as postage machines, vacuum cleaners, floor buffer, ice machine, AT&T phone line</i>				
<i>Maintenance.</i>				
Radio Maintenance	35	100	100	100
<i>Maintenance for radios.</i>				
Grounds Maintenance	4,511	5,000	5,000	5,000
<i>Maintenance of lawns, flowers (includes flowers in Stage Rd. medians), shrubbery and trees on City Hall grounds supplies, irrigation system, mulch.</i>				
Building Maintenance	25,057	21,800	19,000	22,000
<i>Repairs and maintenance to HVAC systems, fire alarms, sprinklers, Pest Control for City Hall, Gotten House and Library.</i>				



**CITY OF BARTLETT
BUILDINGS AND GROUNDS
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Petroleum Supplies <i>Estimated fuel charges for maintenance truck and City Hall pool vehicles.</i>	2,453	2,500	2,500	3,500
Clothing & Uniforms <i>Uniforms and cleaning of uniforms for maintenance staff.</i>	541	1,000	1,000	1,000
Operating Supplies <i>Paper towels, paper products, plates, coffee, flags for entire city, repairs to flags, UPS shipping for City Hall.</i>	13,230	13,500	13,500	15,000
Cleaning Supplies <i>Cleaning supplies, chemicals, wax for floor for City Hall and City Hall Annex.</i>	847	2,000	1,500	2,000
Small Tools <i>Hand tools needed for City Hall and City Hall Annex.</i>	23	200	200	200
Equipment Rental <i>Lease on postage machine.</i>	7,782	8,000	8,000	8,000
Equipment Leasing <i>Copier rental and copy costs.</i>	1,801	2,500	2,500	2,500
Property Insurance <i>Allocation for City Hall and Gotten House.</i>	10,254	10,254	11,412	11,412
Vehicle & Equip Insurance <i>Allocation for maintenance truck and two (2) pool vehicles at City Hall.</i>	408	408	536	536
General Liability Insurance <i>Building and Grounds portion of liability insurance.</i>	757	757	698	698
Miscellaneous Other Expenses <i>Unanticipated expenses.</i>	131	0	1,900	500
Total Operations	\$ 173,483	\$ 180,119	\$ 175,451	\$ 188,046
Capital				
Office Equipment	\$ 450	\$ 0	\$ 1,018	\$ 0
Total Capital	\$ 450	\$ 0	\$ 1,018	\$ 0
Total Building & Grounds	\$ 298,619	\$ 283,444	\$ 278,778	\$ 293,644



CITY OF BARTLETT
BARTLETT STATION MUNICIPAL CENTER
FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Personnel				
Supervisor Salaries	\$ 52,349	\$ 53,633	\$ 53,633	\$ 54,916
Employee Wages	76,062	76,735	76,735	79,548
Part-Time	70,528	70,000	72,022	72,566
Vacation Pay	1,630	0	0	0
Longevity Pay	2,820	2,986	2,960	3,014
Bonus	1,087	3,005	2,971	3,963
Employee Health Insurance	24,976	24,939	25,994	25,830
Employee Life Insurance	583	704	688	726
Worker's Compensation Insurance	3,157	3,111	3,112	3,255
Unemployment Compensation	1,910	600	1,082	600
Retiree Health Insurance	6,420	6,518	6,531	6,723
FICA	15,151	15,450	15,747	16,023
Pension Contribution	17,978	18,252	18,288	18,825
Total Personnel	\$ 274,652	\$ 275,933	\$ 279,763	\$ 285,989

Staffing Level

Full-Time	3.00	3.00	3.00	3.00
Part-Time (converted to FTE)	2.10	3.35	2.86	3.39
Total Full-Time Equivalent (FTE)	5.10	6.35	5.86	6.39

Operations

Advertising & Promotional Expenses	\$ 200	\$ 500	\$ 500	\$ 500
<i>Promotion of Bartlett Station Municipal Center for rentals.</i>				
Postage & Freight	239	250	250	250
Dues & Subscriptions	35	35	86	70
Meetings	1,124	650	711	650
<i>Supplies for meetings.</i>				
Utilities	51,921	50,000	46,000	46,000
<i>Utilities cost for Bartlett Station Municipal Center.</i>				
Phones - Local	1,281	1,400	1,404	1,404
<i>Local phone service for Bartlett Station Municipal Center.</i>				
Long Distance Phone Calls	14	20	39	45
<i>Estimated long distance charge and City's service charge.</i>				
Cell Phone	999	1,000	828	850
<i>Service costs for three (3) cell phones for Bartlett Station Municipal Center.</i>				
Equipment Maintenance	5,558	5,000	4,050	4,100
<i>Repairs and maintenance to equipment.</i>				
Grounds Maintenance	4,486	3,700	2,500	2,500
<i>Maintenance of lawns, flowers, shrubbery and trees around Bartlett Station Municipal Center and Library.</i>				
Building Maintenance	11,714	46,000	40,000	35,000
<i>Repairs and maintenance to Bartlett Station Municipal Center as needed.</i>				
Automobile Allowance	0	200	0	200
<i>Mileage reimbursement costs.</i>				
Office Supplies	729	600	600	600
Printing	271	500	500	500
Concession Supplies Client	575	500	400	400
<i>Estimated cost of supplying concessions for clients.</i>				
Clothing & Uniforms	235	500	612	500
<i>Uniforms and cleaning of uniforms for maintenance staff.</i>				



CITY OF BARTLETT
BARTLETT STATION MUNICIPAL CENTER
FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Operating Supplies <i>Costs of supplies other than general office supplies to operate department.</i>	7,717	10,000	6,800	6,500
Cleaning Supplies <i>Cleaning supplies such as wax, soaps and cleaning chemicals for BSMC and the Library.</i>	9,562	8,500	7,500	7,500
Small Tools <i>Hand tools, screwdrivers and other small tools.</i>	88	250	250	250
Property Insurance <i>Property Insurance Allocation.</i>	6,830	6,830	11,046	11,046
General Liability Insurance <i>Allocations.</i>	971	971	1,058	1,058
Miscellaneous Other Expenses <i>Miscellaneous expense as needed.</i>	5,764	5,000	4,664	5,000
Total Operations	\$ 110,312	\$ 142,406	\$ 129,798	\$ 124,923
Capital				
Building Improvements	\$ 2,956	\$ 11,225	\$ 6,000	\$ 10,000
Data Processing Equipment	224	0	0	0
Total Capital	\$ 3,180	\$ 11,225	\$ 6,000	\$ 10,000
Total Bartlett Station Municipal Center	\$ 388,144	\$ 429,564	\$ 415,561	\$ 420,912



**CITY OF BARTLETT
LIBRARY
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Operations				
Utilities	\$ 29,927	\$ 45,000	\$ 45,635	\$ 46,000
Phones - Local	4,644	6,000	5,735	6,000
Long Distance Phone Calls	0	20	20	20
Telecommunication Link	1,981	5,000	2,400	5,000
Library Charge-City of Memphis	1,035,265	1,040,266	1,040,000	1,080,000
Equipment Maintenance	414	2,000	500	2,000
Building Maintenance	7,299	14,585	14,585	7,500
Office Supplies	2,556	3,000	2,500	3,000
Operating Supplies	303	1,000	835	1,000
Property Insurance	9,955	9,955	10,795	10,795
General Liability Insurance	2,713	2,713	2,788	2,788
Cash Over/Short	4	0	69	0
Damage Claims	0	1,000	0	1,000
Total Operations	\$ 1,095,059	\$ 1,130,539	\$ 1,125,862	\$ 1,165,103
Capital				
Office Equipment	\$ 0	\$ 1,000	\$ 0	\$ 1,000
Furniture	6,561	0	0	0
Total Capital	\$ 6,561	\$ 1,000	\$ 0	\$ 1,000
Total Library	\$ 1,101,620	\$ 1,131,539	\$ 1,125,862	\$ 1,166,103



**CITY OF BARTLETT
FINANCE AND ADMINISTRATION
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Personnel				
Supervisor Salaries	\$ 378,459	\$ 390,166	\$ 307,812	\$ 373,406
Employee Wages	334,052	380,655	319,228	388,061
Contract Services	0	0	20,012	0
Part-Time	53,095	36,997	46,400	50,000
Vacation Pay	4,811	0	1,132	0
Education Bonus	0	0	840	1,440
Longevity Pay	8,128	8,120	9,386	10,485
Bonus	1,254	9,178	7,171	17,578
Employee Health Insurance	69,620	83,938	61,924	94,319
Employee Life Insurance	3,120	4,162	3,249	4,112
Worker's Compensation Insurance	1,879	1,539	1,540	1,532
Retiree Health Insurance	34,698	38,541	30,990	38,073
FICA	58,438	61,990	52,518	62,947
Pension Contribution	96,964	107,915	86,200	106,605
Total Personnel	\$ 1,044,517	\$ 1,123,201	\$ 948,402	\$ 1,148,558

Staffing Level

<i>Full-Time</i>	<i>11.75</i>	<i>13.00</i>	<i>10.90</i>	<i>14.00</i>
<i>Part-Time (converted to FTE)</i>	<i>1.85</i>	<i>1.33</i>	<i>1.71</i>	<i>1.85</i>
Total Full-Time Equivalent (FTE)	13.60	14.33	12.61	15.85

Operations

Training	\$ 4,100	\$ 12,000	\$ 4,665	\$ 6,000
<i>Employee training expense such as classes, books, and training aids.</i>				
Travel	3,914	7,000	6,000	10,000
<i>TGFOA, GFOA and Munis Conference for finance staff.</i>				
Professional Services	64,948	70,000	59,000	60,000
<i>External auditor, actuary contracts.</i>				
Postage & Freight	16,823	16,500	16,800	17,000
<i>Postage & Freight for tax bills, A/P checks, tax notices, Business License renewals.</i>				
Dues & Subscriptions	7,047	6,000	6,086	6,100
<i>GFOA dues, GFOA Certificate - CAFR, and GFOA Publications.</i>				
Meetings	6	150	6	150
<i>Meetings expense.</i>				
Phones - Local	3,643	3,900	4,057	4,100
<i>Finance phones.</i>				
Long Distance Phone Calls	136	100	75	100
<i>Long distance charges.</i>				
Cellular Phones	6,643	6,000	6,830	6,800
<i>Cell phones & network cards monthly charges.</i>				
Shop Allocation	1,000	1,000	1,000	1,000
<i>City shop costs for one vehicle.</i>				
Vehicle Maintenance	75	700	0	0
<i>Vehicle cleaning, maintenance and outside vehicle repair.</i>				
Equipment Maintenance	0	450	240	450
<i>Office equipment maintenance.</i>				
Computer Maintenance	0	0	17	0
Automobile Allowance	0	300	20	300
<i>Mileage reimbursement cost.</i>				



CITY OF BARTLETT
FINANCE AND ADMINISTRATION
FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Office Supplies <i>Copy paper, toner, and other office supplies.</i>	10,698	11,000	10,700	11,000
Printing <i>Budget books, CAFR, tax bills, tax forms, and check stock.</i>	8,560	10,000	11,250	11,500
Petroleum Supplies <i>Fuel expenses for vehicles.</i>	268	2,000	0	1,000
Clothing & Uniforms	0	250	220	250
Operating Supplies <i>Miscellaneous supplies.</i>	1,106	1,103	1,039	1,100
Small Tools	33	0	0	0
Equipment Leasing <i>Equipment Leasing.</i>	1,301	2,000	1,450	2,000
Property Insurance <i>Finance portion of liability insurance for EDP Equipment.</i>	2,023	2,023	2,028	2,028
Vehicle & Equip Insurance <i>Finance portion of vehicle and equipment insurance.</i>	244	244	0	0
General Liability Insurance <i>Allocation.</i>	3,028	3,028	3,193	3,193
Other Insurance <i>Notary licenses.</i>	0	50	0	50
Bank Charges <i>Service charges from banks.</i>	6,794	14,000	25,650	29,000
Interest Refund <i>Interest expense paid on cash in-lieu of bonds held.</i>	851	1,000	200	1,000
State Fees <i>Professional privilege tax to state.</i>	400	400	400	400
Cash Over/Short <i>Over or short from cash drawer.</i>	(0)	0	0	0
Storage Fees <i>Vital Records offsite storage for permanent records.</i>	1,018	1,250	1,030	1,250
Miscellaneous Other Expenses <i>Miscellaneous expense as needed.</i>	38	0	0	0
Total Operations	\$ 144,696	\$ 172,448	\$ 161,956	\$ 175,771
Capital				
Furniture <i>Office furniture.</i>	\$ 0	\$ 0	\$ 3,436	\$ 600
Total Capital	\$ 0	\$ 0	\$ 3,436	\$ 600
Total Finance and Administration	\$ 1,189,214	\$ 1,295,649	\$ 1,113,794	\$ 1,324,929



**CITY OF BARTLETT
CITY COURT
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Personnel				
Supervisor Salaries	\$ 237,042	\$ 295,415	\$ 252,000	\$ 300,514
Employee Wages	230,914	196,267	222,799	197,698
Overtime Wages	6,942	9,000	5,000	8,000
Special Hours	5,100	5,200	5,200	5,200
Vacation Pay	2,331	0	0	0
Educational Bonus	0	1,440	1,440	1,440
Longevity Pay	4,880	4,548	4,559	4,591
Bonus	920	7,520	5,120	10,965
Employee Health Insurance	77,389	73,727	80,811	79,230
Employee Life Insurance	1,709	2,655	2,282	2,690
Worker's Compensation Insurance	1,091	866	866	881
Retiree Health Insurance	23,180	24,584	23,740	24,911
FICA	36,362	38,740	37,363	39,352
Pension Contribution	64,997	68,835	66,472	69,750
Total Personnel	\$ 692,856	\$ 728,797	\$ 707,652	\$ 745,222
Staffing Level				
<i>Full-Time</i>	<i>10.77</i>	<i>11.00</i>	<i>11.00</i>	<i>11.00</i>
<i>Part-Time (converted to FTE)</i>	<i>0.99</i>	<i>0.00</i>	<i>0.79</i>	<i>0.00</i>
Total Full-Time Equivalent (FTE)	11.76	11.00	11.79	11.00
Operations				
Training	\$ 0	\$ 2,000	\$ 1,000	\$ 1,500
<i>Training expense & registration fees for City judges.</i>				
Travel	643	2,100	1,750	1,750
<i>Travel expenses related for City judges.</i>				
Legal Fees	17,780	18,000	18,000	18,000
<i>Public Defender's salaries.</i>				
Other Professional Service	5,976	6,000	6,000	6,000
<i>Interpreter's cost and special fees from circuit court.</i>				
Postage & Freight	4,822	6,500	5,800	6,500
<i>Postage for letter and collection notices for delinquent fines and costs.</i>				
Dues & Subscriptions	580	800	800	800
<i>Update of Tennessee Code Annotated books used by Attorney's, Judge's, Prosecutor's and Court Clerk's Office.</i>				
Phones - Local	691	800	900	900
<i>Local phone service for current lines.</i>				
Long Distance Phone Calls	26	50	50	50
<i>Long distance fees and charges.</i>				
Cellular Phones	995	750	1,050	1,050
<i>Cell phone usage for Court Clerk.</i>				
Shop Allocation	700	700	700	700
<i>Labor charges for maintenance to Court Clerks vehicle.</i>				
Vehicle Maintenance	0	500	500	500
<i>Parts, supplies for the repair and maintenance of 1 vehicle.</i>				
Equipment Maintenance	283	600	600	600
<i>Maintenance costs for computers, printers, fax machine, typewriters and cash register.</i>				
Office Supplies	3,895	4,000	4,000	4,000
<i>Office supplies for court.</i>				



**CITY OF BARTLETT
CITY COURT
FY 2014 Adopted Budget**

Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Printing <i>All forms used in the Clerk's office and court room.</i>	1,085	1,500	1,500	1,500
Petroleum Supplies <i>Fuel expenses for one vehicle.</i>	2,113	2,200	1,700	2,200
Operating Supplies <i>Miscellaneous operating supplies.</i>	205	200	200	200
Equipment Leasing <i>Copy machine's rental.</i>	2,229	3,000	2,200	3,000
Vehicle & Equip Insurance <i>Vehicle insurance.</i>	122	122	166	166
General Liability Insurance <i>Allocation.</i>	1,851	1,851	1,926	1,926
Cash Over/Short	348	500	500	500
Miscellaneous Other Expenses <i>Miscellaneous expenses.</i>	(1)	500	500	500
Total Operations	\$ 44,343	\$ 52,673	\$ 49,842	\$ 52,342
Total City Court	\$ 737,199	\$ 781,470	\$ 757,494	\$ 797,564



**CITY OF BARTLETT
PERSONNEL
FY 2014 Adopted Budget**

Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Personnel				
Supervisor Salaries	\$ 131,647	\$ 133,872	\$ 133,872	\$ 136,203
Employee Wages	81,624	83,227	83,227	86,116
Overtime Wages	0	350	0	300
Vacation Pay	1,412	0	0	0
Longevity Pay	5,891	6,002	6,002	6,114
Bonus	335	2,735	2,735	4,807
Employee Incentives	9,229	10,815	11,319	11,654
Other Personnel Costs	6,486	9,600	7,056	7,850
Employee Health Insurance	33,943	42,090	42,090	43,588
Employee Life Insurance	976	1,172	1,146	1,201
Employee Testing	24,005	40,000	39,218	40,000
Worker's Compensation Insurance	598	504	504	518
Retiree Health Insurance	10,664	10,855	10,855	11,116
FICA	17,069	16,736	17,245	17,276
Pension Contribution	29,858	30,394	30,394	31,125
Total Personnel	\$ 353,736	\$ 388,352	\$ 385,663	\$ 397,868

Staffing Level

<i>Full-Time</i>	<i>4.00</i>	<i>4.00</i>	<i>4.00</i>	<i>4.00</i>
<i>Part-Time (converted to FTE)</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
<i>Total Full-Time Equivalent (FTE)</i>	<i>4.00</i>	<i>4.00</i>	<i>4.00</i>	<i>4.00</i>

Operations

Training	\$ 490	\$ 2,300	\$ 2,269	\$ 2,300
<i>Includes training expenses for annual state conferences for TMPA and TNPRIMA. Added registration fee for TN Safety Congress for Sam to attend in July of 2014.</i>				
Travel	1,429	2,500	2,418	3,700
<i>Travel expenses to attend two conferences in TN. Added expense to attend the TN Safety Congress in Nashville.</i>				
Professional Services	2,208	2,300	2,600	2,300
<i>Includes expenses for background checks for all employees coaches, umpires, referees and fees to run DLs on NIC through the State.</i>				
Postage & Freight	2,024	2,250	2,100	2,250
<i>Mails such as job applications, correspondence, COBRA Benefit notifications and W-2 forms.</i>				
Notice Publication	0	200	0	0
<i>This line item covers job notices in professional publications, internet sites and RFP advertising.</i>				
Dues & Subscriptions	2,436	2,300	2,300	2,400
<i>Dues to professional organizations such as TNPRIMA GMEBC SHRM TPMA, IPMA-HR are paid from this line item.</i>				
Meetings	304	475	451	750
<i>Includes expenses for United Way Campaign Activities, Benefit and Insurance meetings as well as other local meetings.</i>				
Phones - Local	732	800	801	800
<i>Fees for phones and service in personnel office including one fax line. Current allocation is \$67 per month.</i>				
Long Distance Phone Calls	51	50	50	50
<i>Fees for long distance calls.</i>				
Cellular Phones	1,319	1,300	1,515	1,500
<i>Includes cell phone and wireless internet used by Director.</i>				
Shop Allocation	500	500	500	500
<i>Labor charges for maintenance to Personnel Department's vehicle.</i>				
Vehicle Maintenance	95	500	300	700
<i>Parts and equipment for maintenance to Personnel Department vehicle.</i>				



**CITY OF BARTLETT
PERSONNEL
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Equipment Maintenance <i>Repairs for all office equipment including: line printing laser printers and fax machine.</i>	626	500	100	500
Radio Maintenance <i>Replace portable radio battery and general maintenance Safety Officer's radio.</i>	11	75	75	75
Office Supplies <i>Includes all general supplies used in day to day operation of Personnel Department.</i>	1,967	2,900	3,239	3,000
Printing <i>Costs for printing various forms and certifications. Includes printing costs for employment applications and disciplinary action forms.</i>	1,223	1,800	1,056	1,200
Petroleum Supplies <i>Gasoline cost for Personnel Department vehicle.</i>	963	1,200	950	1,200
Operating Supplies <i>Costs of supplies other than general office supplies to operate department.</i>	28	500	0	500
Vehicle & Equip Insurance <i>Liability insurance premium for Personnel Department vehicle.</i>	135	135	177	177
General Liability Insurance <i>Allocation for General Liability Insurance Premium.</i>	970	970	1,018	1,018
Other Insurance <i>Includes cost of Notary Bond due this fiscal year.</i>	0	50	50	50
Storage Fees <i>Fees to store non-active personnel Master Personnel Files off site in secure facility.</i>	1,021	1,100	1,100	450
Miscellaneous Other Expenses <i>Other miscellaneous expenses.</i>	17	200	0	200
Total Operations	\$ 18,550	\$ 24,905	\$ 23,069	\$ 25,620
Total Personnel	\$ 372,285	\$ 413,257	\$ 408,732	\$ 423,488



CITY OF BARTLETT
PLANNING & ECONOMIC DEVELOPMENT
FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Personnel				
Supervisor Salaries	\$ 88,483	\$ 89,577	\$ 89,577	\$ 90,671
Employee Wages	104,718	107,091	107,091	137,538
Overtime Wages	3,707	4,000	3,932	4,000
Part-Time	16,080	17,000	10,418	0
Vacation Pay	(951)	0	0	0
Longevity Pay	795	818	818	841
Bonus	335	2,145	2,135	4,928
Employee Health Insurance	13,035	13,015	13,488	25,830
Employee Life Insurance	890	1,062	1,038	1,232
Worker's Compensation Insurance	600	508	508	534
Retiree Health Insurance	9,660	9,833	9,833	11,410
FICA	16,299	16,703	16,344	17,857
Pension Contribution	27,048	27,533	27,534	31,949
Total Personnel	\$ 280,698	\$ 289,285	\$ 282,716	\$ 326,790

Staffing Level

<i>Full-Time</i>	<i>3.00</i>	<i>3.00</i>	<i>3.00</i>	<i>4.00</i>
<i>Part-Time (converted to FTE)</i>	<i>0.35</i>	<i>0.37</i>	<i>0.24</i>	<i>0.00</i>
<i>Total Full-Time Equivalent (FTE)</i>	<i>3.35</i>	<i>3.37</i>	<i>3.24</i>	<i>4.00</i>

Operations

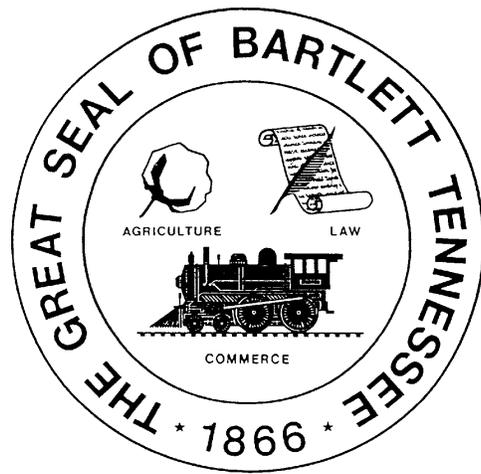
Training	\$ 0	\$ 750	\$ 0	\$ 750
<i>Employee training expense and other training aids.</i>				
Travel	45	500	0	500
<i>Conference travel for Director and Planner.</i>				
Boards & Commissions	600	900	800	900
<i>APA memberships for Planning Commission members.</i>				
Postage & Freight	2	100	25	100
<i>Postage for notice letters, newsletters.</i>				
Dues & Subscriptions	670	850	800	850
<i>Professional association dues for Dir. and Planner</i>				
Meetings	180	500	460	500
<i>Local meetings expense for Dir. and Planner.</i>				
Phones - Local	915	900	1,000	1,000
<i>Local telephone services.</i>				
Long Distance Phone Calls	61	100	100	100
<i>Long-distance telephone service.</i>				
Cellular Phones	977	1,400	1,460	1,560
<i>Upgrade 1 cell phone & usage, in additional 1 regular cell.</i>				
Shop Allocation	400	400	400	400
<i>Repair allocation made at the city shop for vehicle.</i>				
Vehicle Maintenance	27	200	60	200
<i>Maintenance allocation for vehicle.</i>				
Equipment Maintenance	0	400	0	400
<i>Misc. equipment maintenance.</i>				
Automobile Allowance	111	250	100	100
<i>Allowance for use of personal vehicle by Planner and Office Staff - delivering packets and recording items.</i>				
Office Supplies	3,152	2,500	2,200	2,500
<i>Miscellaneous office supplies.</i>				



CITY OF BARTLETT
PLANNING & ECONOMIC DEVELOPMENT
FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Petroleum Supplies <i>Gasoline allocated from city gas pump usage.</i>	2,032	2,200	1,800	2,200
Equipment Rental	909	1,200	1,100	1,200
Vehicle & Equip Insurance <i>Premium for one vehicle</i>	129	129	182	182
General Liability Insurance <i>Allocation.</i>	693	693	747	747
Total Operations	\$ 10,903	\$ 13,972	\$ 11,234	\$ 14,189
Capital				
Data Processing Equipment	\$ 220	\$ 0	\$ 1,100	\$ 0
Total Capital	\$ 220	\$ 0	\$ 1,100	\$ 0
Total Planning & Economic Development	\$ 291,821	\$ 303,257	\$ 295,050	\$ 340,979





**CITY OF BARTLETT
PUBLIC SAFETY BUDGET SUMMARY
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Department Revenues/Grants				
State Police Training Grant	\$ 62,400	\$ 0	\$ 64,200	\$ 0
State Fire Training Grant	43,200	0	0	0
Intergovernment Reimbursement	65,974	0	43,900	0
Weed Cutting Fees	0	0	0	15,000
Transfer From Grants Fund	11,022	43,900	0	0
Total Department Revenues/Grants	\$ 182,596	\$ 43,900	\$ 108,100	\$ 15,000
Personnel				
Supervisor Salaries	\$ 1,178,914	\$ 1,135,193	\$ 1,151,584	\$ 1,136,539
Employee Wages	11,297,927	11,496,223	11,365,561	11,464,566
Overtime Wages	232,766	359,275	318,275	340,400
Special Hours	39,257	49,700	41,011	48,300
Holiday Pay	431,375	492,063	470,768	494,800
Contracted Services	0	0	1,000	0
Part-Time	216,804	205,152	185,196	205,152
Vacation Pay	54,630	0	54,825	25,000
Educational Bonus	108,270	117,740	118,380	116,240
Sick Pay	17,267	0	49,591	0
Longevity Pay	273,022	317,064	293,579	335,457
FLSA Wages	44,352	68,000	67,500	66,500
Bonus	22,847	176,133	169,664	288,372
Other Personnel Costs	520	5,800	3,400	5,400
Employee Health Insurance	2,223,519	2,236,167	2,340,732	2,371,480
Employee Life Insurance	59,444	67,421	67,317	68,046
Worker's Compensation Insurance	301,870	304,614	304,614	311,748
Unemployment Compensation	600	15,000	55	10,000
Retiree Health Insurance	622,134	624,271	625,533	630,056
FICA	1,036,500	1,053,464	1,076,738	1,072,853
Pension Contribution	1,740,839	1,747,959	1,749,798	1,764,155
Total Personnel	\$ 19,902,857	\$ 20,471,239	\$ 20,455,121	\$ 20,755,064
Staffing Level				
<i>Full-Time</i>	<i>244.12</i>	<i>253.00</i>	<i>246.72</i>	<i>256.00</i>
<i>Part-Time (converted to FTE)</i>	<i>9.68</i>	<i>8.76</i>	<i>7.49</i>	<i>9.51</i>
Total Full-Time Equivalent (FTE)	253.80	261.76	254.21	265.51
Operations				
Training	\$ 50,421	\$ 54,500	\$ 48,682	\$ 55,000
State Training Salary Supp	105,600	0	64,200	0
Firearms Training	22,188	26,765	18,000	25,000
Volunteer Expense	10,338	14,000	12,500	15,500
Travel	34,848	40,800	33,992	41,250
Contracted Services	0	0	2,000	10,000
Other Professional Service	8,252	11,400	10,250	12,800
Dui Testing Fees	793	4,000	4,000	4,000
Sexual Offender Reg.	300	1,500	1,500	1,500
Postage & Freight	17,476	15,450	17,800	18,050
Notice Publication	0	1,000	700	500



CITY OF BARTLETT
PUBLIC SAFETY BUDGET SUMMARY
FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Dues & Subscriptions	5,728	12,550	12,350	12,380
Meetings	1,301	4,080	2,620	3,770
Utilities	140,102	143,000	140,000	142,000
Phones - Local	39,693	40,100	47,700	49,600
Long Distance Phone Calls	809	1,110	1,060	1,060
Cellular Phones	38,039	33,835	42,160	44,100
Data Processing - Software	8,000	0	0	0
Telecommunication Link	44,935	50,000	51,000	50,000
Shop Allocation	82,700	82,700	82,700	82,700
Vehicle Maintenance	188,044	161,000	170,000	168,000
Equipment Maintenance	35,195	40,500	32,200	40,200
Radio Maintenance	34,858	61,000	50,260	60,500
Computer Maintenance	12,303	0	0	0
Grounds Maintenance	2,763	4,000	4,000	23,000
Building Maintenance	56,863	70,000	48,000	69,000
Office Supplies	16,765	20,400	21,000	21,500
Printing	12,255	16,200	16,500	15,800
Christmas Expenses	0	3,000	1,030	2,800
Medical Supplies	51,695	62,748	52,000	59,000
Petroleum Supplies	425,302	431,796	420,900	436,136
Clothing & Uniforms	141,357	155,580	162,660	160,160
Operating Supplies	38,577	38,300	33,050	38,000
Cleaning Supplies	4,343	5,000	3,000	5,000
Chemical Supplies	0	800	700	700
Air Service	4,462	5,600	6,800	7,200
Film & Developing	302	380	360	360
Small Tools	10,806	12,500	7,500	12,500
Fire Hose	6,623	6,150	6,000	6,000
Jail Meals & Supplies	30,567	25,000	57,508	25,000
CERT Training Supplies	1,718	1,300	1,200	1,200
Public Awareness	7,154	5,200	5,200	6,000
Fire Prevention	7,319	6,420	4,800	6,000
Equipment Rental	0	750	750	750
Equipment Leasing	7,804	12,685	11,200	12,500
Property Insurance	21,620	21,620	23,177	23,177
Vehicle & Equip Insurance	41,825	41,687	51,750	51,750
General Liability Insurance	58,602	58,602	70,653	70,653
Other Insurance	1,900	2,100	2,100	2,100
Cash Over/Short	30	0	0	0
Tow-In Fees	6,605	11,400	8,200	11,300
Damage Claims	15,760	18,900	15,600	18,900
Miscellaneous Other Expenses	152	2,300	800	2,400
Total Operations	\$ 1,855,089	\$ 1,839,708	\$ 1,882,112	\$ 1,926,796
Capital				
Building Improvements	\$ 66,818	\$ 500	\$ 790	\$ 20,000
Communications Equipment	701	1,500	7,274	1,500
Data Processing Equipment	4,200	9,825	0	0
Office Equipment	245	3,000	3,000	3,000



CITY OF BARTLETT
PUBLIC SAFETY BUDGET SUMMARY
FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Furniture	5,883	15,800	14,225	15,500
Other Equipment	63,595	122,350	115,745	40,000
Total Capital	\$ 141,442	\$ 152,975	\$ 141,034	\$ 80,000
TOTAL PUBLIC SAFETY	\$ 21,716,792	\$ 22,420,022	\$ 22,370,167	\$ 22,746,860



**CITY OF BARTLETT
POLICE DEPARTMENT
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Department Revenues/Grants				
State Police Training Grant	\$ 62,400	\$ 0	\$ 64,200	\$ 0
Intergovernmental Reimbursement	65,974	0	43,900	0
Transfer from Grants Fund	11,022	43,900	0	0
Total Department Revenues/Grants	\$ 139,396	\$ 43,900	\$ 108,100	\$ 0

Personnel				
Supervisor Salaries	\$ 409,667	\$ 393,461	\$ 415,108	\$ 399,522
Employee Wages	6,579,148	6,779,672	6,648,000	6,660,311
Overtime Wages	206,497	329,275	289,855	310,000
Special Hours	6,485	12,000	9,011	12,000
Holiday Pay	238,089	285,000	263,447	285,000
Contracted Services	0	0	1,000	0
Part-Time	186,192	169,635	150,000	169,635
Vacation Pay	11,922	0	35,000	25,000
Educational Bonus	33,420	36,380	36,700	38,000
Sick Pay	17,267	0	31,405	0
Longevity Pay	141,378	170,751	147,000	179,322
Bonus	13,899	102,496	97,799	163,628
Other Personnel Costs	520	2,000	0	2,000
Employee Health Insurance	1,250,173	1,280,416	1,302,000	1,342,538
Employee Life Insurance	33,663	37,947	38,201	38,123
Worker's Compensation Insurance	170,105	176,481	176,481	179,713
Unemployment Compensation	600	15,000	55	10,000
Retiree Health Insurance	347,735	351,357	352,832	352,992
FICA	585,118	599,193	612,673	608,517
Pension Contribution	973,109	983,800	986,692	988,377
Total Personnel	\$ 11,204,987	\$ 11,724,864	\$ 11,593,259	\$ 11,764,678

Staffing Level

<i>Full-Time</i>	<i>139.97</i>	<i>147.00</i>	<i>142.51</i>	<i>150.00</i>
<i>Part-Time (converted to FTE)</i>	<i>8.48</i>	<i>7.41</i>	<i>6.41</i>	<i>8.16</i>
<i>Total Full-Time Equivalent (FTE)</i>	<i>148.45</i>	<i>154.41</i>	<i>148.92</i>	<i>158.16</i>

Operations

Training	\$ 30,433	\$ 30,000	\$ 31,000	\$ 30,000
<i>Basic police training, in-service, manuals and other training aids.</i>				
State Training Salary Supp	62,400	0	64,200	0
Firearms Training	22,188	26,765	18,000	25,000
<i>Special training in use of firearms, ammunition and other training aids.</i>				
Volunteer Expense	676	3,000	3,000	5,000
<i>Expense allowance paid to citizens who volunteer their time in service of the city. Adding new VIPS program.</i>				
Travel	26,248	34,800	30,000	35,000
<i>Lodging, food and gas for training classes, court park, FBI Academy and out of town investigations.</i>				
Other Professional Service	3,377	5,000	2,500	5,000
<i>Fees paid for miscellaneous professional services (i.e. forensic services & spanish interpreters).</i>				
DUI Testing Fees	793	4,000	4,000	4,000
<i>Medlab fees & supplies for DUI testing.</i>				
Sexual Offender Reg.	300	1,500	1,500	1,500
<i>Fees due to TBI for Sexual Offender Registries, paid by offender.</i>				



**CITY OF BARTLETT
POLICE DEPARTMENT
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Postage & Freight <i>Necessary mailings.</i>	2,167	3,250	3,000	3,250
Notice Publication <i>Bid advertising.</i>	0	1,000	700	500
Dues & Subscriptions <i>IACP, IAAP, FBI dues, Oakstone Publications, TN Advanced Law books. Narcotic division subscriptions.</i>	3,767	10,000	10,000	10,000
Meetings <i>Local BPD meeting expenses, food, drinks and paper products.</i>	147	2,500	1,500	2,500
Utilities <i>Cost of BPD utilities at 3730 Appling and new storage building.</i>	80,420	78,000	80,000	78,000
Phones - Local <i>Phone operation cost.</i>	32,816	33,000	40,100	42,000
Long Distance Phone Calls <i>Cost of long distance services.</i>	575	500	500	500
Cellular Phones <i>Cost of cellular phone services.</i>	24,262	20,500	26,000	26,000
Data Processing Software	8,000	0	0	0
Telecommunication Link <i>TBI, NCIC Connections, portal fees to ICJI, air cards for 80 PDA's @ \$40/month.</i>	44,935	50,000	51,000	50,000
Shop Allocation <i>City shop charges.</i>	50,000	50,000	50,000	50,000
Vehicle Maintenance <i>Repair, maintenance and equipping of BPD vehicles.</i>	115,937	100,000	110,000	100,000
Equipment Maintenance <i>Radar repair, console maintenance, other equip. maintenance.</i>	15,212	20,000	12,000	20,000
Radio Maintenance <i>Mobile and portable radios, Motorola Radio Service Agreement at approx. \$13,000.</i>	23,124	40,000	35,000	40,000
Computer Maintenance	12,286	0	0	0
Grounds Maintenance <i>Mulch, herbicide and lawn care.</i>	2,153	3,000	3,000	3,000
Building Maintenance <i>Heat/AC Maintenance, electrical, mechanical repairs, sally port slide gate and plumbing for Jail's new washer/dryer.</i>	22,609	40,000	15,000	40,000
Office Supplies <i>Paper supplies, toner, pencils, general office supplies.</i>	6,747	10,000	10,000	10,000
Printing <i>BPD forms, state and local, business cards, etc.</i>	7,689	10,000	11,000	10,000
Medical Supplies <i>Squad car, jail and office medical supplies (ie. first aid kits, CPR cards).</i>	1,031	4,000	2,000	4,000
Petroleum Supplies <i>Gas and oil for BPD vehicles.</i>	322,488	332,136	320,000	332,136
Clothing & Uniforms <i>Annual allotments for officers, patrol, civilian, and newhire uniforms. Patches, Honor Guard and Motors.</i>	82,318	93,920	104,000	94,000
Operating Supplies <i>Miscellaneous supplies, ISD and crime lab supplies.</i>	18,644	18,000	14,000	18,000
Cleaning Supplies <i>Cleaning supplies, towels, waxes, soaps, etc.</i>	4,343	5,000	3,000	5,000
Small Tools <i>Small hardware, keys, locks, etc.</i>	6,659	8,000	3,000	8,000



**CITY OF BARTLETT
POLICE DEPARTMENT
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Jail Meals & Supplies <i>Meals for inmates, hygiene kits & Dr. visits for inmates held over 2 weeks.</i>	30,567	25,000	57,508	25,000
Public Awareness <i>K-4, Neighborhood Watch and Child Identification CPA and YCPA.</i>	7,154	5,200	5,200	6,000
Equipment Rental <i>Tents for Bartlett Celebration and Kid's Count.</i>	0	250	250	250
Equipment Leasing <i>Copier rental for Admin, ISD, Records, Patrol, BSMC and Jail.</i>	4,854	7,500	7,500	7,500
Property Insurance <i>Allocated premiums related to recovery of value of BPD property.</i>	12,862	12,862	13,767	13,767
Vehicle & Equip Insurance <i>Premiums for vehicles and equipment.</i>	24,557	24,557	31,401	31,401
General Liability Insurance <i>Premiums related to the legal liability of the City, officers and employees.</i>	35,770	35,770	47,166	47,166
Other Insurance	0	50	50	50
Tow-In Fees <i>DUI & DOR tow fees, squad car towing.</i>	6,605	10,000	8,000	10,000
Damage Claims <i>Cost incurred to reimburse others for damages.</i>	12,094	15,000	15,000	15,000
Miscellaneous Other Expenses <i>Expenses incurred that are not accountable elsewhere.</i>	37	1,500	800	1,500
Total Operations	\$ 1,169,241	\$ 1,175,560	\$ 1,245,642	\$ 1,210,020
Capital				
Communications Equipment	\$ 0	\$ 0	\$ 6,474	\$ 0
Data Processing Equipment	374	9,825	0	0
Office Equipment <i>Labelers, Fax Machines, file cabinets, shredders.</i>	245	3,000	3,000	3,000
Furniture <i>Replacement chairs & desks for Offices and Communications/Jail.</i>	3,093	10,000	10,000	10,000
Other Equipment <i>Replace Jail Washer and Dryer, approx. \$2500, Industrial appliances.</i>	2,915	9,350	5,000	5,000
Total Capital	\$ 6,627	\$ 32,175	\$ 24,474	\$ 18,000
Total Police Department	\$ 12,241,459	\$ 12,888,699	\$ 12,755,275	\$ 12,992,698



**CITY OF BARTLETT
FIRE DEPARTMENT
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Department Revenues/Grants				
State Fire Training Grant	\$ 33,600	\$ 0	\$ 0	\$ 0
Total Department Revenues/Grants	\$ 33,600	\$ 0	\$ 0	\$ 0

Personnel

Supervisor Salaries	\$ 620,174	\$ 593,256	\$ 588,000	\$ 585,040
Employee Wages	3,254,190	3,117,746	3,118,000	3,165,684
Overtime Wages	20,816	22,000	20,000	21,000
Special Hours	31,569	35,000	30,000	34,000
Holiday Pay	143,292	151,321	151,321	149,730
Part-Time	19,396	19,423	19,423	19,423
Vacation Pay	32,607	0	18,035	0
Educational Bonus	63,420	69,600	69,600	67,200
Sick Pay	0	0	18,186	0
Longevity Pay	117,535	130,561	130,561	135,630
FLSA Wages	32,527	50,000	50,000	49,000
Bonus	6,272	50,200	48,538	84,783
Other Personnel Costs	0	2,500	2,500	2,200
Employee Health Insurance	697,880	657,322	718,580	720,649
Employee Life Insurance	18,420	20,039	19,883	20,254
Worker's Compensation Insurance	77,904	72,416	72,416	73,715
Retiree Health Insurance	193,716	185,550	185,299	187,536
FICA	322,600	313,490	320,955	318,423
Pension Contribution	542,414	519,540	518,381	525,101
Total Personnel	\$ 6,194,734	\$ 6,009,964	\$ 6,099,678	\$ 6,159,368

Staffing Level

<i>Full-Time</i>	<i>72.46</i>	<i>72.00</i>	<i>72.16</i>	<i>72.00</i>
<i>Part-Time (converted to FTE)</i>	<i>0.76</i>	<i>0.72</i>	<i>0.61</i>	<i>0.72</i>
Total Full-Time Equivalent (FTE)	73.22	72.72	72.77	72.72

Operations

Training	\$ 6,382	\$ 13,000	\$ 7,000	\$ 12,500
<i>Employee training expenses such as classes, books and other training aids. Fire personnel EMT/Para renewals, fire inspection renewals, State fire school expenses.</i>				
State Training Salary Supp	33,600	\$ 0	\$ 0	\$ 0
Volunteer Expense	9,661	11,000	9,500	10,500
<i>Reserve firefighter organization. Includes clothing, training, etc.</i>				
Travel	4,414	2,200	1,000	2,500
<i>Transportation, lodging and meals for out of town expense for professional conferences and seminars.</i>				
Postage & Freight	658	1,500	500	1,000
<i>Freight on incoming or outgoing shipments as well as postage for mail.</i>				
Dues & Subscriptions	983	1,500	1,400	1,400
<i>Dues and subscriptions for affiliation with professional organizations and emergency services publications.</i>				
Meetings	618	700	600	600
<i>Expenses for meetings such as mid south fire chiefs luncheon, and lunch for outside agency personnel.</i>				
Utilities	59,683	65,000	60,000	64,000
<i>Expenses for utilities for 5 fire stations.</i>				
Phones - Local	4,901	4,800	5,400	5,400
<i>Service for local telephone at five fire stations.</i>				



**CITY OF BARTLETT
FIRE DEPARTMENT
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Long Distance Phone Calls <i>Service for long distance telephone charges.</i>	171	400	350	350
Cellular Phones <i>Cellular service charges and pagers.</i>	5,734	4,500	6,810	7,700
Shop Allocation <i>Funds for repairs made at the City Shop.</i>	19,000	19,000	19,000	19,000
Vehicle Maintenance <i>Charges of repairs, parts and routine servicing to fire department vehicles.</i>	51,329	40,000	35,000	45,000
Equipment Maintenance <i>Specialized equipment which requires routine service or repair such as hurst tool "jaws of life", nozzles, valves, etc.</i>	8,526	8,000	8,200	8,200
Radio Maintenance <i>Repairs and/or purchases to maintain or upgrade radios such as portable batteries, \$10,000 added for Civil Defense Sirens.</i>	10,750	17,000	12,500	16,500
Computer Maintenance	17	0	0	0
Grounds Maintenance <i>Grounds keeping expenses.</i>	610	1,000	1,000	5,000
Building Maintenance <i>Repair and contract fees to maintain five fire station at an acceptable appearance and operational level.</i>	34,254	30,000	33,000	29,000
Office Supplies <i>Office supplies such as paper supplies, toner, pencils and general office supplies.</i>	4,912	5,500	6,200	6,200
Printing <i>Charges for the professional printing of forms, applications and personnel information.</i>	671	1,000	1,000	1,000
Christmas Expenses <i>Expenses for Christmas party.</i>	0	3,000	1,030	2,800
Petroleum Supplies <i>Fuel and lubricants for the operations vehicles, and apparatus.</i>	56,773	54,810	55,000	57,000
Clothing & Uniforms <i>Annual uniform allotment of \$500 for each personnel and to purchase those items that wear out due to normal usage.</i>	47,787	45,000	42,000	49,500
Operating Supplies <i>Those items needed to facilitate day to day operations, items not normally on hand otherwise.</i>	17,822	18,000	18,000	18,000
Chemical Supplies <i>Firefighting additives and chemicals.</i>	0	800	700	700
Air Service <i>Purchase of parts, masks for new employees and routine servicing of fire department self-contained breathing apparatus (SCBA).</i>	1,162	2,800	2,300	2,700
Film & Developing <i>Photograph expenses for fire scene investigation, and training.</i>	302	280	260	260
Small Tools <i>Cost of small tools and equipment.</i>	4,085	4,000	4,000	4,000
Fire Hose <i>To replace outdated and damaged hose.</i>	6,623	6,150	6,000	6,000
CERT Training Supplies <i>Pencils, workbooks, miscellaneous office supplies for CERT training.</i>	1,718	1,300	1,200	1,200
Fire Prevention <i>Literature and information to educate the public about safety, in an effort to involve the community education program.</i>	7,319	6,420	4,800	6,000
Equipment Leasing <i>Lease and maintenance of copy machine.</i>	1,920	2,800	1,700	3,000
Property Insurance <i>Annual premiums on fixed structures insurance.</i>	8,758	8,758	9,410	9,410
Vehicle & Equip Insurance <i>Annual insurance premiums on rolling stock.</i>	12,909	12,771	15,110	15,110



**CITY OF BARTLETT
FIRE DEPARTMENT
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
General Liability Insurance. <i>Fire's portion of liability insurance.</i>	16,105	16,105	16,031	16,031
Other Insurance <i>Annual premium for reserves' disability insurance.</i>	1,900	1,900	1,900	1,900
Cash Over/Short	30	0	0	0
Tow-In Fees <i>Charges for tow-in fees for heavy fire apparatus.</i>	0	1,200	0	1,100
Damage Claims <i>Damage claims for accidents.</i>	3,667	1,400	0	1,400
Miscellaneous Other Expenses	115	800	0	900
Total Operations	\$ 445,865	\$ 414,394	\$ 387,901	\$ 432,861
Capital				
Building Improvements <i>Critical maintenance and renovation of all 5 fire stations.</i>	\$ 66,818	\$ 500	\$ 790	\$ 20,000
Data Processing Equipment	2,990	0	0	0
Furniture <i>Office and living area furniture replacements for five fire stations and offices.</i>	2,790	2,800	1,400	2,700
Other Equipment <i>Air packs, air bottles and personal protective equipment (turnouts).</i>	27,959	78,000	78,000	35,000
Total Capital	\$ 100,557	\$ 81,300	\$ 80,190	\$ 57,700
Total Fire Department	\$ 6,707,556	\$ 6,505,658	\$ 6,567,769	\$ 6,649,929



**CITY OF BARTLETT
AMBULANCE
FY 2014 Adopted Budget**

Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Department Revenues/Grants				
State Fire Training Grant	\$ 9,600	\$ 0	\$ 0	\$ 0
Total Department Revenues/Grants	\$ 9,600	\$ 0	\$ 0	\$ 0

Personnel

Supervisor Salaries	\$ 70,293	\$ 67,751	\$ 67,751	\$ 69,308
Employee Wages	1,093,496	1,221,344	1,240,000	1,254,565
Overtime Wages	5,453	8,000	8,000	9,000
Special Hours	1,203	2,000	2,000	2,000
Holiday Pay	49,994	55,742	56,000	60,070
Vacation Pay	12,924	0	1,790	0
Educational Bonus	8,550	8,880	9,200	8,160
Longevity Pay	9,137	8,934	9,200	12,649
FLSA Wages	11,825	18,000	17,500	17,500
Bonus	1,840	17,175	17,091	29,765
Other Personnel Costs	0	1,000	900	900
Employee Health Insurance	201,004	224,702	254,984	240,257
Employee Life Insurance	5,317	6,961	6,920	7,149
Worker's Compensation Insurance	46,136	48,123	48,123	50,022
Retiree Health Insurance	58,190	64,455	65,388	66,194
FICA	93,759	104,217	107,417	108,245
Pension Contribution	162,334	180,473	183,085	185,342
Total Personnel	\$ 1,831,454	\$ 2,037,757	\$ 2,095,349	\$ 2,121,126

Staffing Level

Full-Time	22.69	25.00	23.43	25.00
Part-Time (converted to FTE)	0.00	0.00	0.00	0.00
Total Full-Time Equivalent (FTE)	22.69	25.00	23.43	25.00

Operations

Training	\$ 11,301	\$ 10,000	\$ 9,000	\$ 11,000
<i>Employee training expenses such as classes, books, and training aids. Benchmarking CEU training, EMT/Para certification renewals.</i>				
State Training Salary Supp	9,600	0	0	0
<i>State training supplement; reimbursed from state.</i>				
Travel	1,489	1,800	1,347	1,750
<i>Travel expenses for outside professional training seminars, conferences and certification.</i>				
Contracted Services	0	0	2,000	10,000
<i>Collection agency fee.</i>				
Other Professional Services	4,875	6,000	7,500	7,500
<i>Medical director's annual fee & collection fees.</i>				
Postage & Freight	4,183	2,900	3,300	2,800
<i>Cost to mail monthly statements on ambulance billing.</i>				
Dues & Subscriptions	270	350	350	380
<i>For professional organizations, and publications.</i>				
Meetings	43	180	170	170
<i>Expenses incurred by attending local professional organizations meetings such as Mid-South EMS Council.</i>				
Long Distance Phone Calls	8	10	10	10
<i>Long distance charges.</i>				
Cellular Phones	7,256	8,000	5,800	6,500
<i>Cellular service charges and data charge for EPCR computers for ambulances.</i>				



**CITY OF BARTLETT
AMBULANCE
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Shop Allocation <i>Funds for repairs made at the City shop.</i>	10,000	10,000	10,000	10,000
Vehicle Maintenance <i>Charges of repairs and routine servicing to fire department ambulances, added \$2,250 for Ambulance lincense fees.</i>	16,994	17,000	21,000	19,000
Equipment Maintenance <i>Specialized equipment which requires routine service or repair, including EKG monitors, repairs to EPCR ambulance computers, LifePak maintenance & Ambulance stretcher maintenance contract.</i>	11,456	12,500	12,000	12,000
Radio Maintenance <i>Repairs or supplies to maintain radios i.e. batteries, etc.</i>	984	3,500	2,410	3,500
Office Supplies <i>Purchase of offices supplies used to maintain day to day operations of the fire department.</i>	578	900	1,300	1,300
Printing <i>Charges for the professional printing of forms, applicand personnel information.</i>	587	1,200	700	800
Medical Supplies <i>Supplies to stock ambulances and equip medical personnel.</i>	50,664	58,748	50,000	55,000
Petroleum Supplies <i>Fuel and lubricants for the operations of our emergency vehicles, and apparatus.</i>	29,624	29,490	31,000	32,000
Clothing & Uniforms <i>Annual uniform allotment of \$500 for each personnel and wear out due to normal useage such as gloves, hoods, boots, and helmets.</i>	10,021	15,000	15,000	15,000
Operating Supplies <i>Those supplies needed to facilitate day to day operations.</i>	1,915	1,800	800	1,700
Air Service <i>Oxygen and bottled air for ambulances and cascade system.</i>	3,300	2,800	4,500	4,500
Film & Developing	0	100	100	100
Small Tools <i>Cost of small tools needed on ambulances</i>	0	200	200	200
Vehicle & Equip Insurance <i>Annual insurance premiums on rolling stock.</i>	3,238	3,238	3,972	3,972
General Liability Insurance <i>Allocation.</i>	5,017	5,017	5,588	5,588
Other Insurance <i>Insurance on paramedics and EMTs.</i>	0	50	50	50
Tow-In Fee <i>Charges for tow-in fees.</i>	0	200	200	200
Damage Claims <i>Damage claims for accidents.</i>	0	1,500	600	1,500
Total Operations	\$ 183,405	\$ 192,483	\$ 188,897	\$ 206,520
Capital				
Furniture <i>Furniture for New Administration edition to Fire Station 1.</i>	\$ 0	\$ 2,500	\$ 2,500	\$ 2,300
Other Equipment <i>LifePak EKG monitors for Unit 5.</i>	32,721	35,000	32,745	0
Total Capital	\$ 32,721	\$ 37,500	\$ 35,245	\$ 2,300
Total Ambulance	\$ 2,037,980	\$ 2,267,740	\$ 2,319,491	\$ 2,329,946



CITY OF BARTLETT
BUILDING CODES ENFORCEMENT
FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Department Revenues/Grants				
Vacant Lot Weed Cutting Fees	\$ 0	\$ 0	\$ 0	\$ 15,000
Total Department Revenues/Grants	\$ 0	\$ 0	\$ 0	\$ 15,000

Personnel				
Supervisor Salaries	\$ 78,780	\$ 80,725	\$ 80,725	\$ 82,669
Employee Wages	371,093	377,461	359,561	384,006
Overtime Wages	0	0	420	400
Special Hours	0	700	0	300
Part-Time	11,216	16,094	15,773	16,094
Vacation Pay	(2,823)	0	0	0
Educational Bonus	2,880	2,880	2,880	2,880
Longevity Pay	4,972	6,818	6,818	7,856
Bonus	836	6,262	6,236	10,196
Other Personnel Costs	0	300	0	300
Employee Health Insurance	74,461	73,727	65,168	68,036
Employee Life Insurance	2,043	2,474	2,313	2,520
Worker's Compensation Insurance	7,725	7,594	7,594	8,298
Retiree Health Insurance	22,493	22,909	22,014	23,334
FICA	35,024	36,564	35,693	37,668
Pension Contribution	62,982	64,146	61,640	65,335
Total Personnel	\$ 671,683	\$ 698,654	\$ 666,835	\$ 709,892

Staffing Level

<i>Full-Time</i>	<i>9.00</i>	<i>9.00</i>	<i>8.62</i>	<i>9.00</i>
<i>Part-Time (converted to FTE)</i>	<i>0.44</i>	<i>0.63</i>	<i>0.47</i>	<i>0.63</i>
Total Full-Time Equivalent (FTE)	9.44	9.63	9.09	9.63

Operations

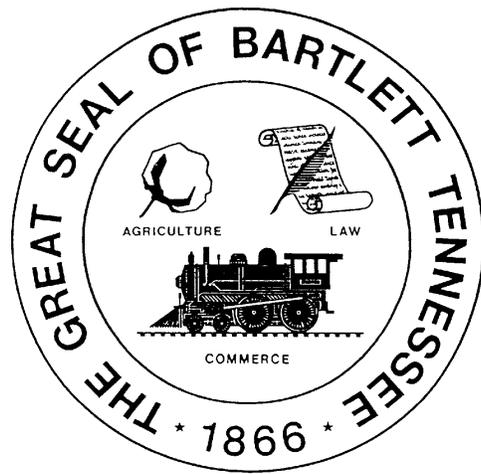
Training	\$ 2,306	\$ 1,500	\$ 1,682	\$ 1,500
<i>Employee training expense such as classes, books and other training aids.</i>				
Travel	2,697	2,000	1,645	2,000
<i>Provide transportation to Inspectors or office personnel, for required schooling and seminars, to maintain State Certification.</i>				
Other Professional Service	0	400	250	300
<i>Payment for outside structural Engineering services.</i>				
Postage & Freight	10,467	7,800	11,000	11,000
<i>Required mailing of permits and correspondence.</i>				
Dues & Subscriptions	708	700	600	600
<i>Provide current Building/Mechanical/Electrical/Plumbing magazines and newsletters. Yearly memberships with organizations.</i>				
Meetings	494	700	350	500
<i>Monthly meetings of the Tennessee Building Officials Association for five personnel.</i>				
Phones - Local	1,976	2,300	2,200	2,200
<i>Business telephone system used by all code employees.</i>				
Long Distance Phone Calls	55	200	200	200
<i>Telephone out of state contractors, engineers, c & agencies that are out of state.</i>				
Cellular Phones	787	835	3,550	3,900
<i>Cellular service charges.</i>				
Shop Allocation	3,700	3,700	3,700	3,700
<i>Cost of labor by City Shop for Codes Enforcement vehicles.</i>				



CITY OF BARTLETT
BUILDING CODES ENFORCEMENT
FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Vehicle Maintenance <i>Cost of replacement parts on aging autos charged by the Shop.</i>	3,783	4,000	4,000	4,000
Radio Maintenance <i>Yearly maintenance and batteries for ten radios.</i>	0	500	350	500
Grounds Maintenance <i>Vacant lot weed cutting services.</i>	0	0	0	15,000
Office Supplies <i>Maintain independent office supplies for Code Enforcement.</i>	4,529	4,000	3,500	4,000
Printing <i>Printing of permit & complaint forms.</i>	3,309	4,000	3,800	4,000
Petroleum Supplies <i>Gasoline for six to eight vehicles.</i>	16,417	15,360	14,900	15,000
Clothing & Uniforms <i>Uniform for five inspectors.</i>	1,230	1,660	1,660	1,660
Operating Supplies <i>Replacement batteries for flashlights & purchase spray paint.</i>	197	500	250	300
Small Tools <i>Purchase of small tools.</i>	62	300	300	300
Equipment Rental <i>Possible rental of required equipment.</i>	0	500	500	500
Equipment Leasing <i>Yearly rental cost for copy machine.</i>	1,030	2,385	2,000	2,000
Vehicle & Equip Insurance <i>Auto insurance on eight vehicles.</i>	1,121	1,121	1,267	1,267
General Liability Insurance <i>Insurance allocation.</i>	1,710	1,710	1,868	1,868
Other Insurance <i>Insurance allocation.</i>	0	100	100	100
Damage Claims <i>Damage claims for accidents.</i>	0	1,000	0	1,000
Total Operations	\$ 56,577	\$ 57,271	\$ 59,672	\$ 77,395
Capital				
Communications Equipment <i>Purchase of radios to replace aged units.</i>	\$ 701	\$ 1,500	\$ 800	\$ 1,500
Data Processing Equipment	836	0	0	0
Furniture <i>Possible additional/replacement furniture.</i>	0	500	325	500
Total Capital	\$ 1,536	\$ 2,000	\$ 1,125	\$ 2,000
Total Building Codes Enforcement	\$ 729,796	\$ 757,925	\$ 727,632	\$ 774,287





CITY OF BARTLETT
PUBLIC WORKS BUDGET SUMMARY
FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Department Revenues				
Shop Expense Allocation	\$ 335,490	\$ 325,325	\$ 325,325	\$ 325,325
Weed Cutting Fees	125,399	140,000	130,000	125,000
Animal Shelter Donations	11,864	14,000	11,000	14,000
Animal Shelter Boarding	1,497	1,800	1,400	1,800
Animal Shelter Capture Fee	6,850	7,200	6,100	7,200
Animal Shelter Adoption	48,736	54,000	45,000	54,000
Animal Shelter City License	42,144	45,000	40,000	45,000
Animal Shelter Miscellaneous Revenues	15,883	17,000	17,000	17,000
Total Department Revenues	\$ 587,861	\$ 604,325	\$ 575,825	\$ 589,325
Personnel				
Supervisor Salaries	\$ 406,123	\$ 403,640	\$ 409,348	\$ 410,083
Employee Wages	1,727,096	1,750,624	1,760,060	1,892,239
Overtime Wages	39,573	58,200	43,080	57,800
Special Hours	15,400	15,600	15,600	15,600
Contracted Services	229,356	243,000	242,336	286,259
Part-Time	10,005	15,662	13,717	15,662
Vacation Pay	9,543	0	5,746	0
Sick Pay	13,985	0	0	0
Longevity Pay	41,963	48,159	42,799	49,249
Bonus	4,516	37,225	36,149	52,769
Other Personnel Costs	165	0	0	0
Employee Health Insurance	438,323	441,668	453,372	482,193
Employee Life Insurance	9,848	11,633	11,480	12,434
Worker's Compensation Insurance	66,797	71,409	71,384	77,167
Retiree Health Insurance	106,661	107,713	108,470	115,116
FICA	167,218	171,807	174,814	183,778
Pension Contribution	298,297	301,597	303,513	322,326
Total Personnel	\$ 3,584,868	\$ 3,677,937	\$ 3,691,868	\$ 3,972,675
Staffing Level				
<i>Full-Time</i>	<i>52.29</i>	<i>54.00</i>	<i>52.29</i>	<i>59.00</i>
<i>Part-Time (converted to FTE)</i>	<i>1.04</i>	<i>0.75</i>	<i>0.83</i>	<i>0.75</i>
Total Full-Time Equivalent (FTE)	53.33	54.75	53.12	59.75
Operations				
Training	\$ 2,740	\$ 4,900	\$ 3,930	\$ 5,150
Travel	706	1,250	700	2,200
Professional Services	78,476	81,500	79,500	26,000
Other Professional Service	6,754	8,000	4,300	69,500
Postage & Freight	323	375	350	350
Dues & Subscriptions	871	835	735	785
Employee Appreciation	0	200	0	1,800
Utilities	37,261	42,000	37,600	40,500
Phones - Local	3,875	4,900	4,800	4,600
Long Distance Phone Calls	77	80	75	80
Cellular Phones	8,830	7,650	8,050	7,650
Shop Allocation	100,650	97,500	97,500	97,500
Vehicle Maintenance	71,163	70,500	50,900	67,500



**CITY OF BARTLETT
PUBLIC WORKS BUDGET SUMMARY
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Equipment Maintenance	40,063	41,800	35,550	46,800
Radio Maintenance	774	2,000	1,335	1,400
Computer Maintenance	0	0	55	0
Grounds Maintenance	43,026	86,950	51,450	51,650
Building Maintenance	15,023	21,500	23,200	14,950
Fuel System Maintenance	2,887	0	0	0
Street Painting & Signs	29,295	30,000	32,000	32,000
Office Supplies	4,802	6,150	6,550	6,550
Printing	1,054	1,400	1,400	1,400
Medical Supplies	37,966	50,000	43,000	52,500
Petroleum Supplies	151,210	161,000	141,000	166,500
Clothing & Uniforms	14,686	16,300	15,300	16,800
Operating Supplies	41,911	133,500	86,975	50,000
Cleaning Supplies	7,433	8,000	6,500	8,100
Chemical Supplies	1,450	1,500	1,700	2,000
Fill Sand, Dirt & Gravel	12,531	20,000	18,000	20,000
Asphalt	99,135	100,000	103,500	107,000
Concrete & Brick	12,221	12,000	12,000	14,000
Miscellaneous Shop Parts	2,291	2,200	2,000	2,200
Small Tools	12,122	11,550	18,500	18,500
Pipe & Materials-System Ma	8,671	10,000	8,000	12,000
Miscellaneous Supplies	3,998	4,200	4,300	3,800
Equipment Rental	0	2,000	600	1,500
Street Barricade & Equip. Rental	1,224	1,800	1,300	1,800
Equipment Leasing	2,648	3,650	3,055	3,450
Property Insurance	6,496	6,496	7,342	7,342
Vehicle & Equip Insurance	9,971	9,971	13,389	13,389
General Liability Insurance	11,204	11,204	11,709	11,709
Credit Card Vendor Fees	1,853	2,300	2,000	2,300
State Fees	4,165	4,400	4,100	4,400
Cash Over/Short	39	100	2	100
Animal Control Fees	1,900	1,800	1,700	1,800
Damage Claims	10,833	4,000	4,650	4,000
Miscellaneous Other Expenses	1,827	1,000	500	1,000
Total Operations	\$ 906,436	\$ 1,088,461	\$ 951,102	\$ 1,004,555
Capital				
Fencing & Landscaping	\$ 471	\$ 1,000	\$ 1,000	\$ 800
Building Improvements	3,000	40,000	23,000	0
Communications Equipment	649	2,400	4,500	2,200
Data Processing Equipment	0	0	200	0
Furniture	1,941	300	300	2,100
Other Equipment	0	500	400	1,000
Total Capital	\$ 6,061	\$ 44,200	\$ 29,400	\$ 6,100
TOTAL PUBLIC WORKS	\$ 3,909,503	\$ 4,206,273	\$ 4,096,545	\$ 4,394,005



**CITY OF BARTLETT
PUBLIC WORKS ADMINISTRATION
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Personnel				
Supervisor Salaries	\$ 165,960	\$ 165,960	\$ 165,960	\$ 169,451
Employee Wages	106,338	108,655	94,000	109,916
Overtime Wages	71	1,200	636	800
Vacation Pay	1,936	0	0	0
Longevity Pay	10,057	10,844	9,694	12,625
Bonus	418	3,431	3,418	6,018
Employee Health Insurance	30,211	30,166	31,248	31,247
Employee Life Insurance	1,258	1,483	1,375	1,509
Worker's Compensation Insurance	944	815	815	839
Retiree Health Insurance	13,615	13,731	12,998	13,968
FICA	21,245	21,785	20,747	22,437
Pension Contribution	38,122	38,446	36,395	39,111
Total Personnel	\$ 390,174	\$ 396,516	\$ 377,286	\$ 407,921
Staffing Level				
<i>Full-Time</i>	<i>5.00</i>	<i>5.00</i>	<i>4.60</i>	<i>5.00</i>
<i>Part-Time (converted to FTE)</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
Total Full-Time Equivalent (FTE)	5.00	5.00	4.60	5.00

Operations

Training	\$ 225	\$ 800	\$ 550	\$ 600
<i>Employee training expenses such as classes, books, and training aides.</i>				
Travel	429	850	300	1,300
<i>Travel and hotel expenses for training.</i>				
Other Professional Services	1,354	0	0	0
Postage & Freight	314	350	350	350
<i>Postage and stamps.</i>				
Dues & Subscriptions	425	500	400	450
<i>TCAPWAS memberships, Weather Radar services and Public Works magazines.</i>				
Employee Appreciation	0	200	0	1,800
<i>Christmas lunch.</i>				
Utilities	13,123	15,000	12,000	14,000
<i>Electricity, gas, water.</i>				
Phones - Local	3,481	4,500	4,400	4,200
<i>Local telephone service.</i>				
Long Distance Phone Calls	41	35	35	35
<i>Long distance telephone service.</i>				
Cellular Phones	3,275	2,800	3,000	2,800
<i>Cell phone monthly fees.</i>				
Shop Allocation	100,650	97,500	97,500	97,500
<i>Shop labor for vehicles and equipment.</i>				
Vehicle Maintenance	1,687	2,000	1,500	2,000
<i>Parts for vehicles and equipment.</i>				
Equipment Maintenance	310	300	350	300
<i>Maintenance for printers, fax, adding machines, etc.</i>				
Radio Maintenance	0	500	100	200
<i>Radio repair.</i>				
Building Maintenance	354	500	400	450
<i>Paint, light bulbs, carpet, doors, windows.</i>				



**CITY OF BARTLETT
PUBLIC WORKS ADMINISTRATION
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Office Supplies <i>Pen, paper, envelopes, printer cartridges, file folders, diaries, maps, letterhead.</i>	1,491	2,500	2,500	2,500
Printing <i>Newspaper ads, door hangers.</i>	262	400	400	400
Petroleum Supplies <i>Gas and diesel for Admin, Gen. Maint., and Fleet Services.</i>	65,639	70,000	5,700	6,900
Clothing & Uniforms <i>Uniforms for public works administration.</i>	9,954	11,000	10,500	800
Operating Supplies <i>Luncheons, flowers, plaques, trophies, coffee, Christmas cards, name plates, keys, batteries.</i>	1,290	1,000	575	1,000
Equipment Leasing <i>Equipment Leasing.</i>	377	800	650	800
Property Insurance <i>Property insurance allocation.</i>	2,731	2,731	2,754	2,754
Vehicle & Equip Insurance <i>Vehicle and equipment insurance allocation.</i>	790	790	560	560
General Liability Insurance <i>General liability insurance allocation.</i>	1,419	1,419	1,515	1,515
Damage Claims <i>Payment for damages caused by PW crews performing jobs.</i>	598	500	250	500
Miscellaneous Other Expenses <i>Miscellaneous expenses.</i>	1,827	1,000	500	1,000
Total Operations	\$ 212,047	\$ 217,975	\$ 146,789	\$ 144,714
Capital				
Communications Equipment <i>All communication equipment, accessories purchases and repairs.</i>	\$ 0	\$ 200	\$ 200	\$ 200
Furniture <i>Replace two chairs in the front office.</i>	1,751	0	0	500
Total Capital	\$ 1,751	\$ 200	\$ 200	\$ 700
Total Public Works Administration	\$ 603,972	\$ 614,691	\$ 524,275	\$ 553,335



**CITY OF BARTLETT
CITY SHOP
FY 2014 Adopted Budget**

Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Department Revenues				
Shop Expense Allocation	\$ 335,490	\$ 325,325	\$ 325,325	\$ 325,325
Total Department Revenues	\$ 335,490	\$ 325,325	\$ 325,325	\$ 325,325
Personnel				
Supervisor Salaries	\$ 57,073	\$ 54,219	\$ 57,072	\$ 55,025
Employee Wages	356,492	366,581	384,386	406,943
Overtime Wages	15,475	20,000	16,500	20,000
Special Hours	5,000	5,200	5,200	5,200
Contracted Services	28,186	32,000	27,000	32,000
Vacation Pay	2,477	0	0	0
Sick Pay	13,985	0	0	0
Longevity Pay	8,393	10,068	8,134	10,171
Bonus	836	6,862	6,836	10,588
Other Personnel Costs	110	0	0	0
Employee Health Insurance	73,696	77,439	81,525	89,173
Employee Life Insurance	1,929	2,272	2,364	2,495
Worker's Compensation Insurance	10,810	9,639	9,614	10,737
Retiree Health Insurance	20,678	21,040	22,073	23,098
FICA	34,478	34,210	36,003	37,476
Pension Contribution	57,546	58,912	61,804	64,676
Total Personnel	\$ 687,164	\$ 698,442	\$ 718,511	\$ 767,582
Staffing Level				
<i>Full-Time</i>	<i>9.33</i>	<i>10.00</i>	<i>10.00</i>	<i>11.00</i>
<i>Part-Time (converted to FTE)</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
Total Full-Time Equivalent (FTE)	9.33	10.00	10.00	11.00
Operations				
Training	\$ 2,315	\$ 1,800	\$ 1,800	\$ 2,000
<i>Employee training expenses such as classes, books and or training aids. \$1,000 is for training on Cummings engines.</i>				
Postage & Freight	0	25	0	0
<i>Stamps.</i>				
Dues & Subscriptions	209	0	0	0
Utilities	9,312	11,000	9,100	9,000
<i>Electricity, gas, water.</i>				
Long Distance Phone Calls	54	40	35	40
<i>Long distance phone calls.</i>				
Cellular Phones	1,026	850	1,050	850
<i>Cell phone fees.</i>				
Vehicle Maintenance	5,168	5,500	4,500	5,500
<i>Parts for vehicle and equipment repairs.</i>				
Equipment Maintenance	3,322	4,000	2,000	4,000
<i>Computer, printer, fax, type writer, engine analyzer.</i>				
Radio Maintenance	258	250	150	200
<i>Radio maintenance.</i>				
Computer Maintenance	0	0	55	0
Building Maintenance	4,022	4,500	7,500	4,500
<i>Paint, light bulbs, doors, windows, etc.</i>				



**CITY OF BARTLETT
CITY SHOP
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Fuel System Maintenance <i>Maintenance on the gas pumps, underground storage tanks and recording system.</i>	2,887	0	0	0
Office Supplies <i>Pen, paper, envelopes, folders, printer cartridges.</i>	1,159	1,100	1,500	1,500
Petroleum Supplies	0	0	7,500	9,200
Clothing & Uniforms <i>Uniforms and mats.</i>	4,098	4,000	3,800	4,000
Operating Supplies <i>Batteries, welding rods, paint, grease, tool washing wires.</i>	5,968	7,500	6,400	6,500
Cleaning Supplies <i>Wax, soap, rags, toilet paper, paper towels, mops, bucks.</i>	1,790	1,600	1,600	1,600
Miscellaneous Shop Parts <i>Nuts, bolts, washers, starter fluid, clutch fluid, tubes valve caps, valve stems, battery cleaner.</i>	2,291	2,200	2,000	2,200
Small Tools <i>Socket wrenches, hammers, screw drivers, specialized tools needed for repairs of City equipment.</i>	2,530	2,500	2,500	5,000
Miscellaneous Supplies <i>Misc office supplies and tool allowance for mechanics.</i>	2,959	3,000	2,800	3,000
Equipment Leasing <i>Equipment Leasing and oxygen tank rental \$1800.</i>	1,726	2,000	1,800	2,000
Property Insurance <i>Property insurance allocation.</i>	2,223	2,223	2,473	2,473
Vehicle & Equip Insurance <i>Allocation.</i>	1,070	1,070	1,296	1,296
General Liability Insurance <i>Allocation.</i>	1,902	1,902	1,958	1,958
Total Operations	\$ 56,289	\$ 57,060	\$ 61,817	\$ 66,817
Capital				
Building Improvements	\$ 3,000	\$ 40,000	\$ 23,000	\$ 0
Furniture <i>Desks and chair for parts office.</i>	190	300	300	500
Total Capital	\$ 3,190	\$ 40,300	\$ 23,300	\$ 500
Total City Shop	\$ 411,154	\$ 470,477	\$ 478,303	\$ 509,574



**CITY OF BARTLETT
GENERAL MAINTENANCE
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Personnel				
Employee Wages	\$ 571,229	\$ 554,572	\$ 560,000	\$ 608,342
Overtime Wages	10,568	15,000	12,000	15,000
Special Hours	5,300	5,200	5,200	5,200
Vacation Pay	4,057	0	5,746	0
Longevity Pay	11,311	14,327	11,183	12,557
Bonus	1,338	10,978	10,771	14,358
Other Personnel Costs	55	0	0	0
Employee Health Insurance	142,058	134,754	135,778	138,249
Employee Life Insurance	2,640	2,995	2,947	3,285
Worker's Compensation Insurance	22,649	25,536	25,536	27,957
Retiree Health Insurance	28,562	27,729	28,000	30,417
FICA	43,863	43,916	45,299	48,095
Pension Contribution	79,972	77,640	78,195	85,168
Total Personnel	\$ 923,601	\$ 912,647	\$ 920,655	\$ 988,628

Staffing Level

Full-Time	17.00	16.00	16.50	18.00
Part-Time (converted to FTE)	0.59	0.00	0.26	0.00
Total Full-Time Equivalent (FTE)	17.59	16.00	16.76	18.00

Operations

Training	\$ 0	\$ 500	\$ 250	\$ 400
<i>Fees for Tn. Public Works Institute class in Murfreesboro.</i>				
Travel	0	0	0	100
Other Professional Service	5,002	6,000	3,000	6,000
<i>Tree removal service.</i>				
Dues & Subscriptions	118	200	200	200
<i>TCAPWA dues and magazine subscriptions.</i>				
Cellular Phones	781	900	800	900
<i>Cell phone monthly fees.</i>				
Vehicle Maintenance	30,277	29,000	20,000	29,000
<i>Parts for vehicle repairs some parts will be allocated from inventory others purchased from vendors.</i>				
Equipment Maintenance	9,557	17,000	10,000	17,000
<i>Parts for equipment repairs.</i>				
Radio Maintenance	209	750	500	500
<i>Mobil radio repairs.</i>				
Grounds Maintenance	212	250	250	250
<i>Fertilizer, grass, seed, plants.</i>				
Building Maintenance	2,176	3,500	2,500	3,500
<i>Painting, light bulbs, carpet, windows, wax.</i>				
Street Painting & Signs	29,295	30,000	32,000	32,000
<i>Sign repair and replacement, street striping and marking. Reflectivity upgrades/replacements.</i>				
Office Supplies	792	850	800	850
<i>Pens, pencils, note pads, file cabinets, envelopes and printer cartridges.</i>				
Petroleum Supplies	0	0	43,000	45,500
Clothing & Uniforms	0	0	0	5,800
Operating Supplies	16,292	85,000	55,000	18,000
<i>Filter cloth, batteries, water plug, concrete patch, inboards, Christmas decorations 50k & others.</i>				



**CITY OF BARTLETT
GENERAL MAINTENANCE
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Cleaning Supplies <i>Wax, soap, rags, toilet paper, paper towels, mops, bucks.</i>	1,409	1,400	1,400	1,500
Fill Sand, Dirt & Gravel <i>Fill sand, dirt and gravel used for road repairs and road projects, also rip rap, sod & salt.</i>	12,531	20,000	18,000	20,000
Asphalt <i>Materials for road cuts, road shoulders, salting streets, pot holes and Contracted Asphalt Work.</i>	99,135	100,000	103,500	107,000
Concrete & Brick <i>Building inlets, manholes, replacing sidewalks, curb and gutter, water tables, road cuts.</i>	12,221	12,000	12,000	14,000
Small Tools <i>Shovel, drills, hammers, screw drivers, flash lights.</i>	1,462	1,500	1,500	1,500
Pipe & Materials-System Maintenance <i>Pipe and other materials used for drainage system repair including steel products, manhole, inlets.</i>	8,671	10,000	8,000	12,000
Equipment Rental <i>Special construction equipment as needed.</i>	0	2,000	600	1,500
Street Barricade & Equip. Rental <i>Rental of barricades for street and drainage repairs.</i>	1,224	1,800	1,300	1,800
Equipment Leasing <i>Rental of copy machine.</i>	108	250	130	150
Vehicle & Equip Insurance <i>Vehicle and equipment insurance.</i>	3,708	3,708	5,394	5,394
General Liability Insurance <i>General liability insurance.</i>	2,813	2,813	3,027	3,027
Damage Claims <i>Payment for damages caused by PW employees doing their job.</i>	5,053	1,500	1,400	1,500
Total Operations	\$ 243,047	\$ 330,921	\$ 324,551	\$ 329,371
Capital				
Fencing & Landscaping <i>Materials to maintain City owned fences.</i>	\$ 471	\$ 1,000	\$ 1,000	\$ 800
Communications Equipment <i>Purchase pagers, cell phones, office phones and accessories.</i>	649	1,000	800	1,000
Data Processing Equipment	0	0	200	0
Total Capital	\$ 1,120	\$ 2,000	\$ 2,000	\$ 1,800
Total General Maintenance	\$ 1,167,769	\$ 1,245,568	\$ 1,247,206	\$ 1,319,799



**CITY OF BARTLETT
GENERAL SERVICES
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Personnel				
Supervisor Salaries	\$ 72,179	\$ 73,247	\$ 73,248	\$ 74,315
Employee Wages	84,300	86,580	86,580	87,918
Overtime Wages	2,757	5,000	3,944	5,000
Contracted Services	4,198	11,000	3,000	7,000
Vacation Pay	591	0	0	0
Longevity Pay	4,331	4,395	4,395	4,459
Bonus	251	2,059	2,051	3,504
Employee Health Insurance	33,018	32,969	34,136	34,135
Employee Life Insurance	723	863	849	876
Worker's Compensation Insurance	6,353	7,439	7,439	7,611
Retiree Health Insurance	7,824	7,991	7,991	8,112
FICA	12,086	12,659	12,795	12,941
Pension Contribution	21,907	22,376	22,376	22,713
Total Personnel	\$ 250,518	\$ 266,578	\$ 258,804	\$ 268,584
Staffing Level				
<i>Full-Time</i>	<i>3.00</i>	<i>3.00</i>	<i>3.00</i>	<i>3.00</i>
<i>Part-Time (converted to FTE)</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
Total Full-Time Equivalent (FTE)	3.00	3.00	3.00	3.00
Operations				
Training	\$ 0	\$ 700	\$ 500	\$ 700
<i>HVAC training & Fees for TCAPWA conf. being hosted by Bartlett FY13.</i>				
Dues & Subscriptions	0	35	35	35
<i>Magazine subscription costs.</i>				
Cellular Phones	1,115	1,000	1,100	1,000
<i>Cell phone charges for 2 employees.</i>				
Vehicle Maintenance	1,941	3,000	2,000	3,000
<i>Part costs for vehicles repairs.</i>				
Radio Maintenance	0	100	75	100
<i>Radio repair and maintenance costs.</i>				
Petroleum Supplies	0	0	6,800	8,400
Clothing & Uniforms	0	0	0	1,000
Operating Supplies	1,921	2,000	2,400	2,500
<i>Miscellaneous operating supplies.</i>				
Small Tools	1,896	1,500	1,600	1,800
<i>Brooms, rakes, hoes and small tools.</i>				
Vehicle & Equip Insurance	421	421	562	562
General Liability Insurance	629	629	681	681
Total Operations	\$ 7,924	\$ 9,385	\$ 15,753	\$ 19,778
Capital				
Other Equipment	\$ 0	\$ 500	\$ 400	\$ 1,000
<i>Purchase 2 - 24' fiberglass extension ladders to replace existing ladders.</i>				
Total Capital	\$ 0	\$ 500	\$ 400	\$ 1,000
Total General Services	\$ 258,442	\$ 276,463	\$ 274,957	\$ 289,362



**CITY OF BARTLETT
GROUND MAINTENANCE
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Department Revenues				
Weed Cutting Fees	\$ 125,399	\$ 140,000	\$ 130,000	\$ 125,000
Total Department Revenues	\$ 125,399	\$ 140,000	\$ 130,000	\$ 125,000

Personnel				
Supervisor Salaries	\$ 55,995	\$ 54,219	\$ 57,073	\$ 54,219
Employee Wages	375,463	392,924	403,389	431,443
Overtime Wages	2,647	5,000	1,000	5,000
Contracted Services	171,381	176,000	188,000	222,259
Vacation Pay	1,266	0	0	0
Longevity Pay	7,654	8,525	8,525	8,552
Bonus	920	8,320	7,520	11,430
Employee Health Insurance	109,282	114,992	114,992	130,805
Employee Life Insurance	1,956	2,415	2,419	2,623
Worker's Compensation Insurance	18,676	20,452	20,452	22,273
Retiree Health Insurance	21,573	22,357	23,023	24,283
FICA	32,298	34,244	35,718	37,200
Pension Contribution	60,404	62,600	64,465	67,993
Total Personnel	\$ 859,514	\$ 902,048	\$ 926,576	\$ 1,018,080

Staffing Level

<i>Full-Time</i>	<i>11.00</i>	<i>12.00</i>	<i>11.19</i>	<i>14.00</i>
<i>Part-Time (converted to FTE)</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
<i>Total Full-Time Equivalent (FTE)</i>	<i>11.00</i>	<i>12.00</i>	<i>11.19</i>	<i>14.00</i>

Operations

Training	\$ 0	\$ 700	\$ 600	\$ 700
<i>Traffic control classes, irrigation classes, tractor safety classes.</i>				
Professional Services	54,851	55,500	55,500	0
Other Professional Services	0	0	0	61,500
<i>Median, R.O.W and detention area spraying.</i>				
Postage & Freight	8	0	0	0
Dues & Subscriptions	119	100	100	100
<i>TCAPWA dues and magazine subscription costs.</i>				
Utilities	6,401	6,000	6,500	6,500
<i>Electricity, gas, water, sewer.</i>				
Phones-Local	206	250	250	250
<i>Local telephone service.</i>				
Cellular Phones	1,616	1,200	1,200	1,200
<i>Cell phone monthly fees.</i>				
Vehicle Maintenance	27,658	25,000	21,000	25,000
<i>Parts for vehicle repairs.</i>				
Equipment Maintenance	26,874	20,000	23,000	25,000
<i>Parts for equipment repairs.</i>				
Radio Maintenance	93	200	360	200
<i>Radio repairs.</i>				
Grounds Maintenance	41,463	85,500	50,000	50,000
<i>Flowers for City Hall \$31,000.00 & Maintain vacant houses and misc. landscape projects - \$34,000.</i>				
Building Maintenance	4,778	5,500	5,300	2,500
<i>Paint, light bulbs, carpet, windows and new roof shingles. \$4,000 for shop bay heating unit.</i>				



**CITY OF BARTLETT
GROUND MAINTENANCE
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Office Supplies <i>Pen, paper, pencil, folders, diaries, printer cartridges.</i>	55	200	50	0
Petroleum Supplies <i>Gas and diesel.</i>	53,129	59,000	50,000	66,500
Clothing & Uniforms	0	0	0	4,000
Operating Supplies <i>Chain saw chains, weed eater lines, bumper caps, eye glasses, vests, boots, trash bags, other disposable items.</i>	6,770	8,000	7,600	9,000
Small Tools <i>Rakes, hoes, job-blades, shears, brooms, weeders and other small equipment.</i>	6,234	6,000	7,500	7,000
Equipment Leasing <i>Copy machine rental.</i>	55	100	75	100
Property Insurance <i>Property insurance allocation.</i>	428	428	861	861
Vehicle & Equip Insurance <i>Vehicle and equipment insurance.</i>	2,798	2,798	3,361	3,361
General Liability Insurance <i>General liability insurance.</i>	2,859	2,859	2,866	2,866
Damage Claims <i>Damages caused by PW employees doing their jobs (minor).</i>	111	1,000	2,700	1,000
Total Operations	\$ 236,506	\$ 280,335	\$ 238,823	\$ 267,638
Capital				
Communications Equipment <i>Cell phone purchases and accessories.</i>	\$ 0	\$ 1,100	\$ 2,700	\$ 800
Furniture <i>Desk, chair, book case for new crew leader.</i>	0	0	0	1,100
Total Capital	\$ 0	\$ 1,100	\$ 2,700	\$ 1,900
Total Ground Maintenance	\$ 970,621	\$ 1,043,483	\$ 1,038,099	\$ 1,162,618



CITY OF BARTLETT ANIMAL CONTROL FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Department Revenues				
Animal Shelter Donations	\$ 11,864	\$ 14,000	\$ 11,000	\$ 14,000
Animal Shelter Boarding	1,497	1,800	1,400	1,800
Animal Shelter Capture Fee	6,850	7,200	6,100	7,200
Animal Shelter Adoption	48,736	54,000	45,000	54,000
Animal Shelter City License	42,144	45,000	40,000	45,000
Animal Shelter Miscellaneous Revenues	15,883	17,000	17,000	17,000
Total Department Revenues	\$ 126,972	\$ 139,000	\$ 120,500	\$ 139,000
Personnel				
Supervisor Salaries	\$ 54,916	\$ 55,995	\$ 55,995	\$ 57,073
Employee Wages	233,274	241,312	231,705	247,677
Overtime Wages	8,055	12,000	9,000	12,000
Special Hours	5,100	5,200	5,200	5,200
Contracted Services	25,590	24,000	24,336	25,000
Part-Time	10,005	15,662	13,717	15,662
Vacation Pay	(784)	0	0	0
Longevity Pay	217	0	868	885
Bonus	753	5,575	5,553	6,871
Employee Health Insurance	50,058	51,348	55,693	58,584
Employee Life Insurance	1,343	1,605	1,526	1,646
Worker's Compensation Insurance	7,365	7,528	7,528	7,750
Retiree Health Insurance	14,410	14,865	14,385	15,238
FICA	23,249	24,993	24,252	25,629
Pension Contribution	40,347	41,623	40,278	42,665
Total Personnel	\$ 473,896	\$ 501,706	\$ 490,036	\$ 521,880
Staffing Level				
<i>Full-Time</i>	<i>6.96</i>	<i>8.00</i>	<i>7.00</i>	<i>8.00</i>
<i>Part-Time (converted to FTE)</i>	<i>0.45</i>	<i>0.75</i>	<i>0.57</i>	<i>0.75</i>
Total Full-Time Equivalent (FTE)	7.41	8.75	7.57	8.75
Operations				
Training <i>Ethanasia & dart gun training.</i>	\$ 200	\$ 400	\$ 230	\$ 750
Travel	277	400	400	800
Professional Services <i>City contracted vet fees.</i>	23,625	26,000	24,000	26,000
Other Professional Service <i>Emergency after hours vet fees.</i>	398	2,000	1,300	2,000
Utilities <i>Electricity, gas, propane, water, sewer.</i>	8,424	10,000	10,000	11,000
Phones - Local <i>Local telephone costs.</i>	167	150	150	150
Long Distance Phone Calls <i>Long distance telephone costs.</i>	2	5	5	5
Cellular Phones <i>Monthly fees for 2 cell phones.</i>	1,016	900	900	900
Vehicle Maintenance <i>Parts for vehicle repairs.</i>	4,432	6,000	1,900	3,000



**CITY OF BARTLETT
ANIMAL CONTROL
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Equipment Maintenance <i>Parts for equipment maintenance.</i>	0	500	200	500
Radio Maintenance <i>Communication radio repairs.</i>	213	200	150	200
Grounds Maintenance <i>Plants, seeds, flowers, landscaping, sod.</i>	1,351	1,200	1,200	1,400
Building Maintenance <i>Paint, light bulbs, windows, doors, etc HVAC repairs, ventilators.</i>	3,693	7,500	7,500	4,000
Office Supplies <i>Paper, pens, pencils, folders, file cabinets, printer.</i>	1,305	1,500	1,700	1,700
Printing <i>Flyers, banners, signs.</i>	792	1,000	1,000	1,000
Medical Supplies <i>First aid kits, animal surgery needs, vaccines.</i>	37,966	50,000	43,000	52,500
Petroleum Supplies <i>Oil, gas, diesel, propane.</i>	32,442	32,000	28,000	30,000
Clothing & Uniforms <i>Pants, shirts, gloves.</i>	633	1,300	1,000	1,200
Operating Supplies <i>Pet food, collars, batteries, grab poles, food bowls, litter pans, micro chips.</i>	9,670	30,000	15,000	13,000
Cleaning Supplies <i>Lysol, pine sol, bleach, soap, paper towels air fresheners.</i>	4,234	5,000	3,500	5,000
Chemical Supplies <i>Flea dip, other disease controlling agents.</i>	1,450	1,500	1,700	2,000
Small Tools <i>Dart guns, darts, traps, catch poles, surgery packs.</i>	0	50	5,400	3,200
Miscellaneous Supplies <i>Various supplies.</i>	1,039	1,200	1,500	800
Equipment Leasing <i>Equipment Leasing.</i>	383	500	400	400
Property Insurance <i>Property insurance allocation.</i>	1,114	1,114	1,254	1,254
Vehicle & Equip Insurance <i>Allocation.</i>	1,184	1,184	2,216	2,216
General Liability Insurance <i>General liability insurance.</i>	1,582	1,582	1,662	1,662
Credit Card Vendor Fees <i>Fees charged by credit card companies.</i>	1,853	2,300	2,000	2,300
State Fees <i>\$3k Incinerator permit fee/year, Shelter Certification and permit \$600 total, \$600 nasia fees every other year.</i>	4,165	4,400	4,100	4,400
Cash Over/Short	39	100	2	100
Animal Control Fees <i>Tag purchases.</i>	1,900	1,800	1,700	1,800
Damage Claims <i>Payment for minor damages caused by PW employees.</i>	5,070	1,000	300	1,000
Total Operations	\$ 150,622	\$ 192,785	\$ 163,369	\$ 176,237



**CITY OF BARTLETT
ANIMAL CONTROL
FY 2014 Adopted Budget**

Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Capital				
Communications Equipment <i>Cell phone and other telephone purchases.</i>	\$ 0	\$ 100	\$ 800	\$ 200
Total Capital	\$ 0	\$ 100	\$ 800	\$ 200
Total Animal Control	\$ 497,546	\$ 555,591	\$ 533,705	\$ 559,317



CITY OF BARTLETT
ENGINEERING BUDGET SUMMARY
FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Personnel				
Supervisor Salaries	\$ 232,837	\$ 246,413	\$ 246,413	\$ 252,244
Employee Wages	276,832	265,740	265,740	260,178
Overtime Wages	1,361	2,850	800	1,850
Vacation Pay	(3,672)	0	0	0
Education Bonus	1,920	1,920	1,920	1,920
Longevity Pay	12,461	14,600	14,600	18,394
Bonus	669	5,510	5,469	10,927
Employee Health Insurance	58,483	57,666	59,730	62,619
Employee Life Insurance	2,340	2,766	2,730	2,767
Worker's Compensation Insurance	4,537	4,283	4,283	4,200
Retiree Health Insurance	25,431	25,608	25,608	25,621
FICA	39,574	40,307	40,610	40,886
Pension Contribution	71,354	71,701	71,682	71,739
Total Personnel	\$ 724,127	\$ 739,364	\$ 739,585	\$ 753,345
Staffing Level				
<i>Full-Time</i>	<i>8.00</i>	<i>8.00</i>	<i>7.95</i>	<i>8.00</i>
<i>Part-Time (converted to FTE)</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
Total Full-Time Equivalent (FTE)	8.00	8.00	7.95	8.00
Operations				
Training	\$ 740	\$ 2,000	\$ 1,400	\$ 1,700
Travel	1,631	1,550	900	1,550
Other Professional Service	3,385	8,000	6,500	7,500
Postage & Freight	1,209	1,300	900	1,100
Dues & Subscriptions	1,833	2,000	2,200	2,000
Meetings	0	75	75	75
Phones - Local	2,803	3,200	3,200	3,200
Long Distance Phone Calls	237	250	365	325
Cellular Phones	3,542	3,000	4,150	4,150
Shop Allocation	3,840	3,840	3,840	3,840
Vehicle Maintenance	3,170	5,000	2,900	3,700
Equipment Maintenance	583	3,900	3,450	3,700
Building Maintenance	590	1,000	1,800	1,450
Office Supplies	2,660	2,950	2,400	2,400
Printing	2,529	3,100	2,000	2,600
Petroleum Supplies	13,122	14,200	11,500	13,000
Clothing & Uniforms	276	1,710	1,210	1,150
Operating Supplies	1,601	2,500	1,600	1,800
Small Tools	95	125	0	0
Equipment Leasing	1,613	2,000	1,800	2,000
Property Insurance	6,493	6,493	3,387	3,387
Vehicle & Equip Insurance	1,559	1,559	1,550	1,550
General Liability Insurance	1,908	1,908	2,005	2,005
State Fees	1,740	2,000	2,000	2,000
License Fees	0	750	600	600
Total Operations	\$ 57,158	\$ 74,510	\$ 61,732	\$ 66,782
TOTAL ENGINEERING	\$ 781,285	\$ 813,874	\$ 801,317	\$ 820,127



**CITY OF BARTLETT
ENGINEERING ADMINISTRATION
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Personnel				
Supervisor Salaries	\$ 176,842	\$ 176,842	\$ 176,842	\$ 182,673
Employee Wages	39,745	40,908	40,908	42,070
Overtime Wages	0	350	0	350
Vacation Pay	525	0	0	0
Education Bonus	720	720	720	720
Longevity Pay	6,679	6,700	6,700	8,494
Bonus	251	2,060	2,051	4,755
Employee Health Insurance	19,741	19,712	20,412	20,412
Employee Life Insurance	1,002	1,176	1,176	1,214
Worker's Compensation Insurance	858	749	749	783
Retiree Health Insurance	10,830	10,888	10,888	11,237
FICA	17,000	17,145	17,327	18,013
Pension Contribution	30,322	30,485	30,465	31,464
Total Personnel	\$ 304,515	\$ 307,735	\$ 308,238	\$ 322,185

Staffing Level

<i>Full-Time</i>	<i>3.00</i>	<i>3.00</i>	<i>3.00</i>	<i>3.00</i>
<i>Part-Time (converted to FTE)</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
Total Full-Time Equivalent (FTE)	3.00	3.00	3.00	3.00

Operations

Training	\$ 400	\$ 1,000	\$ 900	\$ 1,000
<i>Training for Professional development hours required for Engineers.</i>				
Travel	607	800	400	800
<i>Travel to various training seminars.</i>				
Other Professional Service	2,298	4,500	4,500	4,500
<i>Surveying, appraisals and other prof. needs.</i>				
Postage & Freight	987	1,100	800	1,100
<i>Postage to send public meeting notifications.</i>				
Dues & Subscriptions	1,328	1,000	1,300	1,100
<i>NSPE, Engineers Club and NAPW.</i>				
Meetings	0	75	75	75
<i>Food and drink for meetings hosted in Bartlett.</i>				
Phones - Local	1,778	1,900	1,900	1,900
<i>Local phone service.</i>				
Long Distance Phone Calls	0	50	15	25
<i>Long distance service.</i>				
Cellular Phones	2,020	1,600	1,700	1,700
<i>Cell phones for city engineer and assistant engineer.</i>				
Shop Allocation	840	840	840	840
<i>Cost allocation for vehicles.</i>				
Vehicle Maintenance	1,647	2,200	900	1,500
<i>Repair costs.</i>				
Equipment Maintenance	96	3,000	2,950	3,000
<i>Plotter and scanner yearly licensing contract.</i>				
Building Maintenance	230	500	1,000	750
Office Supplies	865	450	400	400
<i>Pencils, pens, paper.</i>				



**CITY OF BARTLETT
ENGINEERING ADMINISTRATION
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Printing	473	700	500	600
<i>Printing and plotter paper.</i>				
Petroleum Supplies	13,122	14,200	11,500	13,000
<i>Gas for all engineering trucks.</i>				
Clothing & Uniforms	0	360	360	250
Operating Supplies	0	500	0	0
<i>Ink cartridges, stakes plotter, pen sets.</i>				
Equipment Leasing	1,613	2,000	1,800	2,000
<i>Equipment Leasing.</i>				
Vehicle & Equip Insurance	979	979	979	979
<i>Truck insurance.</i>				
General Liability Insurance	817	817	860	860
<i>Liability coverage.</i>				
State Fees	1,740	2,000	2,000	2,000
<i>5 Engineers Professional Priviledge tax to the State.</i>				
License Fees	0	750	600	600
<i>5 Engineers license fees to the State.</i>				
Total Operations	\$ 31,840	\$ 41,321	\$ 36,279	\$ 38,979
Total Engineering Administration	\$ 336,355	\$ 349,056	\$ 344,517	\$ 361,164



**CITY OF BARTLETT
ENGINEERING & INSPECTION
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Personnel				
Supervisor Salaries	\$ 55,995	\$ 69,571	\$ 69,571	\$ 69,571
Employee Wages	237,087	224,832	224,832	218,108
Overtime Wages	1,361	2,500	800	1,500
Vacation Pay	(4,197)	0	0	0
Educational Bonus	1,200	1,200	1,200	1,200
Longevity Pay	5,782	7,900	7,900	9,900
Bonus	418	3,450	3,418	6,172
Employee Health Insurance	38,741	37,954	39,318	42,207
Employee Life Insurance	1,338	1,590	1,554	1,553
Worker's Compensation Insurance	3,679	3,534	3,534	3,417
Retiree Health Insurance	14,602	14,720	14,720	14,384
FICA	22,574	23,162	23,283	22,873
Pension Contribution	41,032	41,216	41,217	40,275
Total Personnel	\$ 419,612	\$ 431,629	\$ 431,347	\$ 431,160

Staffing Level

<i>Full-Time</i>	5.00	5.00	4.95	5.00
<i>Part-Time (converted to FTE)</i>	0.00	0.00	0.00	0.00
Total Full-Time Equivalent (FTE)	5.00	5.00	4.95	5.00

Operations

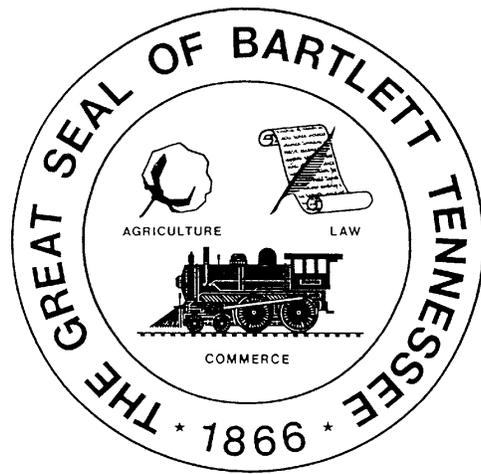
Training	\$ 340	\$ 1,000	\$ 500	\$ 700
<i>Mandatory training for inspectors and engineers.</i>				
Travel	1,024	750	500	750
<i>Five employees to various workshops statewide.</i>				
Other Professional Service	1,088	3,500	2,000	3,000
<i>Testing lab work, surveying costs, and other profession services needed on projects under construction.</i>				
Postage & Freight	222	200	100	0
<i>Mail outs for public meetings.</i>				
Dues & Subscriptions	505	1,000	900	900
<i>APWA dues and subscriptions.</i>				
Phones - Local	1,025	1,300	1,300	1,300
<i>Costs of operation of local phone system.</i>				
Long Distance Phone Calls	237	200	350	300
<i>Costs for long distance phone calls for engineering and inspections.</i>				
Cellular Phones	1,522	1,400	2,450	2,450
<i>Cell phones charges for inspectors.</i>				
Shop Allocation	3,000	3,000	3,000	3,000
<i>Vehicle repairs costs for engineering vehicles.</i>				
Vehicle Maintenance	1,523	2,800	2,000	2,200
<i>Vehicle maintenance for engineering vehicles.</i>				
Equipment Maintenance	487	900	500	700
<i>Plotter, faxes repairs.</i>				
Radio Maintenance	0	100	0	0
Building Maintenance	360	500	800	700
<i>Costs of various maintenance items.</i>				
Office Supplies	1,795	2,500	2,000	2,000
<i>Stakes, pens, pencils, and other supplies.</i>				



**CITY OF BARTLETT
ENGINEERING & INSPECTION
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Printing	2,056	2,400	1,500	2,000
<i>Printing plans for projects that have been bid and are under construction.</i>				
Clothing & Uniforms	276	1,350	850	900
<i>Shirts and pants for inspectors employees.</i>				
Operating Supplies	1,601	2,000	1,600	1,800
<i>Miscellaneous supplies.</i>				
Small Tools	95	125	0	0
<i>Purchase of hammers, flashlights, plumb bobs, and various other items necessary for inspections.</i>				
Property Insurance	6,493	6,493	3,387	3,387
<i>Costs of insurance for engineering property.</i>				
Vehicle & Equip Insurance	580	580	571	571
<i>Costs for insurance for five vehicles.</i>				
General Liability Insurance	1,091	1,091	1,145	1,145
<i>Allocation.</i>				
Total Operations	\$ 25,318	\$ 33,189	\$ 25,453	\$ 27,803
Total Engineering & Inspection	\$ 444,930	\$ 464,818	\$ 456,800	\$ 458,963





CITY OF BARTLETT
PARKS & RECREATION BUDGET SUMMARY
FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Personnel				
Supervisor Salaries	\$ 90,671	\$ 91,568	\$ 91,568	\$ 92,464
Employee Wages	1,537,931	1,534,706	1,535,281	1,521,614
Overtime Wages	43,972	50,300	42,948	50,200
Special Hours	113,892	120,500	114,758	119,000
Contracted Services	322,226	316,200	308,393	318,200
Part-Time	663,866	631,000	619,067	660,105
Vacation Pay	2,254	0	257	0
Longevity Pay	27,835	28,901	32,038	39,147
Bonus	11,374	36,700	33,422	45,981
Employee Health Insurance	309,577	308,137	318,369	311,436
Employee Life Insurance	7,579	8,782	8,662	8,716
Worker's Compensation Insurance	44,397	41,826	41,808	42,089
Unemployment Compensation	2,165	1,000	1,960	0
Retiree Health Insurance	81,954	81,313	81,758	80,704
FICA	190,148	186,265	188,452	188,843
Pension Contribution	229,310	227,679	228,923	225,971
Total Personnel	\$ 3,679,151	\$ 3,664,877	\$ 3,647,664	\$ 3,704,470

Staffing Level

<i>Full-Time</i>	<i>39.38</i>	<i>41.00</i>	<i>39.00</i>	<i>39.00</i>
<i>Part-Time (converted to FTE)</i>	<i>37.45</i>	<i>36.69</i>	<i>36.19</i>	<i>37.12</i>
<i>Total Full-Time Equivalent (FTE)</i>	<i>76.83</i>	<i>77.69</i>	<i>75.19</i>	<i>76.12</i>

Operations

Training	\$ 2,387	\$ 6,850	\$ 6,780	\$ 6,850
Travel	431	1,800	1,493	1,800
Professional Services	14,678	20,000	17,000	20,000
Other Professional Service	48,922	82,000	72,486	76,000
Postage & Freight	7,414	11,452	8,947	8,952
Dues & Subscriptions	7,755	8,300	8,506	8,830
Utilities	236,664	268,800	247,800	268,800
Phones - Local	14,427	16,470	16,470	16,736
Long Distance Phone Calls	163	245	220	200
Cellular Phones	3,501	3,478	3,898	3,792
Data Processing - Software	0	0	1,500	0
Shop Allocation	18,750	18,750	19,369	19,750
Vehicle Maintenance	16,027	16,500	16,200	16,200
Equipment Maintenance	35,052	39,966	43,340	47,340
Computer Maintenance	1,500	0	0	0
Grounds Maintenance	102,462	67,080	80,000	75,000
Building Maintenance	69,221	68,200	70,200	70,200
Pool Maintenance	19,380	20,439	20,000	20,000
Swim Competitions	43,069	40,000	40,000	40,000
Office Supplies	16,427	18,872	17,700	18,300
Printing	4,816	7,750	7,250	7,250
Medical Supplies	420	600	400	600
Special Designation Expense	2,785	2,500	2,500	2,500
Petroleum Supplies	45,733	45,100	38,750	45,100
Special Events	5,382	7,000	7,000	7,000



CITY OF BARTLETT
PARKS & RECREATION BUDGET SUMMARY
FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Preschool Supplies	5,304	4,500	4,500	4,600
Recreation Supplies	66,278	63,209	62,000	64,000
Concession Supplies	69,264	71,791	71,790	71,790
Field Trips	15,930	15,000	15,000	15,000
Tournament Expenses	6,587	7,700	7,700	7,700
Cost of Goods Sold	1,721	4,000	2,000	4,000
Clothing & Uniforms	13,056	14,085	14,000	15,000
Operating Supplies	73,182	85,701	86,050	87,050
Cleaning Supplies	28,643	32,500	32,500	34,827
Chemical Supplies	350	1,000	1,000	1,500
Film & Developing	101	250	200	200
Fill Sand, Dirt & Gravel	7,118	10,000	10,000	10,000
Small Tools	2,924	3,700	3,450	4,700
Tournament Awards	14,362	13,200	13,200	13,200
Travel Club	17,723	16,500	14,000	14,000
Health Fair Expense	3,118	2,000	2,539	2,600
Equipment Rental	4,238	6,200	6,200	6,200
Equipment Leasing	7,181	11,973	9,773	10,723
Property Insurance	34,280	34,280	34,715	34,715
Vehicle & Equip Insurance	3,025	3,025	4,088	4,088
General Liability Insurance	11,793	11,793	12,119	12,119
Other Insurance	4,909	5,300	3,605	3,605
Landfill Fees	0	500	500	500
Bank Charges	0	150	150	150
Credit Card Vendor Fees	30,250	28,000	29,000	29,500
Cash Over (Short)	564	200	100	200
License Fees	0	500	500	500
Damage Claims	2,140	3,500	3,500	3,500
Miscellaneous Other Expenses	6,846	6,650	6,600	6,600
Total Operations	\$ 1,148,251	\$ 1,229,359	\$ 1,198,588	\$ 1,243,767
Capital				
Building Improvements	\$ 13,919	\$ 24,400	\$ 24,400	\$ 28,000
Data Processing Equipment	2,045	0	793	0
Furniture	2,152	0	0	0
Total Capital	\$ 18,116	\$ 24,400	\$ 25,193	\$ 28,000
TOTAL PARKS & RECREATION	\$ 4,845,519	\$ 4,918,636	\$ 4,871,445	\$ 4,976,237



**CITY OF BARTLETT
PARKS ADMINISTRATION
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Personnel				
Supervisor Salaries	\$ 90,671	\$ 91,568	\$ 91,568	\$ 92,464
Employee Wages	77,204	78,006	78,006	79,671
Part-Time	608	0	0	0
Vacation Pay	(950)	0	0	0
Longevity Pay	1,813	1,866	2,907	3,699
Bonus	251	2,058	2,051	3,701
Employee Health Insurance	30,211	30,166	31,247	31,247
Employee Life Insurance	759	916	889	930
Worker's Compensation Insurance	533	457	457	472
Retiree Health Insurance	8,394	8,479	8,479	8,607
FICA	12,683	12,866	13,198	13,312
Pension Contribution	23,502	23,740	23,740	24,099
Total Personnel	\$ 245,680	\$ 250,122	\$ 252,542	\$ 258,202

Staffing Level

<i>Full-Time</i>	<i>3.00</i>	<i>3.00</i>	<i>3.00</i>	<i>3.00</i>
<i>Part-Time (converted to FTE)</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
<i>Total Full-Time Equivalent (FTE)</i>	<i>3.00</i>	<i>3.00</i>	<i>3.00</i>	<i>3.00</i>

Operations

Postage & Freight	\$ 96	\$ 75	\$ 70	\$ 75
<i>Postage for Parks Admin.</i>				
Dues & Subscriptions	1,020	700	930	930
<i>TRPA and NRPA membership fees for Director and Park Board Members.</i>				
Phones - Local	2,576	2,820	2,820	3,086
<i>Admin department local phone expense, includes monthly and service charges.</i>				
Long Distance Phone Calls	40	60	50	50
<i>Admin Department long distance calls.</i>				
Cellular Phones	347	350	350	350
<i>Director's cell phone service charge and usage.</i>				
Shop Allocation	750	750	750	750
<i>City Shop allocation for Director's vehicle.</i>				
Vehicle Maintenance	853	1,000	700	700
<i>Maintenance and repairs on Director's vehicle.</i>				
Office Supplies	290	600	500	500
<i>Copy and printer paper, misc. supplies.</i>				
Petroleum Supplies	7,880	5,250	5,250	5,250
<i>Gas & diesel fuel allocated from City gas pump, usage for Director's vehicle.</i>				
Recreation Supplies	152	0	0	0
Operating Supplies	587	550	550	550
<i>Coffee and misc supplies not elsewhere classified.</i>				
Equipment Leasing	268	550	550	500
<i>Equipment Leasing/usage fees.</i>				
Property Insurance	9,837	9,837	6,902	6,902
<i>Insurance allocation for all City parks property.</i>				
Vehicle & Equip Insurance	260	260	337	337
<i>Auto insurance allocation.</i>				
General Liability Insurance	638	638	675	675
<i>Liability coverage for Parks and Rec property.</i>				



**CITY OF BARTLETT
PARKS ADMINISTRATION
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Miscellaneous Other Expenses	990	550	500	500
<i>Miscellaneous expense not elsewhere identified.</i>				
Total Operations	\$ 26,586	\$ 23,990	\$ 20,934	\$ 21,155
Total Parks Administration	\$ 272,266	\$ 274,112	\$ 273,476	\$ 279,357



CITY OF BARTLETT
SINGLETON COMMUNITY CENTER
FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Personnel				
Employee Wages	\$ 234,835	\$ 220,749	\$ 220,749	\$ 222,685
Special Hours	483	2,000	523	1,000
Contracted Services	111,874	105,000	105,000	105,000
Part-Time	212,563	200,000	200,000	225,000
Vacation Pay	255	0	0	0
Longevity Pay	6,897	6,950	6,950	7,064
Bonus	2,342	5,670	5,342	7,366
Employee Health Insurance	43,624	43,560	43,560	45,095
Employee Life Insurance	1,002	1,192	1,143	1,202
Worker's Compensation Insurance	6,373	6,037	6,037	6,311
Retiree Health Insurance	10,937	11,037	10,830	11,134
FICA	34,376	32,719	32,869	34,819
Pension Contribution	30,624	30,905	30,325	31,176
Total Personnel	\$ 696,184	\$ 665,819	\$ 663,328	\$ 697,852

Staffing Level

Full-Time	5.00	5.00	5.00	5.00
Part-Time (converted to FTE)	11.97	11.31	11.40	12.02
Total Full-Time Equivalent (FTE)	16.97	16.31	16.40	17.02

Operations

Training	\$ 590	\$ 1,500	\$ 1,500	\$ 1,500
<i>TRPA registration and class fees for Department Manager and Assistant Manager and Day Camp Director.</i>				
Travel	431	1,500	1,193	1,500
<i>Travel expense for TRPA/NRPA conferences.</i>				
Other Professional Service	3,038	2,000	1,486	2,000
<i>Miscellaneous professional services.</i>				
Postage & Freight	609	1,500	1,500	1,000
<i>Postage for various mailouts.</i>				
Dues & Subscriptions	335	600	600	600
<i>Subscriptions for Preschool publications Weekly Reader, Mailbox for teachers.</i>				
Utilities	41,907	50,000	46,000	50,000
<i>MLGW - electric and gas for center and gym.</i>				
Phones - Local	2,526	3,000	3,000	3,000
<i>AT&T allocation.</i>				
Long Distance Phone Calls	25	50	50	30
<i>Long distance telephone charges</i>				
Cellular Phones	457	500	500	500
<i>Dept. manager's cell phone service and usage costs.</i>				
Vehicle Maintenance	12	0	0	0
Equipment Maintenance	4,260	4,000	4,000	5,000
<i>Equipment repair and maintenance costs.</i>				
Grounds Maintenance	3,500	0	0	0
Building Maintenance	16,341	19,000	19,000	19,000
<i>Maintenance of air conditioning (2 rooms), plumbing, heating, electrical, painting of community center and gym.</i>				
Office Supplies	3,545	3,500	3,500	3,600
<i>All supplies for Center Office, Gym, and Day Camp.</i>				
Printing	1,987	2,500	2,500	2,000
<i>Flyers, brochures, advertisements, posters for special events.</i>				



CITY OF BARTLETT
SINGLETON COMMUNITY CENTER
FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Preschool Supplies <i>Supplies used by Preschool 2, 3 and 4 year old programs.</i>	5,304	4,500	4,500	4,600
Recreation Supplies <i>Supplies for all recreation programs, activities, special events.</i>	14,961	14,000	14,000	15,000
Concession Supplies <i>Concession stand products for day camp program and fill the vending machines.</i>	6,737	7,000	7,000	7,000
Field Trips <i>Bus rental and admission fees for all day camp field trip.</i>	15,930	15,000	15,000	15,000
Tournament Expenses <i>Green fees, trophies, silent auction items, lunch and misc expenses.</i>	6,482	7,000	7,000	7,000
Clothing & Uniforms <i>Uniforms for Staff for Day Camp and Community Center Staff and Day Camp Staff.</i>	6,622	6,000	6,000	7,000
Operating Supplies <i>Paper goods, hardware supplies, material needed for meal identification cards, and also marketing expense.</i>	7,669	8,000	8,000	8,000
Cleaning Supplies <i>Chemicals used in cleaning and maintaining Community Center and Gym.</i>	4,189	4,500	4,500	4,000
Film & Developing <i>Developing of pictures for Preschool, Easter Bunny, and Yuletide.</i>	101	200	200	200
Tournament Awards <i>Trophies, ribbons, awards for special events.</i>	2,706	2,500	2,500	2,500
Equipment Leasing <i>Copy machine lease.</i>	4,137	4,500	4,500	4,500
Property Insurance <i>Insurance allocation for parks property.</i>	5,745	5,745	6,444	6,444
Vehicle & Equip Insurance <i>Allocation</i>	126	126	166	166
General Liability Insurance <i>Allocation</i>	2,069	2,069	2,112	2,112
Credit Card Vendor Fees <i>Fees for Credit Card Use.</i>	3,428	2,000	3,000	3,500
Cash Over or Short	15	0	0	0
Miscellaneous Other Expenses <i>Other expenses.</i>	1,104	2,000	2,000	2,000
Total Operations	\$ 166,888	\$ 174,790	\$ 171,751	\$ 178,752
Capital				
Building Improvements <i>Replace one worn out air conditioning unit - \$3k, Sand and refinish badly worn floor in classroom upstairs - \$10k, Change old fuse box to breaker box - \$3500 (fire hazard), Add 6 lighting fixtures to gym to fix poorly lit gym - \$1,200.</i>	\$ 11,244	\$ 16,400	\$ 16,400	\$ 20,000
Total Capital	\$ 11,244	\$ 16,400	\$ 16,400	\$ 20,000
Total Singleton Community Center	\$ 874,317	\$ 857,009	\$ 851,479	\$ 896,604



**CITY OF BARTLETT
ATHLETICS
FY 2014 Adopted Budget**

Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Personnel				
Employee Wages	\$ 140,196	\$ 140,605	\$ 140,606	\$ 142,504
Overtime Wages	434	500	0	400
Special Hours	111,366	115,000	112,000	115,000
Part-Time	102,617	100,000	94,050	100,000
Vacation Pay	(1,357)	0	0	0
Longevity Pay	3,286	3,902	4,167	7,532
Bonus	1,923	4,050	4,058	5,108
Employee Health Insurance	27,797	27,742	28,727	28,718
Employee Life Insurance	640	759	741	770
Worker's Compensation Insurance	7,018	6,784	6,766	6,910
Unemployment Compensation	917	1,000	0	0
Retiree Health Insurance	7,005	7,030	7,030	7,125
FICA	26,961	27,477	26,932	27,958
Pension Contribution	19,615	19,685	19,685	19,950
Total Personnel	\$ 448,420	\$ 454,534	\$ 444,762	\$ 461,975

Staffing Level

<i>Full-Time</i>	<i>3.00</i>	<i>3.00</i>	<i>3.00</i>	<i>3.00</i>
<i>Part-Time (converted to FTE)</i>	<i>6.53</i>	<i>6.41</i>	<i>6.64</i>	<i>6.41</i>
<i>Total Full-Time Equivalent (FTE)</i>	<i>9.53</i>	<i>9.41</i>	<i>9.64</i>	<i>9.41</i>

Operations

Training	\$ 0	\$ 150	\$ 80	\$ 150
<i>Registration fee to attend TRPA conference/classes.</i>				
Professional Services	4,560	5,000	5,000	5,000
<i>Misc. professional services-background checks for officials & coaches.</i>				
Postage & Freight	184	125	125	125
<i>USPS fees for mailings.</i>				
Dues & Subscriptions	5,450	5,500	5,500	5,500
<i>NYSCA annual fees for refs & umps, fees for softball league.</i>				
Utilities	50,783	60,000	55,000	60,000
<i>MLG&W - lights at Parks including tennis courts and baseball fields.</i>				
Phones - Local	960	800	800	800
<i>AT&T allocation.</i>				
Long Distance Phone Calls	5	10	10	10
<i>Long distance calls.</i>				
Cellular Phones	1,562	1,500	1,920	1,920
<i>Service and usage charges for 4 departmental cell phones.</i>				
Equipment Maintenance	4,337	2,000	8,500	8,500
<i>Cleaning, repair and maintenance check for concession equipment, refrigeration, air & heat.</i>				
Grounds Maintenance	2,578	9,400	10,000	10,000
<i>Repair and replacements of ball field lights</i>				
Building Maintenance	810	200	200	200
Office Supplies	1,690	3,072	2,000	2,500
<i>Office supplies for athletics, ball fields and concession stand.</i>				
Printing	0	550	550	550
<i>Rosters and registration forms for sign ups.</i>				
Medical Supplies	0	100	100	100
<i>First aid and emergency kit supplies.</i>				



**CITY OF BARTLETT
ATHLETICS
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Recreation Supplies <i>Athletic equipment balls, mitts, bats, BPRD uniforms.</i>	32,720	35,000	34,000	35,000
Concession Supplies <i>Food, snacks, drinks, napkins, cups for Freeman, Deermont Ellendale and Appling Ballfields concession stands.</i>	62,527	64,791	64,790	64,790
Clothing & Uniforms <i>Employee shirts & sweatshirts.</i>	1,012	1,000	1,000	1,000
Operating Supplies <i>Miscellaneous operating needs and supplies.</i>	4,559	6,500	6,200	7,200
Film & Developing <i>Film and developing of event and league photos.</i>	0	50	0	0
Tournament Awards <i>Trophies and awards (end of season) - all sports.</i>	11,445	10,000	10,000	10,000
Equipment Rental <i>Maintenance Equipment Rental.</i>	3,363	300	300	300
Equipment Leasing <i>Rental of copy machine for athletics office.</i>	616	1,200	1,200	1,200
Property Insurance <i>Property insurance allocation.</i>	2,223	2,223	2,555	2,555
General Liability Insurance <i>Allocation.</i>	1,588	1,588	1,656	1,656
Other Insurance <i>Insurance allocation - BPRD Supplemental Accident.</i>	4,909	5,300	3,605	3,605
Cash Over (Short)	549	200	100	200
Damage Claims <i>Repairs not claimed on insurance.</i>	965	0	0	0
Miscellaneous Other Expenses <i>Active pest control - exterminating of concessions stands.</i>	2,850	1,000	1,000	1,000
Total Operations	\$ 202,245	\$ 217,559	\$ 216,191	\$ 223,861
Total Athletics	\$ 650,665	\$ 672,093	\$ 660,953	\$ 685,836



**CITY OF BARTLETT
PARKS MAINTENANCE
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Personnel				
Employee Wages	\$ 532,104	\$ 524,932	\$ 516,537	\$ 497,122
Overtime Wages	43,284	49,800	42,800	49,800
Special Hours	2,043	2,000	1,643	2,000
Contracted Services	46,448	42,200	40,200	42,200
Part-Time	23,193	31,000	24,000	31,000
Vacation Pay	354	0	257	0
Longevity Pay	12,158	12,497	14,328	16,491
Bonus	1,338	9,778	8,287	11,597
Employee Health Insurance	100,280	98,468	108,627	103,300
Employee Life Insurance	2,543	2,835	2,781	2,684
Worker's Compensation Insurance	13,318	12,480	12,480	12,024
Unemployment Compensation	1,216	0	1,960	0
Retiree Health Insurance	26,605	26,247	25,841	24,856
FICA	45,748	46,586	45,752	44,812
Pension Contribution	74,494	73,491	72,356	69,597
Total Personnel	\$ 925,128	\$ 932,314	\$ 917,849	\$ 907,483

Staffing Level

<i>Full-Time</i>	<i>13.54</i>	<i>14.00</i>	<i>13.00</i>	<i>13.00</i>
<i>Part-Time (converted to FTE)</i>	<i>1.20</i>	<i>1.49</i>	<i>1.18</i>	<i>1.49</i>
Total Full-Time Equivalent (FTE)	14.74	15.49	14.18	14.49

Operations

Other Professional Service	\$ 33,557	\$ 60,000	\$ 54,000	\$ 57,000
<i>Year-round spray and fertilizer program.</i>				
Dues & Subscriptions	70	100	100	100
Utilities	3,672	3,800	3,800	3,800
<i>MLG&W - maintenance shop utilities.</i>				
Phones - Local	732	900	900	900
<i>AT&T equipment and service charge.</i>				
Cellular Phones.	787	768	768	1,022
<i>Service and usage charges for dept. manager's cell phone.</i>				
Shop Allocation	18,000	18,000	18,000	18,000
<i>Labor cost associated with vehicle maintenance done by City Shop.</i>				
Vehicle Maintenance	15,088	15,000	15,000	15,000
<i>Dealer maintenance on department's City vehicles.</i>				
Equipment Maintenance	10,119	22,126	19,000	22,000
<i>Lawn equipment maintenance and repair expense.</i>				
Grounds Maintenance	96,384	57,680	70,000	65,000
<i>Park landscaping and ballfield maintenance expense.</i>				
Building Maintenance	5,994	8,000	10,000	10,000
<i>Plumbing, paint and pest control for maintenance shop.</i>				
Office Supplies	22	200	200	200
<i>Paper, pens, and miscellaneous supplies.</i>				
Petroleum Supplies	37,725	38,850	33,000	38,850
<i>City provided gasoline for department vehicles.</i>				
Clothing & Uniforms	2,389	2,760	3,000	3,000
<i>Uniforms for the maintenance crew.</i>				



**CITY OF BARTLETT
PARKS MAINTENANCE
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Operating Supplies <i>Miscellaneous supplies, first aid kit, items not elsewhere classification.</i>	27,264	38,761	40,000	40,000
Cleaning Supplies <i>Supplies needed to clean facilities.</i>	5,448	5,500	5,500	8,327
Chemical Supplies <i>Round up, late treatment, salt for de-icing, winterizing facilities/equip.</i>	350	1,000	1,000	1,500
Fill Sand, Dirt & Gravel <i>Sand, dirt, gravel and playground mulch.</i>	7,118	10,000	10,000	10,000
Small Tools <i>Miscellaneous weed eaters and other landscaping tools.</i>	2,913	3,000	3,000	4,000
Equipment Rental <i>Rental of backhoe, track hoe, and bulldozer.</i>	820	4,900	4,900	4,900
Equipment Leasing <i>Copy machine and other misc.</i>	19	223	223	223
Property Insurance <i>Property insurance allocation.</i>	737	737	816	816
Vehicle & Equip Insurance <i>Allocation.</i>	2,511	2,511	3,414	3,414
General Liability Insurance <i>Allocation.</i>	2,982	2,982	3,042	3,042
Landfill Fees <i>Dump fees, garbage, leaves and construction debris.</i>	0	500	500	500
Damage Claims <i>Minor claims caused by employees.</i>	1,175	3,000	3,000	3,000
Miscellaneous Other Expenses <i>Miscellaneous expense.</i>	0	1,000	1,000	1,000
Total Operations	\$ 275,876	\$ 302,298	\$ 304,163	\$ 315,594
Total Parks Maintenance	\$ 1,201,004	\$ 1,234,612	\$ 1,222,012	\$ 1,223,077



**CITY OF BARTLETT
SENIOR CENTER
FY 2014 Adopted Budget**

Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Personnel				
Employee Wages	\$ 139,081	\$ 147,444	\$ 146,318	\$ 150,000
Overtime Wages	254	0	148	0
Contracted Services	22,935	21,000	21,000	21,000
Vacation Pay	2,572	0	0	0
Longevity Pay	0	0	0	675
Bonus	335	2,744	2,735	3,364
Employee Health Insurance	39,563	42,090	43,588	43,588
Employee Life Insurance	607	796	761	810
Worker's Compensation Insurance	1,010	1,162	1,162	1,224
Retiree Health Insurance	6,954	7,372	7,316	7,500
FICA	10,173	10,922	11,097	11,195
Pension Contribution	19,311	20,642	20,485	21,000
Total Personnel	\$ 242,793	\$ 254,172	\$ 254,610	\$ 260,356
Staffing Level				
<i>Full-Time</i>	<i>3.84</i>	<i>4.00</i>	<i>4.00</i>	<i>4.00</i>
<i>Part-Time (converted to FTE)</i>	<i>0.41</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
Total Full-Time Equivalent (FTE)	4.25	4.00	4.00	4.00

Operations

Training	\$ 0	\$ 200	\$ 200	\$ 200
<i>Employee training expense such as classes, books, and other training aids.</i>				
Travel	0	300	300	300
<i>Mileage and travel reimbursements related to off-site events, trips, and training.</i>				
Other Professional Services	12,381	20,000	17,000	17,000
<i>Senior Services: manicurist, massage therapy, entertainment and professional services.</i>				
Postage & Freight	3,938	4,752	3,752	3,752
<i>Metered postage, stamps, registered mail and all other postage and shipping charges.</i>				
Dues & Subscriptions	372	400	585	700
<i>Membership dues for Council on Aging, Subscription to local paper.</i>				
Utilities	15,129	15,000	15,000	15,000
<i>Gas, electric & water.</i>				
Phones - Local	1,144	1,450	1,450	1,450
<i>AT&T equipment and service.</i>				
Long Distance Phone Calls	5	25	10	10
<i>Long distance calls.</i>				
Equipment Maintenance	2,529	1,840	1,840	1,840
<i>Reinspection of fire extinguishers; air condition repair and annual inspection.</i>				
Building Maintenance	3,554	4,000	4,000	4,000
<i>Maintains A.C. units, building repair, light fixtures.</i>				
Office Supplies	6,435	5,500	5,500	5,500
<i>Paper, pens, notebooks, stationery, calendars, printer cartridges, envelopes, labels, mailing sealers.</i>				
Printing	0	200	200	200
<i>Professional printing needs including banners, posters, letterhead, and printed envelopes.</i>				
Special Designation Expense	2,785	2,500	2,500	2,500
<i>Donations received from members designated for items.</i>				
Recreation Supplies	1,624	1,000	1,000	1,000
<i>Supplies for senior activities (exercise equipment, games).</i>				



**CITY OF BARTLETT
SENIOR CENTER
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Tournament Expenses <i>Golf and pool tournament items and awards luncheon.</i>	105	700	700	700
Clothing & Uniforms <i>Purchase uniforms for staff.</i>	411	500	500	500
Operating Supplies <i>Supplies for senior activities and luncheons.</i>	6,522	4,000	4,300	4,300
Cleaning Supplies <i>Facility cleaning supplies and paper products.</i>	2,786	2,500	2,500	2,500
Small Tools <i>Tools needed for regular maintenance.</i>	11	200	200	200
Tournament Awards <i>Trophies for activity tournaments.</i>	212	200	200	200
Travels by Seniors <i>Travel costs reimbursed by seniors.</i>	17,723	16,500	14,000	14,000
Health Fair Expense <i>Special event.</i>	3,118	2,000	2,539	2,600
Equipment Leasing <i>Copier Lease and printing costs.</i>	272	500	300	300
Property Insurance <i>Property insurance allocation.</i>	2,765	2,765	2,954	2,954
General Liability Insurance <i>Allocation.</i>	823	823	867	867
Miscellaneous Other Expenses <i>Miscellaneous expense not classified elsewhere.</i>	1,902	2,000	2,000	2,000
Total Operations	\$ 86,543	\$ 89,855	\$ 84,397	\$ 84,573
Capital				
Building Improvements <i>New air conditioner unit.</i>	\$ 2,675	\$ 8,000	\$ 8,000	\$ 8,000
Data Processing Equipment	0	0	793	0
Furniture	2,152	0	0	0
Total Capital	\$ 4,827	\$ 8,000	\$ 8,793	\$ 8,000
Total Senior Center	\$ 334,163	\$ 352,027	\$ 347,800	\$ 352,929



CITY OF BARTLETT RECREATION CENTER FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Personnel				
Employee Wages	\$ 414,511	\$ 422,970	\$ 433,065	\$ 429,632
Special Hours	0	1,500	592	1,000
Contracted Services	140,969	148,000	142,193	150,000
Part-Time	324,885	300,000	301,017	304,105
Vacation Pay	1,380	0	0	0
Longevity Pay	3,681	3,686	3,686	3,686
Bonus	5,185	12,400	10,949	14,845
Employee Health Insurance	68,102	66,111	62,620	59,488
Employee Life Insurance	2,027	2,284	2,347	2,320
Worker's Compensation Insurance	16,145	14,906	14,906	15,148
Unemployment Compensation	32	0	0	0
Retiree Health Insurance	22,059	21,148	22,262	21,482
FICA	60,206	55,695	58,604	56,747
Pension Contribution	61,764	59,216	62,332	60,149
Total Personnel	\$ 1,120,946	\$ 1,107,916	\$ 1,114,573	\$ 1,118,602

Staffing Level

<i>Full-Time</i>	<i>11.00</i>	<i>12.00</i>	<i>11.00</i>	<i>11.00</i>
<i>Part-Time (converted to FTE)</i>	<i>17.34</i>	<i>17.48</i>	<i>16.97</i>	<i>17.20</i>
Total Full-Time Equivalent (FTE)	28.34	29.48	27.97	28.20

Operations

Training	\$ 1,797	\$ 5,000	\$ 5,000	\$ 5,000
<i>CPR, AED, First Aide, Oxygen, Lifeguard, and Fitness Certifications and recerts for BRC staff.</i>				
Professional Services	10,063	15,000	12,000	15,000
<i>Electricians, carpet cleaning, plumbers.</i>				
Postage & Freight	2,586	5,000	3,500	4,000
<i>Brochure, newsletter mailings, renewal notices and welcome letters.</i>				
Dues & Subscriptions	509	1,000	791	1,000
<i>TRPA fees, music license, and magazines.</i>				
Utilities	125,173	140,000	128,000	140,000
<i>MLG&W bills.</i>				
Phones - Local	6,489	7,500	7,500	7,500
<i>Local phone service, usage charges and voicemail services.</i>				
Long Distance Phone Calls	89	100	100	100
<i>Long distance calls.</i>				
Cellular Phones	347	360	360	0
<i>Facility Manager's cell phone.</i>				
Data Processing Software	0	0	1,500	0
Shop Allocation	0	0	619	1,000
Vehicle Maintenance	73	500	500	500
<i>Maintenance expense for City vehicle.</i>				
Equipment Maintenance	13,806	10,000	10,000	10,000
<i>Routine maintenance on cardio and weight equipment, replace and recover pads.</i>				
Computer Maintenance	1,500	0	0	0
Building Maintenance	42,523	37,000	37,000	37,000
<i>Paint, plumbing, pest control, HVAC maintenance, roof repair, refurbish the basketball and racquetball floors.</i>				
Pool Maintenance	19,380	20,439	20,000	20,000
<i>Products and chemicals to clean and maintain the pool.</i>				



**CITY OF BARTLETT
RECREATION CENTER
FY 2014 Adopted Budget**



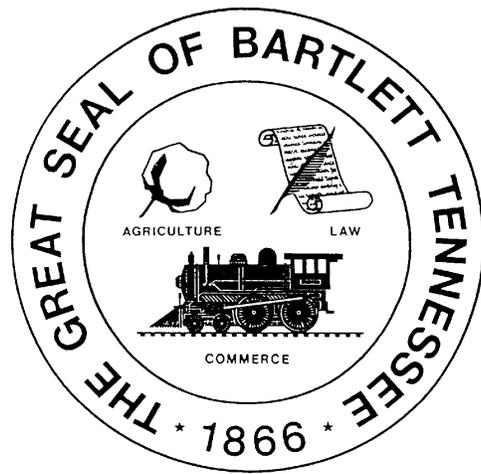
Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Swim Competitions	43,069	40,000	40,000	40,000
<i>Entry fees for swim meets, USS Swim Registration, trophies, t-shirts and coach travel expenses to meets.</i>				
Office Supplies	4,444	6,000	6,000	6,000
<i>Miscellaneous pens, pencils, paper, copy paper & other office items.</i>				
Printing	2,828	4,500	4,000	4,500
<i>Banners, brochures, posters, flyers for advertisements, pamphlets and key tags.</i>				
Medical Supplies	420	500	300	500
<i>Emergency Medical Kit.</i>				
Petroleum Supplies	127	1,000	500	1,000
<i>City provided gasoline for City vehicle transportation.</i>				
Special Events	5,382	7,000	7,000	7,000
<i>Supplies and other items for Aerobathon, Member Appreciation Day, Trunk or Treat and Kids Triathlon.</i>				
Recreation Supplies	16,822	13,209	13,000	13,000
<i>Swim Lesson cards, KNO supplies, basketballs, racquetball, softball equipment, potluck supplies and other program supplies.</i>				
Cost of Goods Sold	1,721	4,000	2,000	4,000
<i>swim caps, goggles, shirts, racquetball equipment, weight straps, and bottle water.</i>				
Clothing & Uniforms	2,623	3,825	3,500	3,500
<i>Uniforms for the staff, shirts for the training staff sweatshirts.</i>				
Operating Supplies	26,581	27,890	27,000	27,000
<i>Coffee supplies, xm radio, advertising, orkin, batteries, tissues, towels, garbage pick-up, fire and security fee, and ads.</i>				
Cleaning Supplies	16,219	20,000	20,000	20,000
<i>Cleaning solutions and detergents, mops, brooms, and cleaning tools.</i>				
Small Tools	0	500	250	500
<i>Small tools for general use.</i>				
Tournament Awards	0	500	500	500
<i>Basketball and Racquetball Tournaments, swim programs, ribbons, medals, and trophies for special events.</i>				
Equipment Rental	55	1,000	1,000	1,000
<i>Carpet cleaner rental.</i>				
Equipment Leasing	1,869	5,000	3,000	4,000
<i>Cost of copier rental.</i>				
Property Insurance	12,973	12,973	15,044	15,044
<i>Insurance Allocation.</i>				
Vehicle & Equip Insurance	128	128	171	171
<i>Insurance Allocation.</i>				
General Liability Insurance	3,693	3,693	3,767	3,767
<i>Insurance Allocation.</i>				
Bank Charges	0	150	150	150
Credit Card Vendor Fees	26,822	26,000	26,000	26,000
<i>Credit Card Processing Fees.</i>				
License Fees	0	500	500	500
<i>Training Staff Licenses.</i>				
Damage Claims	0	500	500	500
<i>Claims for damages.</i>				
Miscellaneous Other Expenses	0	100	100	100
<i>Miscellaneous expense.</i>				
Total Operations	\$ 390,113	\$ 420,867	\$ 401,152	\$ 419,832



**CITY OF BARTLETT
RECREATION CENTER
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Capital				
Data Processing Equipment	\$ 2,045	\$ 0	\$ 0	\$ 0
Total Capital	\$ 2,045	\$ 0	\$ 0	\$ 0
Total Recreation Center	\$ 1,513,104	\$ 1,528,783	\$ 1,515,725	\$ 1,538,434





**CITY OF BARTLETT
PERFORMING ARTS
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Personnel				
Supervisor Salaries	\$ 76,514	\$ 76,996	\$ 76,995	\$ 77,477
Employee Wages	44,975	45,855	45,855	84,660
Contracted Services	139,045	264,510	168,427	170,500
Part-Time	35,426	57,000	30,997	26,438
Instructional Expense	7,875	7,500	7,380	7,500
Longevity Pay	3,060	3,080	3,080	3,099
Bonus	418	1,803	1,535	3,789
Employee Health Insurance	23,883	23,848	24,683	37,024
Employee Life Insurance	557	663	649	876
Worker's Compensation Insurance	924	900	900	967
Unemployment Compensation	2,612	0	22	0
Retiree Health Insurance	6,074	6,143	6,142	8,107
FICA	12,002	13,811	11,993	14,452
Pension Contribution	17,008	17,199	17,199	22,699
Total Personnel	\$ 370,375	\$ 519,308	\$ 395,857	\$ 457,588

Staffing Level

<i>Full-Time</i>	<i>2.00</i>	<i>2.00</i>	<i>2.00</i>	<i>3.00</i>
<i>Part-Time (converted to FTE)</i>	<i>1.13</i>	<i>2.28</i>	<i>1.16</i>	<i>1.41</i>
<i>Total Full-Time Equivalent (FTE)</i>	<i>3.13</i>	<i>4.28</i>	<i>3.16</i>	<i>4.41</i>

Operations

Training	\$ 469	\$ 1,000	\$ 164	\$ 1,000
<i>Employee training, conference registration fees.</i>				
Volunteer Expense	514	800	500	800
<i>Special Advisory Board projects or volunteer incentives (i.e. receptions, hospitality, recognitions).</i>				
Travel	1,061	1,500	574	1,500
<i>Travel expenses for annual conferences, mileage for business use of employee vehicles.</i>				
Professional Services	9,313	19,250	8,000	10,000
<i>Creative services for marketing materials.</i>				
Postage & Freight	5,153	10,650	6,500	7,500
<i>Postage and handling of marketing materials and routine monthly mail.</i>				
Dues & Subscriptions	520	400	400	400
<i>Membership fees with professional affiliations.</i>				
Meetings	0	0	8	0
Utilities	36,983	40,000	36,000	40,000
<i>Monthly utility bills.</i>				
Phones - Local	915	1,000	1,050	1,100
<i>Monthly local telephone usage.</i>				
Long Distance Phone Calls	161	400	250	300
<i>Long distance telephone usage.</i>				
Cellular Phones	2,115	1,000	2,700	2,800
<i>Monthly cellular contract.</i>				
Data Processing Software	0	0	252	0
Shop Allocation	300	300	300	300
<i>City shop work on city vehicle.</i>				
Vehicle Maintenance	1,164	1,000	3,500	2,000
<i>Additional city vehicle repair work by city shop.</i>				



**CITY OF BARTLETT
PERFORMING ARTS
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Equipment Maintenance <i>Service contracts and repair work on facility equipment.</i>	4,484	7,000	5,000	5,000
Grounds Maintenance <i>Basic grounds upkeep.</i>	203	700	700	700
Building Maintenance <i>Ongoing upkeep of facility.</i>	40,936	25,000	15,000	25,000
Office Supplies <i>Miscellaneous office products.</i>	1,584	1,500	1,500	2,000
Printing <i>Costs associated with miscellaneous printing projects.</i>	4,477	7,407	4,000	6,000
Ticket Sales Expenditures <i>Payments made as part of special percentage-based of contracts.</i>	623	1,000	780	1,000
Petroleum Supplies <i>Fuel charges for city vehicle.</i>	2,810	3,000	4,000	4,000
Concession Supplies Client <i>Supplies for catering services for rental clients.</i>	2,642	4,000	2,500	2,000
Concession Supplies <i>Supplies for concessions sales and dinner show catering.</i>	12,659	8,500	10,800	8,000
Clothing & Uniforms <i>Staff shirts or special apparel.</i>	182	225	225	225
Operating Supplies <i>General operating supplies and expenses.</i>	10,366	10,000	10,000	12,200
Cleaning Supplies <i>Miscellaneous custodial supplies.</i>	1,066	2,000	1,500	2,000
Public Awareness <i>Sales Marketing and Public Relations expenses.</i>	27,904	24,500	24,500	29,000
Equipment Rental <i>Contracts for leased equipment and other specialized equipment needs.</i>	2,840	2,000	2,000	1,200
Equipment Leasing <i>Monthly copier contract.</i>	545	1,000	700	800
Property Insurance <i>Allocation.</i>	6,805	6,805	11,872	11,872
Vehicle & Equip Insurance <i>Allocation.</i>	135	135	177	177
General Liability Insurance <i>Allocation.</i>	1,651	1,651	1,759	1,759
Credit Card Vendor Fees <i>Banking fees for credit card transactions.</i>	5,506	6,000	6,000	6,000
Total Operations	\$ 186,085	\$ 189,723	\$ 163,211	\$ 186,633
Capital				
Data Equipment	\$ 2,151	\$ 0	\$ 0	\$ 0
Other Equipment <i>Replacement Furniture, torn Stage Curtains, commercial vacuum cleaner, Still Camera, Rear projection screen and video projector.</i>	0	5,000	5,000	5,000
Total Capital	\$ 2,151	\$ 5,000	\$ 5,000	\$ 5,000
TOTAL PERFORMING ARTS	\$ 558,611	\$ 714,031	\$ 564,068	\$ 649,221

CITY OF BARTLETT

T E N N E S S E E

SPECIAL REVENUE FUNDS

Certain revenues of the City are required by state law or city ordinance to be accounted for in separate funds to insure the revenues are spent for specific designated purposes.



CITY OF BARTLETT
SUMMARY OF ALL SPECIAL REVENUE FUNDS
FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Revenues				
State Street Aid Revenue	\$ 1,544,561	\$ 1,553,000	\$ 1,645,000	\$ 1,613,000
Solid Waste Revenue	5,103,497	4,954,464	4,890,380	5,448,182
General Improvement Revenue	603,025	595,000	610,000	630,000
Drug Enforcement Revenue	353,743	215,500	221,500	216,500
Federal Drug Enforcement Revenue	161,296	80,500	80,500	80,500
Drainage Control Revenue	10,122	7,000	1,500	183,449
Parks Improvement Revenue	7,468	0	0	0
Total Revenues	\$ 7,783,712	\$ 7,405,464	\$ 7,448,880	\$ 8,171,631
Expenditures				
Personnel				
Solid Waste Fund	\$ 2,408,105	\$ 2,724,125	\$ 2,609,076	\$ 2,819,557
Drug Enforcement Funds	43,859	45,000	43,000	54,000
Drainage Control Fund	80,955	92,354	88,224	91,058
Total Personnel	\$ 2,532,919	\$ 2,861,479	\$ 2,740,300	\$ 2,964,615
Staffing Level				
<i>Full-Time</i>	<i>36.37</i>	<i>38.00</i>	<i>38.17</i>	<i>42.00</i>
<i>Part-Time (converted to FTE)</i>	<i>1.03</i>	<i>1.73</i>	<i>1.58</i>	<i>1.73</i>
Total Full-Time Equivalent (FTE)	37.40	39.73	39.75	43.73
Operations				
State Street Aid Fund	\$ 1,211,858	\$ 1,375,000	\$ 1,308,186	\$ 1,350,000
Solid Waste Fund	1,838,060	1,744,669	1,749,718	1,864,752
General Improvement Fund	172,248	321,891	306,950	249,000
Drug Enforcement Funds	60,501	144,109	70,350	171,300
Federal Drug Enforcement Fund	41,926	29,400	18,050	32,900
Drainage Control Fund	6,410	32,500	21,200	23,350
Total Operations	\$ 3,331,004	\$ 3,647,569	\$ 3,474,454	\$ 3,691,302
Transfers Out				
Solid Waste to Debt Service	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
General Improvement Fund to General Fund	150,000	450,000	450,000	250,000
Total Transfers Out	\$ 650,000	\$ 950,000	\$ 950,000	\$ 750,000
Capital				
State Street Aid Fund	\$ 100,529	\$ 179,721	\$ 110,000	\$ 140,000
Solid Waste Fund	86,129	387,725	280,075	78,000
General Improvement Fund	78,857	216,729	150,000	131,000
Drug Enforcement Funds	113,077	155,500	131,500	157,500
Federal Drug Enforcement Fund	33,136	96,000	81,000	108,000
Drainage Control Fund	6,514	5,750	6,533	5,000
Parks Improvement Fund	48,891	0	0	0
Total Capital	\$ 467,134	\$ 1,041,425	\$ 759,108	\$ 619,500
Total Expenditures	\$ 6,981,057	\$ 8,500,474	\$ 7,923,862	\$ 8,025,417
Net From Operations	802,655	(1,095,010)	(474,982)	146,214
Beginning Fund Balance	\$ 4,179,258	\$ 4,981,914	\$ 4,981,914	\$ 4,506,932
Ending Fund Balance	\$ 4,981,914	\$ 3,886,904	\$ 4,506,932	\$ 4,653,147



**CITY OF BARTLETT
STREET AID FUND
FY 2014 Adopted Budget**

Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Street Aid Fund Revenues				
Gas Taxes	\$ 1,527,911	\$ 1,550,000	\$ 1,545,000	\$ 1,610,000
Street Lighting Fee	6,783	0	30,000	0
Developer Paving Fee	0	0	70,000	0
Other Revenues	9,868	3,000	0	3,000
Total Street Aid Revenues	\$ 1,544,561	\$ 1,553,000	\$ 1,645,000	\$ 1,613,000
Street Aid Expenditures				
Operations				
Signal Repair				
Street Lighting	\$ 1,211,858	\$ 1,300,000	1,250,000	1,300,000
Street Paving	0	0	58,186	0
Asphalt/Street Repairs	0	75,000	0	50,000
Total Operations	\$ 1,211,858	\$ 1,375,000	\$ 1,308,186	\$ 1,350,000
Capital				
Handicap Ramp At Curbs	\$ 18,021	\$ 71,821	40,000	50,000
Curb Replacement	42,678	67,901	50,000	50,000
Signal Maintenance	39,830	40,000	20,000	40,000
Total Capital	\$ 100,529	\$ 179,721	\$ 110,000	\$ 140,000
Total Street Aid Expenditures	\$ 1,312,387	\$ 1,554,721	\$ 1,418,186	\$ 1,490,000
Net From Operations	232,174	(1,721)	226,814	123,000
Beginning Fund Balance	\$ 570,891	\$ 803,065	\$ 803,065	\$ 1,029,880
Ending Fund Balance	\$ 803,065	\$ 801,344	\$ 1,029,880	\$ 1,152,880



**CITY OF BARTLETT
SOLID WASTE FUND
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Solid Waste Revenues				
FEMA Disaster Reimbursement	\$ 175,019	\$ 0	\$ 0	\$ 0
TEMA Disaster Reimbursement	100,354	0	0	0
Millington Disaster Reimbursement	18,167	0	0	0
Sanitation Fee-Residential	4,756,603	4,897,464	4,845,000	5,400,000
Sanitation Fee-Commercial	18,713	18,500	18,480	20,182
Recycling Fee	10,554	12,000	2,500	3,000
Carts Commercial	520	500	2,000	500
Special Sanitation Pick Up	200	500	400	500
Carts Residential	20,667	20,000	15,000	20,000
Appliances	2,700	3,500	2,000	2,000
Interest	0	0	0	0
Other Revenue	0	2,000	5,000	2,000
Total Solid Waste Revenues	\$ 5,103,497	\$ 4,954,464	\$ 4,890,380	\$ 5,448,182

Solid Waste Expenditures

Personnel

Supervisor Salaries	\$ 72,179	\$ 73,247	\$ 73,247	\$ 74,315
Employee Wages	1,217,143	1,455,789	1,321,667	1,415,413
Overtime Wages	167,570	170,000	170,000	170,000
Contracted Services	161,758	150,000	150,000	186,000
Part-Time	20,611	37,721	37,721	37,721
Vacation Pay	(203)	0	3,510	0
Longevity Pay	24,400	28,410	28,410	34,570
Bonus	3,262	25,645	24,862	33,585
Employee Health Insurance	328,237	347,830	350,698	387,487
Employee Life Insurance	6,453	7,314	7,684	8,045
Worker's Compensation Insurance	51,270	51,846	51,846	59,542
Retiree Health Insurance	64,473	67,727	69,746	74,486
FICA	110,669	118,961	124,396	129,831
Pension Contribution	180,285	189,635	195,289	208,562
Total Personnel	\$ 2,408,105	\$ 2,724,125	\$ 2,609,076	\$ 2,819,557

Staffing Level

<i>Full-Time</i>	<i>35.37</i>	<i>37.00</i>	<i>37.17</i>	<i>41.00</i>
<i>Part-Time (converted to FTE)</i>	<i>1.03</i>	<i>1.73</i>	<i>1.58</i>	<i>1.73</i>
Total Full-Time Equivalent (FTE)	36.40	38.73	38.75	42.73

Operations

Training	\$ 0	\$ 0	\$ 270	\$ 0
<i>Employee training expense.</i>				
Other Professional Services	0	0	0	0
<i>Mail outs for special notices.</i>				
Postage & Freight	0	0	356	0
<i>TCAPWA and SWANA membership dues and various magazine subscriptions.</i>				
Dues & Subscriptions	153	200	209	220
<i>TCAPWA and SWANA membership dues and various magazine subscriptions.</i>				
Utilities	12,758	15,000	11,000	12,000
<i>Electricity.</i>				



**CITY OF BARTLETT
SOLID WASTE FUND
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Phone-Local <i>Local telephone costs.</i>	1,155	1,300	1,250	1,300
Long Distance <i>Long distance telephone costs.</i>	1	10	1	10
Cell Phone <i>Cell phone monthly costs for 4 cell phones.</i>	1,214	2,100	1,700	2,100
Shop Allocation <i>Shop labor allocation.</i>	100,000	100,000	100,000	100,000
Vehicle Maintenance <i>Parts for vehicle repairs.</i>	397,126	320,000	325,000	350,000
Equipment Maintenance <i>Parts for equipment repairs, leaf machines, loaders.</i>	29,136	35,000	22,000	25,000
Radio Maintenance <i>Repairs for communication radios.</i>	1,530	1,000	2,000	2,000
Building Maintenance <i>Paint, tiles, light bulbs, doors, windows, etc.</i>	4,550	15,000	15,000	5,000
Office Supplies <i>Paper, pens, pencils, folders, envelopes, printer cartridges.</i>	782	1,000	1,000	1,000
Printing <i>Cart hangers, fliers, Bartlett Express ad.</i>	213	500	350	250
Petroleum <i>Gas, diesel, oil.</i>	412,924	400,000	350,000	400,000
Clothing <i>Clothes, uniforms, gloves, rain coats, etc.</i>	12,035	10,500	12,800	13,300
Operating Supplies <i>Wasp spray, gloves, rain suits, decals, vests.</i>	17,142	16,000	21,000	23,000
Clean Supplies <i>Wax, cleaning agents, rags, soap, toilet paper, paper towels</i>	4,097	3,600	3,600	3,600
Sand/Dirt <i>Sod, dirt, sand, need to gravel/limestone the area behind transfer station and in the mulch site.</i>	0	3,000	3,000	3,000
Small Tools <i>Screw drivers, hammers, power and hand tools, vaccuum clean</i>	1,736	1,500	3,500	2,000
Equipment Leasing <i>Copy machine rental expense.</i>	207	300	300	300
Property Insurance <i>Property insurance.</i>	984	984	984	984
Vehicle Insurance <i>Vehicle and equipment insurance.</i>	19,459	19,459	20,669	20,669
Gen Liability Insurance <i>General liability insurance.</i>	11,716	11,716	12,769	12,769
Landfill Fee <i>Landfill fee & mulch cost.</i>	777,864	750,000	805,000	850,000
Disposal Fee Recycling <i>Hauling fees for all sites and rental on recycling bins locations.</i>	460	1,000	460	750
Damage Claims <i>Money paid for minor damage claims for SW workers doing job.</i>	9,481	14,000	14,000	14,000
Miscellaneous Expense <i>Shelby County Waste facility (\$20,000), \$1,500 for the fees for the Transfer Station.</i>	21,338	21,500	21,500	21,500
Total Operations	\$ 1,838,060	\$ 1,744,669	\$ 1,749,718	\$ 1,864,752



**CITY OF BARTLETT
SOLID WASTE FUND
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Transfers Out				
Transfer To Debt Service	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
Total Transfers Out	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
Capital				
Communications Equipment <i>Telephone, cell phone purchases, portable radios.</i>	\$ 346	\$ 1,000	\$ 7,500	\$ 1,000
Data Equipment <i>Printers, computer upgrades and purchases.</i>	0	0	0	2,000
Other Equipment	3,529	316,725	142,000	0
Carts <i>Garbage cart purchases for distribution/sale to public, replacement carts.</i>	82,255	70,000	130,575	75,000
Total Capital	\$ 86,129	\$ 387,725	\$ 280,075	\$ 78,000
Total Solid Waste Expenditures	\$ 4,832,295	\$ 5,356,519	\$ 5,138,869	\$ 5,262,309
Net From Operations	271,202	(402,055)	(248,489)	185,873
Beginning Fund Balance	\$ 1,122,956	\$ 1,394,158	\$ 1,394,158	\$ 1,145,669
Ending Fund Balance	\$ 1,394,158	\$ 992,103	\$ 1,145,669	\$ 1,331,542



CITY OF BARTLETT
GENERAL IMPROVEMENT FUND
FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
General Improvement Revenues				
City Service Fee	\$ 603,025	\$ 595,000	\$ 610,000	\$ 630,000
Interest	0	0	0	0
Other Revenues	0	0	0	0
Total General Improvement Revenues	\$ 603,025	\$ 595,000	\$ 610,000	\$ 630,000
General Improvement Expenditures				
Operations				
Training	\$ 4,950	\$ 9,900	\$ 4,950	\$ 2,000
Dues & Subscriptions	2,500	4,000	4,000	4,000
Rental	17,521	20,000	15,000	20,000
Software	18,086	97,991	120,000	45,000
Equipment Maintenance	3,544	5,000	5,000	5,000
Computer Maintenance	124,540	175,000	145,000	170,000
Operating Supplies	50	0	8,000	2,000
Miscellaneous Expense	1,058	10,000	5,000	1,000
Total Operations	\$ 172,248	\$ 321,891	\$ 306,950	\$ 249,000
Transfers Out				
Transfer To General Fund	\$ 150,000	\$ 450,000	\$ 450,000	\$ 250,000
Total Transfers Out	\$ 150,000	\$ 450,000	\$ 450,000	\$ 250,000
Capital				
Building Improvement	\$ 12,757	\$ 15,000	\$ 15,000	\$ 5,000
Communication Equipment	1,121	10,000	5,000	1,000
Data Equipment	62,807	171,729	120,000	120,000
Other Equipment	0	10,000	5,000	3,000
Curb Repair	2,171	10,000	5,000	2,000
Total Capital	\$ 78,857	\$ 216,729	\$ 150,000	\$ 131,000
Total Gen Improvement Expenditures	\$ 401,105	\$ 988,620	\$ 906,950	\$ 630,000
Net From Operations	201,919	(393,620)	(296,950)	0
Beginning Fund Balance	\$ 540,598	\$ 742,517	\$ 742,517	\$ 445,567
Ending Fund Balance	\$ 742,517	\$ 348,897	\$ 445,567	\$ 445,567



CITY OF BARTLETT
DRUG ENFORCEMENT FUNDS
FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Drug Enforcement Funds Revenues				
Drug Arrest Fees	\$ 4,225	\$ 4,000	\$ 4,500	\$ 4,000
Drug Enforcement Fines	29,139	28,000	23,000	25,000
Restitution Payment	290	500	1,000	500
Other Court Fines	3,467	3,000	2,000	2,000
Confiscated DEA Sales	16,909	40,000	20,000	20,000
Confiscated Cash	0	1,000	1,000	1,000
Sale Confiscated Property	21,436	1,000	1,000	1,000
Civil Settlement	275,575	135,000	165,000	160,000
Other Revenues	2,702	3,000	4,000	3,000
Total Drug Enforcement Funds Revenues	\$ 353,743	\$ 215,500	\$ 221,500	\$ 216,500
Dare Program Expenditures				
Operations				
Training	\$ 0	\$ 2,000	\$ 0	\$ 2,000
Travel	0	2,500	0	2,500
Office Supplies	0	500	250	500
Printing	0	1,200	1,200	1,200
Operating Supplies	9,607	10,000	10,400	15,000
Small Tools	0	6,500	1,000	6,500
Public Awareness	10,811	15,000	1,500	8,000
Total Operations	\$ 20,418	\$ 37,700	\$ 14,350	\$ 35,700
Capital				
Data Equipment	\$ 0	\$ 20,000	\$ 6,000	\$ 10,000
Vehicles	4,000	0	0	0
Total Capital	\$ 4,000	\$ 20,000	\$ 6,000	\$ 10,000
Total Dare Program Expenditures	\$ 24,418	\$ 57,700	\$ 20,350	\$ 45,700
Drug Enforcement Expenditures				
Personnel				
Overtime Wages	\$ 40,816	\$ 40,000	\$ 40,000	\$ 50,000
FICA	3,042	5,000	3,000	4,000
Total Personnel	\$ 43,859	\$ 45,000	\$ 43,000	\$ 54,000
Operations				
Training	\$ 1,219	\$ 8,000	\$ 2,000	\$ 8,000
Firearm Training	0	1,000	500	1,000
Travel	1,350	15,000	3,000	15,000
Professional Services	0	2,000	0	2,000
Contract Services	0	500	0	500
Notice Publication	0	1,000	0	1,000
Dues & Subscriptions	900	5,000	5,000	5,000
Phone-Local	208	1,500	1,500	3,000
Long Distance	0	100	0	100
Cell Phone	879	8,000	2,000	8,000
Software	1,836	20,000	20,000	40,000
Vehicle Maintenance	5,525	1,000	1,500	3,000



**CITY OF BARTLETT
DRUG ENFORCEMENT FUNDS
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Equipment Maintenance	0	0	500	1,000
Radio Maintenance	370	0	0	0
Office Supplies	1,744	3,000	3,000	3,000
Clothing	8,106	10,309	5,000	10,000
Operating Supplies	1,624	5,000	5,000	7,000
Small Tools	537	4,000	2,000	4,000
Public Awareness	0	2,000	800	2,000
Drug Prevention	0	500	0	500
Equipment Rental	0	1,000	0	1,000
Equipment Leasing	1,019	2,500	700	2,500
Tow-In Fee	4,250	4,000	3,000	4,000
Informant Payments	10,517	10,000	500	10,000
Miscellaneous Expense	0	1,000	0	4,000
Total Operations	\$ 40,083	\$ 106,409	\$ 56,000	\$ 135,600
Capital				
Mobil Equipment	\$ 0	\$ 0	\$ 0	\$ 50,000
Communication Equipment	6,827	15,000	15,000	15,000
Data Equipment	55,051	20,000	20,000	20,000
Office Equipment	0	2,500	500	2,500
Vehicles	47,198	68,000	68,000	30,000
Furniture	0	10,000	2,000	10,000
Other Equipment	0	20,000	20,000	20,000
Total Capital	\$ 109,077	\$ 135,500	\$ 125,500	\$ 147,500
Total Drug Enforcement Expenditures	\$ 193,019	\$ 286,909	\$ 224,500	\$ 337,100
Total Drug Enforcement Funds Expenditure	\$ 217,437	\$ 344,609	\$ 244,850	\$ 382,800
Net From Operations	136,306	(129,109)	(23,350)	(166,300)
Beginning Fund Balance	\$ 449,086	\$ 585,392	\$ 585,392	\$ 562,042
Ending Fund Balance	\$ 585,392	\$ 456,283	\$ 562,042	\$ 395,742



CITY OF BARTLETT
FEDERAL DRUG ENFORCEMENT FUND
FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Fed Drug Enforcement Revenues				
DEA Funds	\$ 160,888	\$ 80,000	\$ 80,000	\$ 80,000
Interest	408	500	500	500
Total Fed Drug Enforcement Revenues	\$ 161,296	\$ 80,500	\$ 80,500	\$ 80,500
Fed Drug Enforcement Expenditures				
Operations				
Training	\$ 0	\$ 2,000	\$ 6,000	\$ 2,000
Volunteer Expense	0	1,500	1,000	1,500
Travel	0	15,000	5,000	15,000
Dues & Subscription	0	500	550	2,000
Cell Phone	5,422	5,000	5,000	7,000
Vehicle Maintenance	1,134	2,000	0	2,000
Radio Maintenance	0	1,200	0	1,200
Computer Maintenance	35,220	0	0	0
Office Supplies	0	1,000	500	1,000
Printing	0	200	0	200
Small Tools	150	1,000	0	1,000
Total Operations	\$ 41,926	\$ 29,400	\$ 18,050	\$ 32,900
Capital				
Data Equipment	\$ 0	\$ 8,000	\$ 2,000	\$ 8,000
Vehicles	24,505	68,000	68,000	80,000
Other Equipment	8,632	20,000	11,000	20,000
Total Capital	\$ 33,136	\$ 96,000	\$ 81,000	\$ 108,000
Total Fed Drug Enforcement Expenditures	\$ 75,063	\$ 125,400	\$ 99,050	\$ 140,900
Net From Operations	86,234	(44,900)	(18,550)	(60,400)
Beginning Fund Balance	\$ 235,451	\$ 321,685	\$ 321,685	\$ 303,135
Ending Fund Balance	\$ 321,685	\$ 276,785	\$ 303,135	\$ 242,735



**CITY OF BARTLETT
DRAINAGE FUND
FY 2014 Adopted Budget**

Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Drainage Control Revenues				
Drainage Fee Not Served Detention Basin	\$ 4,000	\$ 5,000	\$ 1,000	\$ 1,000
Drainage Fee Detention Basin	6,000	0	0	0
Transfer from CIP	0	0	0	181,949
Interest/Other	122	2,000	500	500
Total Drainage Revenues	\$ 10,122	\$ 7,000	\$ 1,500	\$ 183,449
Drainage Control Expenditures				
Personnel				
Employee Wages	\$ 49,476	\$ 49,962	\$ 49,962	\$ 50,446
Overtime Wages	1,477	2,500	1,000	1,000
Contracted Services	4,028	13,000	10,100	12,000
Education Bonus	720	720	720	720
Longevity	990	1,000	1,000	1,000
Bonus	84	687	684	1,100
Employee Health Insurance	9,135	9,121	9,452	9,453
Employee Life Insurance	241	270	265	272
Worker's Compensation Insurance	1,487	1,527	1,527	1,459
Retiree Health Insurance	2,474	2,498	2,498	2,522
FICA	3,918	4,074	4,021	4,024
Pension Contribution	6,927	6,995	6,995	7,062
Total Personnel	\$ 80,955	\$ 92,354	\$ 88,224	\$ 91,058
Staffing Level				
<i>Full-Time</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>
<i>Part-Time (converted to FTE)</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
Total Full-Time Equivalent (FTE)	1.00	1.00	1.00	1.00
Operations				
Training	\$ 450	\$ 1,000	\$ 500	\$ 750
<i>Training to keep certification.</i>				
Travel	0	750	500	750
<i>Travel to keep certification.</i>				
Professional Services	44	1,500	500	1,000
<i>Shelby County Register & Tree preservation.</i>				
Other Professional Services	0	15,000	10,000	10,000
<i>Stormwater mailings.</i>				
Postage	13	150	100	0
<i>Stormwater mailings.</i>				
Dues & Subscription	0	1,000	600	750
<i>Stormwater and forestry subscriptions.</i>				
Printing	250	1,000	750	750
<i>Phamphlets.</i>				
Operating Supplies	1,721	1,500	750	750
<i>Paper ink pens misc stuff.</i>				
Public Awareness	471	7,000	4,000	5,000
<i>Waterworks ads.</i>				
State Fees	3,460	3,600	3,500	3,600
<i>Stromwater state fee.</i>				
Total Operations	\$ 6,410	\$ 32,500	\$ 21,200	\$ 23,350



**CITY OF BARTLETT
DRAINAGE FUND
FY 2014 Adopted Budget**

Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Capital				
Data Equipment	\$ 240	\$ 250	\$ 1,533	\$ 0
Other Equipment	0	500	0	0
<i>Various small tools.</i>				
Drain Pipe	6,274	5,000	5,000	5,000
<i>Pipe cost for small in house drainage projects erosion materials.</i>				
Total Capital	\$ 6,514	\$ 5,750	\$ 6,533	\$ 5,000
Total Drainage Control Expenditures	\$ 93,879	\$ 130,604	\$ 115,957	\$ 119,408
Net From Operations	(83,757)	(123,604)	(114,457)	64,041
Beginning Fund Balance	\$ 270,988	\$ 187,231	\$ 187,231	\$ 72,774
Ending Fund Balance	\$ 187,231	\$ 63,627	\$ 72,774	\$ 136,815



CITY OF BARTLETT
PARK IMPROVEMENTS FUND
FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Park Improvement Revenues				
Parks Dev Fee Dist1	\$ 0	\$ 0	\$ 0	\$ 0
Parks Dev Fee Dist2	0	0	0	0
Parks Dev Fee Dist3	0	0	0	0
Greenbelt	0	0	0	0
Interest/Other Revenues	7,468	0	0	0
Total Park Improvement Revenues	\$ 7,468	\$ 0	\$ 0	\$ 0
Park Improvement Expenditures				
Park Improvements Dist1	\$ 0	\$ 0	\$ 0	\$ 0
Park Improvements Dist2	6,991	0	0	0
Park Improvements Dist3	41,900	0	0	0
Greenbelt	0	0	0	0
Park Improvements Miscellaneous	0	0	0	0
Total Park Improvement Expenditures	\$ 48,891	\$ 0	\$ 0	\$ 0
Net From Operations	(41,423)	0	0	0
Beginning Fund Balance	\$ 706,523	\$ 665,100	\$ 665,100	\$ 665,100
Ending Fund Balance	\$ 665,100	\$ 665,100	\$ 665,100	\$ 665,100

CITY OF BARTLETT

T E N N E S S E E

UTILITY FUND

The City operates a Water and Sewer Fund that provides water treatment and water and sewer service throughout the City. This service is operated as a separate entity in an enterprise fund.



**CITY OF BARTLETT
UTILITY FUND SUMMARY
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Utility Revenues				
Operating Revenues	\$ 8,739,246	\$ 8,301,500	\$ 8,631,100	\$ 8,736,100
Other Revenues	51,044	26,000	22,000	23,000
Non-Operating Revenues	102,248	96,000	75,000	90,000
Total Utility Revenues	\$ 8,892,538	\$ 8,423,500	\$ 8,728,100	\$ 8,849,100
Utility Expenditures				
Utility Administration	\$ 1,716,460	\$ 1,729,272	\$ 1,669,018	\$ 1,914,383
Water & Wastewater Services	1,592,912	1,763,731	1,765,604	1,734,155
Plant Operations	1,407,065	1,753,686	1,537,309	1,651,771
Sewer Treatment	533,924	618,816	592,360	676,389
Total Utility Expenditures	\$ 5,250,360	\$ 5,865,505	\$ 5,564,291	\$ 5,976,698
Projected Cash Flow	\$ 3,642,177	\$ 2,557,996	\$ 3,163,810	\$ 2,872,402
Less:				
Debt Service	\$ 1,516,599	\$ 1,652,199	\$ 1,540,860	\$ 1,628,832
Total	\$ 1,516,599	\$ 1,652,199	\$ 1,540,860	\$ 1,628,832
Net From Operations	\$ 2,125,579	\$ 905,797	\$ 1,622,950	\$ 1,243,570
Beginning Fund Balance	\$ 5,754,170	\$ 7,879,749	\$ 7,879,749	\$ 9,502,699
Ending Fund Balance	\$ 7,879,749	\$ 8,785,546	\$ 9,502,699	\$ 10,746,269



CITY OF BARTLETT
UTILITY FUND REVENUES
FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Water Sales				
Metered Water Sales City Residential	\$ 3,135,989	\$ 3,015,000	\$ 3,145,000	\$ 3,175,000
Metered Water Sales City Commercial	858,613	840,000	855,000	870,000
Metered Water Sales Rural Residential	271,527	240,000	245,000	255,000
Metered Water Sales Rural Commercial	101,026	93,000	95,000	95,000
Total Water Sales	\$ 4,367,155	\$ 4,188,000	\$ 4,340,000	\$ 4,395,000
Sewer Service Fees				
Sewer Service Fees City Residential	\$ 1,929,172	\$ 1,745,000	\$ 1,860,000	\$ 1,900,000
Sewer Service Fees City Commercial	577,548	620,000	565,000	575,000
Sewer Service Fees Rural Residential	147	0	100	100
Sewer Service Fees Rural Commercial	56,286	55,000	56,000	56,000
North Sewer Service Fees City Res.	887,686	855,000	890,000	900,000
North Sewer Service Fees City Comm	49,719	47,000	50,000	50,000
North Sewer Service Fees Rural Res.	79,043	76,000	80,000	80,000
North Sewer Service Fees Rural Comm.	5,522	5,500	5,000	5,000
Total Sewer Service Fees	\$ 3,585,122	\$ 3,403,500	\$ 3,506,100	\$ 3,566,100
Other Operating Revenues				
Service Connection Fee	\$ 53,686	\$ 50,000	\$ 55,000	\$ 50,000
Disconnect/Reconnect Fee	27,780	20,000	25,000	25,000
Forfeited Discounts	285,949	245,000	290,000	290,000
Total Other Operating Revenues	\$ 367,415	\$ 315,000	\$ 370,000	\$ 365,000
Other Revenues				
Interest	\$ 3,068	\$ 6,000	\$ 2,000	\$ 3,000
Other Revenues	33,134	10,000	10,000	10,000
Reimbursements For Damage	14,843	10,000	10,000	10,000
Total Other Revenues	\$ 51,044	\$ 26,000	\$ 22,000	\$ 23,000
Non-Operating Revenues				
Water Tap Fees South	\$ 22,200	\$ 15,000	\$ 5,000	\$ 5,000
Water Tap Fees North	2,350	2,000	10,000	20,000
Sewer Tap South Basin	34,431	35,000	25,000	25,000
Sewer Tap North Basin	7,712	2,000	15,000	20,000
Subdivision Development	35,555	42,000	20,000	20,000
Total Non-Operating Revenues	\$ 102,248	\$ 96,000	\$ 75,000	\$ 90,000
Charges For Services				
Tower Lease Payments	\$ 358,754	\$ 345,000	\$ 360,000	\$ 360,000
Water Meter Installation	60,800	50,000	55,000	50,000
Total Charges For Services	\$ 419,554	\$ 395,000	\$ 415,000	\$ 410,000
TOTAL UTILITY FUND REVENUES	\$ 8,892,538	\$ 8,423,500	\$ 8,728,100	\$ 8,849,100



CITY OF BARTLETT
UTILITY FUND EXPENDITURES - LINE ITEM SUMMARY
FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Department Revenues				
Demand Response Program	\$ 17,530	\$ 0	\$ 0	\$ 0
Total Department Revenues	\$ 17,530	\$ 0	\$ 0	\$ 0
Personnel				
Supervisor Salaries	\$ 267,253	\$ 243,230	\$ 243,230	\$ 246,904
Employee Wages	1,045,198	1,172,045	1,138,648	1,179,076
Overtime Wages	57,419	58,000	60,200	63,500
Special Hours	20,100	21,700	20,800	21,700
Contracted Services	890	2,000	500	500
Part-Time	16,369	29,079	28,526	33,663
Vacation Pay	9,221	0	0	0
Longevity Pay	19,544	22,002	21,650	24,262
Bonus	2,760	24,200	23,327	31,636
Other Personnel Costs	165	0	0	0
Employee Health Insurance	291,676	315,950	312,993	327,163
Employee Life Insurance	6,222	7,643	7,624	7,699
Worker's Compensation Insurance	30,260	30,642	30,645	30,170
Unemployment Compensation	3,355	0	0	0
Retiree Health Insurance	235,214	70,764	69,092	71,299
FICA	105,459	115,868	115,738	118,034
Pension Contribution	226,458	198,139	193,463	199,637
Total Personnel	\$ 2,337,561	\$ 2,311,262	\$ 2,266,436	\$ 2,355,243
Staffing Level				
<i>Full-Time</i>	<i>32.04</i>	<i>35.00</i>	<i>33.24</i>	<i>36.00</i>
<i>Part-Time (converted to FTE)</i>	<i>0.69</i>	<i>1.36</i>	<i>1.11</i>	<i>1.36</i>
Total Full-Time Equivalent (FTE)	32.73	36.36	34.35	37.36
Operations				
Training	\$ 6,555	\$ 7,100	\$ 4,845	\$ 6,700
Travel	3,821	6,100	6,000	6,100
Professional Services	0	2,500	500	2,000
Other Professional Service	36,990	38,000	36,000	38,000
Postage & Freight	66,370	66,225	69,975	70,750
Notice Publication	6,806	9,000	8,000	8,500
Dues & Subscriptions	1,487	2,850	1,795	2,700
Utilities	624,371	625,000	615,000	605,000
Water Purchased For Resale	28,679	28,000	26,000	28,000
Phones - Local	10,229	12,000	13,812	13,750
Long Distance Phone Calls	183	320	190	275
Cellular Phones	6,609	6,200	7,350	7,300
Data Processing - Software	300	5,800	800	11,300
Telecommunication Link	1,563	1,400	1,800	1,800
Shop Allocation	24,600	24,600	24,600	24,600
Vehicle Maintenance	32,304	33,700	31,500	33,000
Equipment Maintenance	155,300	246,300	195,000	233,000
Radio Maintenance	366	1,000	1,509	1,000
Computer Maintenance	752	20,250	600	20,250
Grounds Maintenance	4,062	4,100	3,850	4,000



CITY OF BARTLETT
UTILITY FUND EXPENDITURES - LINE ITEM SUMMARY
FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Building Maintenance	12,521	12,800	10,775	12,550
Water & Sewer Line Maintenance	25,636	27,500	26,500	27,500
Waste Refuse	23,924	24,000	24,000	30,000
Bad Debt Expense	1,218	0	0	0
Office Supplies	8,055	6,800	5,700	6,300
Printing	7,247	10,200	7,600	25,200
Petroleum Supplies	86,516	91,850	97,500	99,000
Clothing & Uniforms	9,402	10,284	10,000	10,100
Operating Supplies	16,619	22,250	21,050	22,250
Cleaning Supplies	1,199	2,300	2,100	2,100
Chemical Supplies	93,848	118,363	94,500	99,800
Fill Sand, Dirt & Gravel	8,506	10,000	10,000	10,000
Concrete & Brick	8,653	12,000	12,000	12,000
Small Tools	2,107	3,300	2,600	3,100
Pipe & Materials-System Maintenance	46,047	65,000	65,000	65,000
Meters & Meter Boxes	3,390	6,000	5,700	6,000
Equipment Rental	0	700	0	700
Street Barricade & Equip Re	338	400	200	400
Property Insurance	130,091	130,091	130,561	131,068
Vehicle & Equip Insurance	5,335	5,335	5,607	5,703
General Liability Insurance	13,639	14,637	14,640	14,899
Other Insurance	50	0	0	0
Bank Charges	0	0	3	0
Lab Testing	44,226	44,288	35,000	67,000
CSX Leases	1,131	1,500	1,146	1,400
Cash Over Or Short	253	100	(52)	100
Pollution Control Fees	45,293	47,300	46,960	48,000
In Lieu Of Tax Payments	296,566	290,000	292,164	290,000
Sewer Service Fees	933,909	933,500	907,700	1,079,300
State Fees	1,000	1,000	1,000	1,000
Damage Claims	0	9,000	4,000	9,000
Miscellaneous Other Expenses	3,731	6,500	250	1,500
Total Operations	\$ 2,841,795	\$ 3,047,443	\$ 2,883,330	\$ 3,198,995
Capital				
Communications Equipment	\$ 734	\$ 2,200	\$ 800	\$ 2,200
Data Processing Equipment	7,054	7,500	3,875	7,560
Office Equipment	0	100	0	100
Vehicles	0	80,000	79,450	87,000
Furniture	0	0	0	0
Other Equipment	0	87,000	85,400	10,600
Water Mains & System Improvement	80,745	330,000	245,000	315,000
Total Capital	\$ 88,534	\$ 506,800	\$ 414,525	\$ 422,460
TOTAL UTILITY FUND EXPENDITURES	\$ 5,250,360	\$ 5,865,505	\$ 5,564,291	\$ 5,976,698



**CITY OF BARTLETT
UTILITY ADMINISTRATION
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Personnel				
Supervisor Salaries	\$ 58,768	\$ 58,768	\$ 58,768	\$ 59,635
Employee Wages	168,611	172,994	173,860	176,911
Overtime Wages	9,876	5,000	6,000	5,000
Part-Time	3,287	13,416	14,448	18,000
Vacation Pay	(3,696)	0	0	0
Longevity Pay	923	900	882	882
Bonus	502	4,203	4,102	5,368
Employee Health Insurance	50,521	51,211	53,042	53,041
Employee Life Insurance	1,066	1,252	1,229	1,277
Worker's Compensation Insurance	409	317	318	349
Retiree Health Insurance	41,335	11,588	11,631	11,827
FICA	17,806	18,839	19,372	19,616
Pension Contribution	39,491	32,447	32,568	33,116
Total Personnel	\$ 388,899	\$ 370,935	\$ 376,220	\$ 385,022

Staffing Level

<i>Full-Time</i>	<i>6.00</i>	<i>6.00</i>	<i>6.00</i>	<i>6.00</i>
<i>Part-Time (converted to FTE)</i>	<i>0.41</i>	<i>0.63</i>	<i>0.73</i>	<i>0.63</i>
Total Full-Time Equivalent (FTE)	6.41	6.63	6.73	6.63

Operations

Training	\$ 4,140	\$ 2,500	\$ 695	\$ 2,500
<i>Training for employees and MUNIS conference for two people.</i>				
Travel	0	2,000	2,000	2,000
<i>Travel related to training.</i>				
Postage & Freight	65,505	65,000	69,075	69,600
<i>Postage fees for mailing utility bills.</i>				
Dues & Subscriptions	16	100	0	100
<i>Anticipated cost of dues & subscriptions.</i>				
Phones - Local	551	1,350	1,412	1,400
<i>Local phone costs.</i>				
Long Distance Phone Calls	117	100	40	100
<i>Long distance charges.</i>				
Data Processing - Software	0	5,000	0	10,500
<i>Tyler Forms - GoDocs Software & Configuration.</i>				
Vehicle Maintenance	84	0	0	0
Equipment Maintenance	7,686	20,000	10,000	20,000
<i>Annual maintenance cost for meter reading devices and billing equipment..</i>				
Computer Maintenance	252	20,000	500	20,000
<i>Utility software maintenance contract.</i>				
Bad Debt Expense	1,218	0	0	0
Office Supplies	5,115	3,500	3,500	3,500
<i>Paper, printer ribbons, and other office supplies.</i>				
Printing	7,167	10,000	7,500	25,000
<i>Water bills, meter cards, and other office forms.</i>				
Operating Supplies	233	1,000	300	1,000
<i>Miscellaneous meter reading & office operating supplies.</i>				
Small Tool	0	300	0	300
<i>Small tools & locks.</i>				



**CITY OF BARTLETT
UTILITY ADMINISTRATION
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
General Liability Insurance <i>Department's portion of general liability insurance.</i>	4,075	4,187	4,261	4,261
Other Insurance	50	0	0	0
Bank Charges	0	0	3	0
Cash Over Or Short <i>Overage or shortage of cash drawers.</i>	253	100	(52)	100
In Lieu Of Tax Payments <i>Transfers from the Utility Fund to the General Fund for In-lieu of property taxes.</i>	296,566	290,000	292,164	290,000
Sewer Service Fees <i>Anticipated cost of sewer charges paid to City of Memphis. Rate increase Jan 2013 to \$0.7629 (15.77% increase).</i>	926,109	925,000	899,700	1,070,800
Damage Claims <i>Minor damage claims against department.</i>	0	1,000	0	1,000
Miscellaneous Other Expenses <i>Anticipated cost of any miscellaneous expenses.</i>	3,731	1,000	0	1,000
Total Operations	\$ 1,322,870	\$ 1,352,137	\$ 1,291,098	\$ 1,523,161
Capital				
Communications Equipment <i>Mobile radios.</i>	\$ 85	\$ 1,200	\$ 0	\$ 1,200
Data Processing Equipment <i>Computers, monitors and printers.</i>	4,606	5,000	1,700	5,000
Total Capital	\$ 4,692	\$ 6,200	\$ 1,700	\$ 6,200
Total Utility Administration	\$ 1,716,460	\$ 1,729,272	\$ 1,669,018	\$ 1,914,383



CITY OF BARTLETT
WATER & WASTEWATER SERVICES
FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Personnel				
Supervisor Salaries	\$ 94,715	\$ 62,493	\$ 62,493	\$ 63,128
Employee Wages	646,181	685,820	688,588	703,967
Overtime Wages	29,152	30,500	32,500	35,000
Special Hours	5,300	5,200	5,200	5,200
Part-Time	13,082	15,663	14,078	15,663
Vacation Pay	7,701	0	0	0
Longevity Pay	14,194	16,326	16,326	19,527
Bonus	1,673	13,809	13,756	17,151
Other Personnel Costs	165	0	0	0
Employee Health Insurance	176,933	188,210	182,550	182,550
Employee Life Insurance	3,476	4,041	4,046	4,142
Worker's Compensation Insurance	21,415	20,965	20,965	21,690
Retiree Health Insurance	136,930	37,416	37,554	38,355
FICA	59,205	60,945	62,518	63,295
Pension Contribution	128,679	104,764	105,151	107,393
Total Personnel	\$ 1,338,800	\$ 1,246,152	\$ 1,245,725	\$ 1,277,061

Staffing Level

<i>Full-Time</i>	<i>18.97</i>	<i>20.00</i>	<i>19.24</i>	<i>20.00</i>
<i>Part-Time (converted to FTE)</i>	<i>0.28</i>	<i>0.73</i>	<i>0.38</i>	<i>0.73</i>
Total Full-Time Equivalent (FTE)	19.25	20.73	19.62	20.73

Operations

Training	\$ 165	\$ 1,000	\$ 850	\$ 600
<i>Annual training state license, distribution and collection Meter Reader Foreman to TPWI for Supervisor training.</i>				
Travel	451	300	300	300
<i>Travel expenses for seminars.</i>				
Other Professional Service	16,519	21,000	18,500	20,000
<i>Lift station repair/maintenance, TNICall service.</i>				
Postage & Freight	9	150	100	150
<i>Stamps and postage costs.</i>				
Dues & Subscriptions	368	600	645	450
<i>TCAPWA, AAWA and other membership and magazine fees.</i>				
Phones - Local	1,761	2,100	2,100	2,100
<i>Local telephone monthly costs.</i>				
Long Distance Phone Calls	25	20	25	25
<i>Long distance costs.</i>				
Cellular Phones	3,330	3,300	3,300	3,400
<i>Cell phone & air card monthly fees.</i>				
Data Processing - Software	0	800	800	800
<i>Software for mapping.</i>				
Shop Allocation	14,000	14,000	14,000	14,000
<i>Shop inventory parts.</i>				
Vehicle Maintenance	25,963	28,000	28,000	28,000
<i>Parts for vehicle repairs and maintenance.</i>				
Equipment Maintenance	5,496	12,000	12,000	12,000
<i>Parts for equipment repairs and maintenance.</i>				
Radio Maintenance	366	1,000	1,000	1,000
<i>Communication radio maintenance.</i>				



CITY OF BARTLETT
WATER & WASTEWATER SERVICES
FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Computer Maintenance <i>Computer repair parts and labor.</i>	500	250	100	250
Grounds Maintenance <i>Sod, seeds, fertilizer, landscaping materials.</i>	114	300	150	200
Building Maintenance <i>Paint, tiles, rugs, windows, ceiling tiles.</i>	106	300	275	300
Water & Sewer Line Maintenance <i>Lift station maintenance.</i>	25,636	27,500	26,500	27,500
Office Supplies <i>Dairies, paper, pens, pencils, paper, batteries, printer cartridges.</i>	816	800	700	800
Petroleum Supplies <i>Oil, gas, diesel.</i>	64,255	65,100	75,000	75,000
Clothing & Uniforms <i>Clothing purchases, uniform rentals, welcome mats.</i>	7,700	7,500	8,000	8,000
Operating Supplies <i>Paint for TN1-Call, grease for lift stations, batteries, water plug, traffic cones, barricade purchases.</i>	8,364	9,000	9,000	9,000
Cleaning Supplies <i>Wax, soap, rags, toilet paper, paper towels, mops, bucks.</i>	610	500	500	500
Chemical Supplies <i>Insecticide, lift station degreaser.</i>	374	800	500	800
Fill Sand, Dirt & Gravel <i>For road repairs, sewer/water projects, limestone, rip, ctb.</i>	8,506	10,000	10,000	10,000
Concrete & Brick <i>Setting meters, water valve & sewer repairs, manholes, replacing sidewalk and curb and gutter.</i>	8,653	12,000	12,000	12,000
Small Tools <i>Drills, hammers, shovels, wrenches, sockets, buckets, screw drivers, flash lights.</i>	1,449	2,500	2,500	2,500
Pipe & Materials-System Maintenance <i>Water and sewer pipe, couplings, fittings for fire hydrants, water valves, fire hydrant purchases needed for system repairs.</i>	46,047	65,000	65,000	65,000
Meters & Meter Boxes <i>Meter boxes and meter parts.</i>	3,390	6,000	5,700	6,000
Street Barricade & Equip Re <i>Barricade and other equipment rental expenses.</i>	338	400	200	400
Property Insurance <i>Property insurance.</i>	68	68	68	68
Vehicle & Equip Insurance <i>Vehicle and equipment insurance costs.</i>	4,153	4,153	4,153	4,153
General Liability Insurance <i>General liability insurance costs.</i>	3,933	4,538	4,538	4,538
Damage Claims <i>Payment of minor damage claims.</i>	0	5,000	4,000	5,000
Miscellaneous Other Expenses <i>Misc. expenses.</i>	0	500	250	500
Total Operations	\$ 253,463	\$ 306,479	\$ 310,754	\$ 315,334

Capital

Communications Equipment <i>Purchase of cell phones, pagers and accessories.</i>	\$ 649	\$ 1,000	\$ 800	\$ 1,000
Data Processing Equipment	0	0	175	60
Office Equipment <i>Adding machines, vcr, TV, calculator.</i>	0	100	0	100



CITY OF BARTLETT
WATER & WASTEWATER SERVICES
FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Vehicles	0	80,000	79,450	87,000
<i>New F-250 Super Cab Truck - \$32k, New F-350 Crew Cab w/utility bed - \$55k.</i>				
Other Equipment	0	85,000	83,700	8,600
<i>RST mini push camera - \$4,200, Water leak detector - \$4,400.</i>				
Water Mains & System Improvement	0	45,000	45,000	45,000
<i>Water meters, special fittings, fitting kits.</i>				
Total Capital	\$ 649	\$ 211,100	\$ 209,125	\$ 141,760
Total Water & Wastewater Services	\$ 1,592,912	\$ 1,763,731	\$ 1,765,604	\$ 1,734,155



CITY OF BARTLETT PLANT OPERATIONS FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Department Revenues				
Demand Response Program	\$ 14,896	\$ 0	\$ 0	\$ 0
Total Department Revenues	\$ 14,896	\$ 0	\$ 0	\$ 0
Personnel				
Supervisor Salaries	\$ 50,718	\$ 58,150	\$ 58,150	\$ 60,322
Employee Wages	167,935	239,699	202,648	187,519
Overtime Wages	12,404	16,500	14,000	16,000
Special Hours	11,100	12,500	12,000	12,500
Contract Services	890	2,000	500	500
Vacation Pay	4,715	0	0	0
Longevity Pay	3,166	3,500	3,166	1,300
Bonus	335	4,122	3,418	5,376
Employee Health Insurance	34,264	43,560	43,560	45,095
Employee Life Insurance	1,078	1,608	1,608	1,338
Worker's Compensation Insurance	5,838	6,751	6,752	5,415
Unemployment Compensation	3,355	0	0	0
Retiree Health Insurance	40,684	14,892	13,038	12,392
FICA	18,412	25,000	22,461	21,041
Pension Contribution	36,769	41,699	36,512	34,698
Total Personnel	\$ 391,663	\$ 469,981	\$ 417,813	\$ 403,496
Staffing Level				
<i>Full-Time</i>	<i>4.61</i>	<i>6.00</i>	<i>6.00</i>	<i>6.00</i>
<i>Part-Time (converted to FTE)</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
Total Full-Time Equivalent (FTE)	4.61	6.00	6.00	6.00
Operations				
Training	\$ 1,390	\$ 1,800	\$ 1,400	\$ 1,800
<i>Training for 3 operators for licensing.</i>				
Travel	1,989	2,000	1,900	2,000
<i>Travel for 3 operators to training.</i>				
Other Professional Service	20,471	17,000	17,500	18,000
<i>U of M groundwater institute well head protection.</i>				
Postage & Freight	834	1,000	750	1,000
<i>Postage for mailing water samples to laboratories for analysis.</i>				
Notice Publication	6,806	9,000	8,000	8,500
<i>EPA required publication cost and consumer confidence report.</i>				
Dues & Subscriptions	880	2,000	1,000	2,000
<i>TAUD and operators dues.</i>				
Utilities	463,656	470,000	460,000	465,000
<i>Electric and gas to run 4 water plants.</i>				
Water Purchased For Resale	28,679	28,000	26,000	28,000
<i>Minimum payments to have connections to Memphis.</i>				
Phones - Local	6,392	6,800	8,500	8,500
<i>Phone service for four water plants.</i>				
Long Distance Phone Calls	40	100	50	75
<i>Long distance for vendors and equipment.</i>				
Cellular Phones	2,933	2,500	3,700	3,500
<i>5 cellular phones for operators and base.</i>				



CITY OF BARTLETT PLANT OPERATIONS FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Data Processing - Software	300	0	0	0
Telecommunication Link <i>Leased lines to connect water plants.</i>	1,563	1,400	1,800	1,800
Shop Allocation <i>Repair costs of four water vehicles.</i>	9,100	9,100	9,100	9,100
Vehicle Maintenance <i>Parts replacement for repairing of four water vehicles.</i>	6,176	4,500	2,500	4,000
Equipment Maintenance <i>Repair and replace waterplant equipment.</i>	114,972	183,300	145,000	170,000
Radio Maintenance	0	0	509	0
Grounds Maintenance <i>Upkeep of four water plants.</i>	1,819	1,600	1,600	1,600
Building Maintenance <i>Air, heating & plumbing repair.</i>	10,046	10,000	9,000	10,000
Office Supplies <i>Supplies for offices at Germantown Road.</i>	1,650	2,000	1,000	1,500
Printing <i>Outside print jobs and/or ink toners.</i>	80	200	100	200
Petroleum Supplies <i>Gas for five water vehicles.</i>	18,600	21,000	18,000	19,000
Clothing & Uniforms <i>Shirts and pants for water operators.</i>	634	1,284	500	600
Operating Supplies <i>Miscellaneous supplies.</i>	3,667	6,000	5,500	6,000
Cleaning Supplies <i>Miscellaneous cleaning supplies for four water plants.</i>	589	1,600	1,600	1,600
Chemical Supplies <i>Chlorine, lime, fluoride, and phosphate for 4 water treatment plants.</i>	77,518	103,563	80,000	85,000
Small Tools	658	0	0	0
Property Insurance <i>Insurance on four waterplants and 8 water tanks.</i>	100,530	100,530	101,000	101,000
Vehicle & Equip Insurance <i>Insurance for four vehicles.</i>	748	748	1,020	1,100
General Liability Insurance <i>Allocation.</i>	4,168	4,392	4,321	4,500
Lab Testing <i>State and Federal mandated water analysis. Private lab testing of system samples.</i>	23,179	24,288	15,000	45,000
CSX Leases <i>CSX crossing permits.</i>	1,131	1,500	1,146	1,400
Pollution Control Fees <i>Groundwater control fees and state annual fees.</i>	37,333	40,000	39,000	40,000
State Fees	1,000	1,000	1,000	1,000
Damage Claims <i>Possible damage claims.</i>	0	3,000	0	3,000
Miscellaneous Other Expenses	0	5,000	0	0
Total Operations	\$ 949,532	\$ 1,066,205	\$ 967,496	\$ 1,045,775

Capital

Data Processing Equipment <i>Repair or replacement computers used in controls.</i>	\$ 2,448	\$ 2,500	\$ 2,000	\$ 2,500
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**CITY OF BARTLETT
PLANT OPERATIONS
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Water Mains & System Improvement	78,317	215,000	150,000	200,000
<i>Tank painting & maint. (115k) & Water line upgrades (85k).</i>				
Total Capital	\$ 80,765	\$ 217,500	\$ 152,000	\$ 202,500
Total Plant Operations	\$ 1,407,065	\$ 1,753,686	\$ 1,537,309	\$ 1,651,771



CITY OF BARTLETT SEWER TREATMENT FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
Department Revenues				
Demand Response Program	\$ 2,635	\$ 0	\$ 0	\$ 0
Total Department Revenues	\$ 2,635	\$ 0	\$ 0	\$ 0
Personnel				
Supervisor Salaries	\$ 63,053	\$ 63,819	\$ 63,819	\$ 63,819
Employee Wages	62,471	73,532	73,552	110,679
Overtime Wages	5,987	6,000	7,700	7,500
Special Hours	3,700	4,000	3,600	4,000
Vacation Pay	501	0	0	0
Longevity	1,261	1,276	1,276	2,553
Bonus	251	2,066	2,051	3,741
Employee Health Insurance	29,957	32,969	33,841	46,477
Employee Life Insurance	602	742	741	942
Worker's Compensation Insurance	2,598	2,609	2,610	2,716
Retiree Health Insurance	16,264	6,868	6,869	8,725
FICA	10,036	11,084	11,387	14,082
Pension Contribution	21,519	19,229	19,232	24,430
Total Personnel	\$ 218,201	\$ 224,194	\$ 226,678	\$ 289,664
Staffing Level				
<i>Full-Time</i>	<i>2.46</i>	<i>3.00</i>	<i>2.00</i>	<i>4.00</i>
<i>Part-Time (converted to FTE)</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
Total Full-Time Equivalent (FTE)	2.46	3.00	2.00	4.00
Operations				
Training	\$ 860	\$ 1,800	\$ 1,900	\$ 1,800
<i>Employee training expense such as class training aids.</i>				
Travel	1,381	1,800	1,800	1,800
<i>Travel to Jackson and Nashville for training.</i>				
Professional Services	0	2,500	500	2,000
<i>Software contract services.</i>				
Postage	22	75	50	0
Dues & Subscriptions	223	150	150	150
<i>Licensing fees for Operators.</i>				
Utilities	160,715	155,000	155,000	140,000
<i>Wastewater and pump station utility costs.</i>				
Phones - Local	1,524	1,750	1,800	1,750
<i>Local phones charges.</i>				
Long Distance Phone Calls	0	100	75	75
<i>Long distance phone charges.</i>				
Cellular Phones	347	400	350	400
<i>1 cell phone service charges.</i>				
Shop Allocation	1,500	1,500	1,500	1,500
<i>Mechanic labor.</i>				
Vehicle Maintenance	80	1,200	1,000	1,000
<i>Vehicle repairs.</i>				
Equipment Maintenance	27,145	31,000	28,000	31,000
<i>Repair equipment in wastewater plants.</i>				
Grounds Maintenance	2,128	2,200	2,100	2,200



**CITY OF BARTLETT
SEWER TREATMENT
FY 2014 Adopted Budget**



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
<i>Shrubs and plantings around wastewater plants.</i>				
Building Maintenance	2,369	2,500	1,500	2,250
<i>Building repair.</i>				
Waste Refuse	23,924	24,000	24,000	30,000
<i>Sludge disposal costs.</i>				
Office Supplies	473	500	500	500
<i>Normal office supplies.</i>				
Petroleum Supplies	3,661	5,750	4,500	5,000
<i>Gas for vehicles and lubricants for wastewater plant equipment.</i>				
Clothing & Uniforms	1,068	1,500	1,500	1,500
<i>Uniforms for four workers.</i>				
Operating Supplies	4,355	6,250	6,250	6,250
<i>Miscellaneous supplies or daily operations of two wastewater plants and one sludge disposal facility.</i>				
Cleaning Supplies	0	200	0	0
<i>Various cleaning supplies.</i>				
Chemical Supplies	15,957	14,000	14,000	14,000
<i>Polymer costs and chlorine costs.</i>				
Small Tools	0	500	100	300
<i>Various small tools for wastewater treatment plants.</i>				
Equipment Rental	0	700	0	700
<i>Water pump Rental.</i>				
Property Insurance	29,493	29,493	29,493	30,000
<i>Insurance on two Wastewater Treatment Plants and one Sludge Facility.</i>				
Vehicle & Equip Insurance	434	434	434	450
<i>Insurance on two vehicles.</i>				
General Liability Insurance	1,463	1,520	1,520	1,600
<i>Allocation.</i>				
Lab Testing	21,047	20,000	20,000	22,000
<i>NPDES testing for two treatment plants and one sludge facility.</i>				
Pollution Control Fees	7,960	7,300	7,960	8,000
<i>State yearly permit fees.</i>				
Sewer Service Fees	7,800	8,500	8,000	8,500
<i>Annual pretreatment cost.</i>				
Total Operations	\$ 315,930	\$ 322,622	\$ 313,982	\$ 314,725
Capital				
Other Equipment	\$ 0	\$ 2,000	\$ 1,700	\$ 2,000
<i>Sampler repair and replacement.</i>				
Water Mains & System Improvement	2,428	70,000	50,000	70,000
<i>Sewer rehab.</i>				
Total Capital	\$ 2,428	\$ 72,000	\$ 51,700	\$ 72,000
Total Sewer Treatment	\$ 533,924	\$ 618,816	\$ 592,360	\$ 676,389

CITY OF BARTLETT

T E N N E S S E E

DEBT SERVICE FUND

The Debt Service Fund provides for the payment of principal, interest and other costs on the City's outstanding general obligation bonds.



CITY OF BARTLETT
GENERAL DEBT SERVICE
FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
General Debt Service Revenues				
Local Sales Tax	\$ 2,892,989	\$ 2,986,625	\$ 2,887,500	\$ 2,974,000
Transfer From General Fund	0	200,000	200,000	500,000
Transfer From Solid Waste Fund	500,000	500,000	500,000	500,000
Transfer From CIP	0	100,000	100,000	0
Total General Debt Service Revenues	\$ 3,392,989	\$ 3,786,625	\$ 3,687,500	\$ 3,974,000
General Debt Service Expenditures				
Paying Agent Fee	\$ 2,496	\$ 3,500	\$ 2,500	\$ 3,500
Go Bond Issuance Expense	37,654	55,000	68,191	55,000
TML Note Issuance Expense	4,086	5,000	4,350	5,000
2001A Principal	95,000	0	0	0
2003A Principal	295,000	0	0	0
2004A Principal	75,000	80,000	80,000	0
2005A Principal	220,000	635,000	635,000	655,000
2006A Principal	110,000	110,000	110,000	125,000
2007A Principal	110,000	115,000	115,000	120,000
2008A Principal	47,000	49,000	49,000	51,000
2009A Principal	90,000	90,000	90,000	90,000
2010A Principal	530,000	635,000	635,000	650,000
2011A Principal	0	570,000	570,000	590,000
2012A Principal	0	0	0	325,000
2004 Capital Note Principal	239,330	0	0	0
2008 Capital Note Principal	149,000	154,000	154,000	159,000
2010 Capital Note Principal	152,000	160,000	160,000	163,000
2011 Capital Note Principal	0	216,000	216,000	236,000
2013 Capital Note Principal	0	0	0	175,000
2001A Interest	1,971	0	0	0
2003A Interest	39,263	0	0	0
2004A Interest	50,821	48,340	24,820	0
2005A Interest	261,928	246,965	186,118	102,695
2006A Interest	89,600	85,200	47,300	2,500
2007A Interest	106,325	101,825	101,825	97,125
2008A Interest	3,248	59,875	3,122	57,500
2009A Interest	66,128	64,328	64,328	62,528
2010A Interest	166,813	155,163	155,163	142,313
2011A Interest	45,889	89,244	89,244	77,644
2012A Interest	0	50,000	110,832	255,838
2013A Interest	0	0	0	47,500
2014A Interest	0	0	0	0
2004 Capital Note Interest	4,319	0	7,411	2,497
2008 Capital Note Interest	12,155	7,411	5,832	1,956
2010 Capital Note Interest	9,492	5,823	11,845	7,258
2011 Capital Note Interest	6,473	11,845	0	0
2013 Capital Note Interest	0	0	0	22,241
Total General Debt Service Expenditure	\$ 3,020,990	\$ 3,803,519	\$ 3,696,881	\$ 4,282,095
Net General Debt Service	\$ 371,999	\$ (16,894)	\$ (9,381)	\$ (308,095)
Beginning Fund Balance	\$ 580,372	\$ 952,371	\$ 952,371	\$ 942,990
Ending Fund Balance	\$ 952,371	\$ 935,477	\$ 942,990	\$ 634,895



CITY OF BARTLETT
UTILITY FUND DEBT SERVICE
FY 2014 Adopted Budget



Description	FY 2012 Actual	FY 2013 Revised Budget	FY 2013 Projection	FY 2014 Adopted Budget
<u>Utility Debt Expenditures</u>				
Paying Agent Fee	\$ 2,296	\$ 2,500	\$ 1,475	\$ 2,500
Debt Issuance Expense	49,548	50,000	29,130	50,000
2001B Principal	140,000	0	0	0
2002B Principal	0	0	0	0
2003B Principal	475,000	0	0	0
2004B Principal	60,000	60,000	60,000	0
2005B Principal	125,000	130,000	130,000	135,000
2006B Principal	65,000	70,000	70,000	70,000
2007B Principal	40,000	40,000	40,000	40,000
2008B Principal	35,000	36,000	36,000	38,000
2009B Principal	40,000	40,000	40,000	40,000
2010B Principal	120,000	265,000	265,000	265,000
2011B Principal	0	540,000	540,000	545,000
2012B Principal	0	0	0	70,000
2001B Interest	484	0	0	0
2003B Interest	30,061	0	0	0
2004B Interest	37,856	36,408	18,691	0
2005B Interest	42,072	39,068	35,031	26,358
2006B Interest	50,719	49,345	27,245	2,590
2007B Interest	36,200	35,133	35,133	33,533
2008B Interest	595	45,000	500	43,200
2009B Interest	28,346	27,813	27,813	27,013
2010B Interest	64,669	61,019	61,019	55,719
2011B Interest	73,755	84,913	84,913	74,063
2012B Interest	0	40,000	38,909	90,256
2013B Interest	0	0	0	20,600
Total Utility Debt Expenditures	\$ 1,516,599	\$ 1,652,199	\$ 1,540,860	\$ 1,628,832

CITY OF BARTLETT

T E N N E S S E E

CAPITAL IMPROVEMENT PROGRAM

This section includes a summary of the five-year capital plan and project detail for each project in the Fiscal Year 2012 - 2016 Capital Improvement budget.



CITY OF BARTLETT
FY 2014-2018 CAPITAL IMPROVEMENT PLAN (CIP)
SUMMARY BY FUNCTION

	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>TOTAL</u>
<u>Revenues</u>						
G.O. Bonds	\$ 2,274,000	\$ 3,980,000	\$ 6,010,000	\$ 5,700,000	\$ 2,850,000	\$ 20,814,000
Utility Bonds	\$ 1,375,000	\$ 775,000	\$ 1,105,000	\$ 1,025,000	\$ 1,200,000	\$ 5,480,000
Capital Note	\$ 770,500	\$ 952,000	\$ 907,000	\$ 932,000	\$ 907,000	\$ 4,468,500
Total Revenues	\$ 4,419,500	\$ 5,707,000	\$ 8,022,000	\$ 7,657,000	\$ 4,957,000	\$ 30,762,500
<u>Expenditures</u>						
<u>G.O. Bond/Other Funded</u>						
Administrative	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000
Public Safety	\$ 1,322,000	\$ 1,520,000	\$ 625,000	\$ 490,000	\$ 625,000	\$ 4,582,000
Public Works	\$ 224,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,224,000
Engineering	\$ 1,274,000	\$ 1,992,000	\$ 5,872,000	\$ 5,722,000	\$ 2,712,000	\$ 17,572,000
Parks & Recreation	\$ 194,500	\$ 1,140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 1,754,500
Total G.O. Bond/Other Funded	\$ 3,044,500	\$ 4,932,000	\$ 6,917,000	\$ 6,632,000	\$ 3,757,000	\$ 25,282,500
<u>Utility Bond/Other Funded</u>						
Water	\$ 775,000	\$ 175,000	\$ 505,000	\$ 425,000	\$ 300,000	\$ 2,180,000
Sewer	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 900,000	\$ 3,300,000
Total Utility Bond/Other Funded	\$ 1,375,000	\$ 775,000	\$ 1,105,000	\$ 1,025,000	\$ 1,200,000	\$ 5,480,000
Total Expenditures	\$ 4,419,500	\$ 5,707,000	\$ 8,022,000	\$ 7,657,000	\$ 4,957,000	\$ 30,762,500



CITY OF BARTLETT
FY 2014-2018 CAPITAL IMPROVEMENT PLAN (CIP)
SUMMARY BY CATEGORY



	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>TOTAL</u>
GENERAL FUND						
Source of Funds						
G.O. Bonds	\$ 2,274,000	\$ 3,980,000	\$ 6,010,000	\$ 5,700,000	\$ 2,850,000	\$ 20,814,000
Capital Note	\$ 770,500	\$ 952,000	\$ 907,000	\$ 932,000	\$ 907,000	\$ 4,468,500
Total Source	\$ 3,044,500	\$ 4,932,000	\$ 6,917,000	\$ 6,632,000	\$ 3,757,000	\$ 25,282,500
Project Costs						
Land/Right of Way	\$ 624,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 624,000
Design/Engineering	\$ 0	\$ 170,000	\$ 100,000	\$ 0	\$ 140,000	\$ 410,000
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 1,650,000	\$ 2,750,000	\$ 5,750,000	\$ 5,700,000	\$ 2,550,000	\$ 18,400,000
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 770,500	\$ 2,012,000	\$ 1,067,000	\$ 932,000	\$ 1,067,000	\$ 5,848,500
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 3,044,500	\$ 4,932,000	\$ 6,917,000	\$ 6,632,000	\$ 3,757,000	\$ 25,282,500
UTILITY FUND						
Source of Funds						
Capital Note	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Bonds	\$ 1,375,000	\$ 775,000	\$ 1,105,000	\$ 1,025,000	\$ 1,200,000	\$ 5,480,000
Total Source	\$ 1,375,000	\$ 775,000	\$ 1,105,000	\$ 1,025,000	\$ 1,200,000	\$ 5,480,000
Project Costs						
Land/Right of Way	\$ 0	\$ 0	\$ 0	\$ 0	\$ 425,000	\$ 425,000
Design/Engineering	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 50,000
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 1,200,000	\$ 650,000	\$ 980,000	\$ 900,000	\$ 650,000	\$ 4,380,000
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 625,000
Total Project Costs	\$ 1,375,000	\$ 775,000	\$ 1,105,000	\$ 1,025,000	\$ 1,200,000	\$ 5,480,000
TOTAL CIP COSTS	\$ 4,419,500	\$ 5,707,000	\$ 8,022,000	\$ 7,657,000	\$ 4,957,000	\$ 30,762,500



CIP PROJECT SUMMARY

BARTLETT CAPITAL IMPROVEMENT PROGRAM FY 2014 - FY 2018

PROJECT	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
<u>FUNDING SOURCES</u>						
General Obligation Bonds	\$ 2,274,000	\$ 4,030,000	\$ 6,010,000	\$ 5,700,000	\$ 2,850,000	\$ 20,864,000
Utility Bonds	\$ 1,375,000	\$ 775,000	\$ 1,105,000	\$ 1,025,000	\$ 1,200,000	\$ 5,480,000
Capital Note	\$ 770,500	\$ 902,000	\$ 907,000	\$ 932,000	\$ 907,000	\$ 4,418,500
Total Funding Sources	\$ 4,419,500	\$ 5,707,000	\$ 8,022,000	\$ 7,657,000	\$ 4,957,000	\$ 30,762,500
<u>PROJECT COST</u>						
<u>Administrative</u>						
Vehicles & Equipment	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000
Total Administrative	\$ 30,000	\$ 150,000				
<u>Police</u>						
Police Vehicles & Equipment	\$ 292,000	\$ 435,000	\$ 435,000	\$ 435,000	\$ 435,000	\$ 2,032,000
Total Police	\$ 292,000	\$ 435,000	\$ 435,000	\$ 435,000	\$ 435,000	\$ 2,032,000
<u>Fire</u>						
Fire Vehicles	\$ 30,000	\$ 0	\$ 30,000	\$ 30,000	\$ 30,000	\$ 120,000
Training Facility	\$ 900,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 900,000
Roof Station 3	\$ 100,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 100,000
Fire Ambulances	\$ 0	\$ 160,000	\$ 160,000	\$ 0	\$ 160,000	\$ 480,000
Fire - Aerial Truck	\$ 0	\$ 900,000	\$ 0	\$ 0	\$ 0	\$ 900,000
Total Fire	\$ 1,030,000	\$ 1,060,000	\$ 190,000	\$ 30,000	\$ 190,000	\$ 2,500,000
<u>Code Enforcement</u>						
Code Enforcement Vehicles	\$ 0	\$ 25,000	\$ 0	\$ 25,000	\$ 0	\$ 50,000
Total Code Inspection	\$ 0	\$ 25,000	\$ 0	\$ 25,000	\$ 0	\$ 50,000
<u>Public Works</u>						
Public Works Vehicles & Equip	\$ 224,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,224,000
Total Public Works	\$ 224,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,224,000
<u>Engineering</u>						
Engineering Vehicle	\$ 0	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ 88,000
Fletch Creek Greenway	\$ 24,000	\$ 0	\$ 200,000	\$ 0	\$ 0	\$ 224,000
Old Brownsville West	\$ 600,000	\$ 0	\$ 3,000,000	\$ 3,000,000	\$ 0	\$ 6,600,000
Bartlett Road Bridge	\$ 300,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 300,000
Frank Creek Bridge Rehab	\$ 300,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 300,000



CIP PROJECT SUMMARY

BARTLETT CAPITAL IMPROVEMENT PROGRAM FY 2014 - FY 2018

PROJECT	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
City Wide Overlay	\$ 0	\$ 1,500,000	\$ 2,000,000	\$ 2,500,000	\$ 2,500,000	\$ 8,500,000
FEMA Generator	\$ 0	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 50,000
Brother & Stage Left Signal	\$ 0	\$ 20,000	\$ 0	\$ 150,000	\$ 0	\$ 170,000
Taper Inlet	\$ 0	\$ 50,000	\$ 500,000	\$ 0	\$ 0	\$ 550,000
Elmore Box	\$ 0	\$ 300,000	\$ 0	\$ 0	\$ 0	\$ 300,000
Old Brownsville East	\$ 0	\$ 0	\$ 100,000	\$ 0	\$ 0	\$ 100,000
Germantown North	\$ 0	\$ 0	\$ 0	\$ 0	\$ 140,000	\$ 140,000
Various Drainage Projects	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Total Engineering	\$ 1,274,000	\$ 1,992,000	\$ 5,872,000	\$ 5,722,000	\$ 2,712,000	\$ 17,572,000
Parks						
Parks Vehicles & Equipment	\$ 101,500	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 361,500
Recreation Vehicles & Equipment	\$ 93,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 393,000
Water Park & Outdoor Pool	\$ 0	\$ 1,000,000	\$ 0	\$ 0	\$ 0	\$ 1,000,000
Total Parks	\$ 194,500	\$ 1,140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 1,754,500
Water						
Tank Maint. & Paint	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 625,000
Water Line Upgrades	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Water Plant Well - Ardie	\$ 600,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 600,000
Austin Peay Xing	\$ 0	\$ 0	\$ 80,000	\$ 0	\$ 0	\$ 80,000
Water Extention Kirby Whitten	\$ 0	\$ 0	\$ 250,000	\$ 0	\$ 0	\$ 250,000
Retrofit Reservoir - Germantown	\$ 0	\$ 0	\$ 0	\$ 250,000	\$ 0	\$ 250,000
Water Plant Site	\$ 0	\$ 0	\$ 0	\$ 0	\$ 125,000	\$ 125,000
Total Water	\$ 775,000	\$ 175,000	\$ 505,000	\$ 425,000	\$ 300,000	\$ 2,180,000
Sewers						
Sewers in Annexation Area	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 2,000,000
Sewer Rehab	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Sewer Line Upgrades	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Upgrade Sewage Plant #2	\$ 0	\$ 0	\$ 0	\$ 0	\$ 300,000	\$ 300,000
Total Sewers	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 900,000	\$ 3,300,000
TOTAL CIP	\$ 4,419,500	\$ 5,707,000	\$ 8,022,000	\$ 7,657,000	\$ 4,957,000	\$ 30,762,500



ADMINISTRATIVE SUMMARY

**BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2014 - FY 2018**

PROJECT	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
<u>Administrative</u>						
Vehicles & Equipment	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000
Total Administrative	\$ 30,000	\$ 150,000				
<u>Source of Funds</u>						
G.O. Bonds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Capital Note	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000
Other Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 30,000	\$ 150,000				
<u>Project Costs</u>						
Land/Right of Way	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 30,000	\$ 150,000				

ADMINISTRATIVE

BARTLETT CAPITAL IMPROVEMENT PROGRAM

FY 2014 - FY 2018

Project No.: 10614

Project Name: Vehicles and Equipment

Project Description
Replace one vehicle each year.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Construction	N/A	N/A
Equipment/Furnishings	07/13	06/18
Total Project	07/13	06/18

Location
City Hall, 6400 Stage Road, Bartlett, TN 38134.



Impact on Operating Budget	FY 2014	FY 2015	FY 2016
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 0	\$ 0	\$ 0
Capital	\$ 0	\$ 0	\$ 0
Total Costs on Oper. Budget	\$ 0	\$ 0	\$ 0
Future Years and explanations:			

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Source of Funds						
G.O. Bonds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Capital Note	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000
Other Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 30,000	\$ 150,000				
Project Costs						
Land/Right of Way	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 30,000	\$ 150,000				



PUBLIC SAFETY SUMMARY

**BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2014 - FY 2018**

PROJECT	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
<u>Police</u>						
Police Vehicles & Equipment	\$ 292,000	\$ 435,000	\$ 435,000	\$ 435,000	\$ 435,000	\$ 2,032,000
BJC Roof	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Police	\$ 292,000	\$ 435,000	\$ 435,000	\$ 435,000	\$ 435,000	\$ 2,032,000
<u>Fire</u>						
Fire Vehicles	\$ 30,000	\$ 0	\$ 30,000	\$ 30,000	\$ 30,000	\$ 120,000
Training Facility	\$ 900,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 900,000
Roof Station 3	\$ 100,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 100,000
Fire Ambulances	\$ 0	\$ 160,000	\$ 160,000	\$ 0	\$ 160,000	\$ 480,000
Fire - Aerial Truck	\$ 0	\$ 900,000	\$ 0	\$ 0	\$ 0	\$ 900,000
Total Fire	\$ 1,030,000	\$ 1,060,000	\$ 190,000	\$ 30,000	\$ 190,000	\$ 2,500,000
<u>Code Enforcement</u>						
Code Enforcement Vehicles	\$ 0	\$ 25,000	\$ 0	\$ 25,000	\$ 0	\$ 50,000
Total Code Enforcement	\$ 0	\$ 25,000	\$ 0	\$ 25,000	\$ 0	\$ 50,000
<u>Source of Funds</u>						
G.O. Bonds	\$ 1,000,000	\$ 1,060,000	\$ 160,000	\$ 0	\$ 160,000	\$ 2,380,000
Capital Note	\$ 322,000	\$ 460,000	\$ 465,000	\$ 490,000	\$ 465,000	\$ 2,202,000
Other Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 1,322,000	\$ 1,520,000	\$ 625,000	\$ 490,000	\$ 625,000	\$ 4,582,000
<u>Project Costs</u>						
Land/Right of Way	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 1,000,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,000,000
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 322,000	\$ 1,520,000	\$ 625,000	\$ 490,000	\$ 625,000	\$ 3,582,000
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 1,322,000	\$ 1,520,000	\$ 625,000	\$ 490,000	\$ 625,000	\$ 4,582,000

Department: POLICE

BARTLETT CAPITAL IMPROVEMENT PROGRAM

FY 2014 - FY 2018

Project No.: 20314

Project Name: Police Vehicles & Equipment

Project Description

Replace 8 and equip patrol cars at \$34,000 each @ \$272,000, Firearms (Remington 870's) (20 Sig .226; 10 Sig .239s) @ \$20,000.

Project Schedule

Start

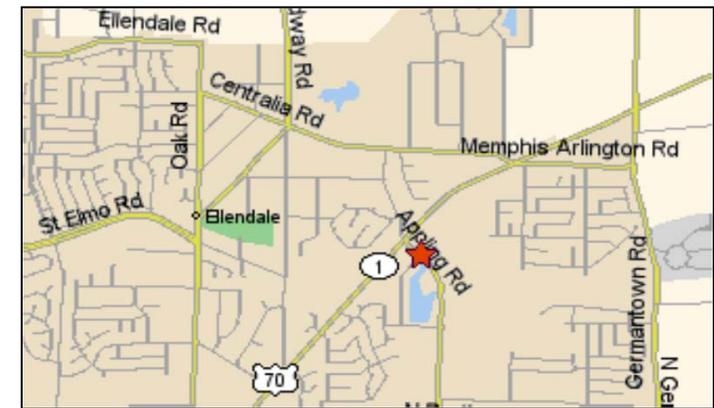
Finish

Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Utility Relocation	N/A	N/A
Equipment/Furnishings	07/13	06/18
Total Project	07/13	06/18

Location

3730 Appling Rd.

Location Map



Impact on Operating Budget

	FY 2014	FY 2015	FY 2016
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 0	\$ 0	\$ 0
Capital	\$ 0	\$ 0	\$ 0
Total Impact Oper. Budget	\$ 0	\$ 0	\$ 0

Future Years and explanations:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Source of Funds						
G.O. Bonds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Capital Note	\$ 292,000	\$ 435,000	\$ 435,000	\$ 435,000	\$ 435,000	\$ 2,032,000
Other Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 292,000	\$ 435,000	\$ 435,000	\$ 435,000	\$ 435,000	\$ 2,032,000
Project Costs						
Land/Right of Way	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 292,000	\$ 435,000	\$ 435,000	\$ 435,000	\$ 435,000	\$ 2,032,000
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 292,000	\$ 435,000	\$ 435,000	\$ 435,000	\$ 435,000	\$ 2,032,000

Department: FIRE

BARTLETT CAPITAL IMPROVEMENT PROGRAM

FY 2014 - FY 2018

Project No.: 25714

Project Name: Fire Vehicles

Project Description

Replace staff car with 150,000 miles Fire Chief vehicle.

Project Schedule

Start

Finish

Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Construction	N/A	N/A
Equipment/Furnishings	07/13	06/18
Total Project	07/13	06/18

Location

2939 Altruria Road.

Location Map



Impact on Operating Budget

	FY 2014	FY 2015	FY 2016
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 0	\$ 0	\$ 0
Capital	\$ 0	\$ 0	\$ 0
Total Impact Oper. Budget	\$ 0	\$ 0	\$ 0

Future Years and explanations:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Source of Funds						
G.O. Bonds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Capital Note	\$ 30,000	\$ 0	\$ 30,000	\$ 30,000	\$ 30,000	\$ 120,000
Other Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 30,000	\$ 0	\$ 30,000	\$ 30,000	\$ 30,000	\$ 120,000
Project Costs						
Land/Right of Way	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 30,000	\$ 0	\$ 30,000	\$ 30,000	\$ 30,000	\$ 120,000
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 30,000	\$ 0	\$ 30,000	\$ 30,000	\$ 30,000	\$ 120,000

Department: FIRE

BARTLETT CAPITAL IMPROVEMENT PROGRAM

FY 2014 - FY 2018

Project No.: 263

Project Name: Training Facility

Project Description

Construct a Training Facility within our city. This will give our employees the ability to conduct live training exercises, such as live burns, and many other exercises that will help prepare them for emergencies that we face daily. This will also give us the opportunity to remain in service in the city as we train. A Training Facility will also raise our ISO point rating from a low ISO 3 to a higher ISO 3 to help us with future audits.

Project Schedule

Start

Finish

Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Construction	07/13	06/16
Equipment/Furnishing	07/13	06/18
Total Project	07/13	06/18

Location

Shelter Run Ln

Location Map



Impact on Operating Budget

	FY 2014	FY 2015	FY 2016
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 0	\$ 0	\$ 0
Capital	\$ 0	\$ 0	\$ 0
Total Impact Oper. Budget	\$ 0	\$ 0	\$ 0

Future Years and explanations:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Source of Funds						
G.O. Bonds	\$ 900,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 900,000
Capital Note	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 900,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 900,000
Project Costs						
Land/Right of Way	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 900,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 900,000
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 900,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 900,000

Department: FIRE

BARTLETT CAPITAL IMPROVEMENT PROGRAM

FY 2014 - FY 2018

Project No.: 26214

Project Name: Roof Station 3

Project Description

Replace the leaking roof on Station 3

Project Schedule

Start

Finish

Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Construction	N/A	N/A
Equipment/Furnishings	07/13	06/14
Total Project	07/13	06/14

Location

Fire station #3, 7855 Memphis Arlington.

Location Map



Impact on Operating Budget

	FY 2014	FY 2015	FY 2016
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 0	\$ 0	\$ 0
Capital	\$ 0	\$ 0	\$ 0
Total Impact Oper. Budget	\$ 0	\$ 0	\$ 0

Future Years and explanations:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Source of Funds						
G.O. Bonds	\$ 100,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 100,000
Capital Note	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 100,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 100,000
Project Costs						
Land/Right of Way	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 100,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 100,000
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 100,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 100,000

Department: FIRE

BARTLETT CAPITAL IMPROVEMENT PROGRAM

FY 2014 - FY 2018

Project No.: 25615

Project Name: Fire Ambulances

Project Description

New ambulance to replace high milage ambulances.

Project Schedule

Start

Finish

Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Construction	N/A	N/A
Equipment/Furnishings	07/14	06/18
Total Project	07/14	06/18

Location

Station 3, 7855 Memphis Arlington.

Location Map



Impact on Operating Budget

	FY 2014	FY 2015	FY 2016
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 0	\$ 0	\$ 0
Capital	\$ 0	\$ 0	\$ 0
Total Impact Oper. Budget	\$ 0	\$ 0	\$ 0

Future Years and explanations:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Source of Funds						
G.O. Bonds	\$ 0	\$ 160,000	\$ 160,000	\$ 0	\$ 160,000	\$ 480,000
Capital Note	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 0	\$ 160,000	\$ 160,000	\$ 0	\$ 160,000	\$ 480,000
Project Costs						
Land/Right of Way	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 0	\$ 160,000	\$ 160,000	\$ 0	\$ 160,000	\$ 480,000
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 0	\$ 160,000	\$ 160,000	\$ 0	\$ 160,000	\$ 480,000

Department: FIRE

BARTLETT CAPITAL IMPROVEMENT PROGRAM

FY 2014 - FY 2018

Project No.: 25115

Project Name: Fire Aerial Truck

Project Description

Replace the 1994 75-foot aerial truck assigned to fire station #3. The 1994 truck would be put into reserve.

Project Schedule

	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Construction	N/A	N/A
Equipment/Furnishings	07/13	06/14
Total Project	07/13	06/14

Location

Fire station #3, 7855 Memphis Arlington.

Location Map



Impact on Operating Budget

	FY 2014	FY 2015	FY 2016
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 0	\$ 0	\$ 0
Capital	\$ 0	\$ 0	\$ 0
Total Impact Oper. Budget	\$ 0	\$ 0	\$ 0

Future Years and explanations:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Source of Funds						
G.O. Bonds	\$ 0	\$ 900,000	\$ 0	\$ 0	\$ 0	\$ 900,000
Capital Note	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 0	\$ 900,000	\$ 0	\$ 0	\$ 0	\$ 900,000
Project Costs						
Land/Right of Way	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 0	\$ 900,000	\$ 0	\$ 0	\$ 0	\$ 900,000
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 0	\$ 900,000	\$ 0	\$ 0	\$ 0	\$ 900,000

Department: CODE ENFORCEMENT

BARTLETT CAPITAL IMPROVEMENT PROGRAM

Project No.: 29115

FY 2014 - FY 2018

Project Name: Code Enforcement Vehicles

Project Description

Replace an aging vehicle.

Project Schedule

Start

Finish

Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Construction	N/A	N/A
Equipment/Furnishings	07/14	06/17
Total Project	07/14	06/17

Location

6382 Stage Road, Bartlett.

Location Map



Impact on Operating Budget

	FY 2014	FY 2015	FY 2016
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 0	\$ 0	\$ 0
Capital	\$ 0	\$ 0	\$ 0
Total Impact Oper. Budget	\$ 0	\$ 0	\$ 0

Future Years and explanations:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Source of Funds						
G.O. Bonds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Capital Note	\$ 0	\$ 25,000	\$ 0	\$ 25,000	\$ 0	\$ 50,000
Other Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 0	\$ 25,000	\$ 0	\$ 25,000	\$ 0	\$ 50,000
Project Costs						
Land/Right of Way	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 0	\$ 25,000	\$ 0	\$ 25,000	\$ 0	\$ 50,000
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 0	\$ 25,000	\$ 0	\$ 25,000	\$ 0	\$ 50,000



PUBLIC WORKS SUMMARY

**BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2014 - FY 2018**

PROJECT	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
<u>Public Works</u>						
Public Works Vehicles & Equip	\$ 224,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,224,000
Total Public Works	\$ 224,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,224,000
<u>Engineering</u>						
Engineering Vehicle	\$ 0	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ 88,000
Fletch Creek Greenway	\$ 24,000	\$ 0	\$ 200,000	\$ 0	\$ 0	\$ 224,000
Old Brownsville West	\$ 600,000	\$ 0	\$ 3,000,000	\$ 3,000,000	\$ 0	\$ 6,600,000
Bartlett Road Bridge	\$ 300,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 300,000
Frank Creek Bridge Rehab	\$ 300,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 300,000
City Wide Overlay	\$ 0	\$ 1,500,000	\$ 2,000,000	\$ 2,500,000	\$ 2,500,000	\$ 8,500,000
FEMA Generator	\$ 0	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 50,000
Brother & Stage Left Signal	\$ 0	\$ 20,000	\$ 0	\$ 150,000	\$ 0	\$ 170,000
Taper Inlet	\$ 0	\$ 50,000	\$ 500,000	\$ 0	\$ 0	\$ 550,000
Elmore Box	\$ 0	\$ 300,000	\$ 0	\$ 0	\$ 0	\$ 300,000
Old Brownsville East	\$ 0	\$ 0	\$ 100,000	\$ 0	\$ 0	\$ 100,000
Germantown North	\$ 0	\$ 0	\$ 0	\$ 0	\$ 140,000	\$ 140,000
Various Drainage Projects	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Total Engineering	\$ 1,274,000	\$ 1,992,000	\$ 5,872,000	\$ 5,722,000	\$ 2,712,000	\$ 17,572,000
<u>Source of Funds</u>						
G.O. Bonds	\$ 1,274,000	\$ 1,920,000	\$ 5,850,000	\$ 5,700,000	\$ 2,690,000	\$ 17,434,000
Capital Note	\$ 224,000	\$ 322,000	\$ 272,000	\$ 272,000	\$ 272,000	\$ 1,362,000
Total Source	\$ 1,498,000	\$ 2,242,000	\$ 6,122,000	\$ 5,972,000	\$ 2,962,000	\$ 18,796,000
<u>Project Costs</u>						
Land/Right of Way	\$ 624,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 624,000
Design/Engineering	\$ 0	\$ 70,000	\$ 100,000	\$ 0	\$ 140,000	\$ 310,000
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 650,000	\$ 1,850,000	\$ 5,750,000	\$ 5,700,000	\$ 2,550,000	\$ 16,500,000
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 224,000	\$ 322,000	\$ 272,000	\$ 272,000	\$ 272,000	\$ 1,362,000
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 1,498,000	\$ 2,242,000	\$ 6,122,000	\$ 5,972,000	\$ 2,962,000	\$ 18,796,000

Department: PUBLIC WORKS

BARTLETT CAPITAL IMPROVEMENT PROGRAM

Project No.: 30714

FY 2014 - FY 2018

Project Name: Public Works Vehicles & Equipment

Project Description				Project Schedule					
<p><i>City Shop: Service Truck (99k), Steam Cleaner (5k), 22 ton air jack (2.5k), Trans. fluid exchanger (5k), Drill press (1.5k), Heavy duty battery tester (1k). Gen Maint: Asphalt roller w/trailer (57k), Equipment canopy (3k), Hydraulic pavement breaker attachment (10k). Grds Maint: Riding mower (13k), 16ft. trailer (2k), F-150 truck (25k)</i> Total CIP Cost - \$224,000</p>				Start	Finish				
Land/Right of Way				N/A	N/A				
Design/Engineering				N/A	N/A				
Construction				N/A	N/A				
Equipment/Furnishings				07/13	06/18				
Total Project				07/13	06/18				
Location				Location Map					
Public Works buildings around the City.				At various locations throughout the City.					
Impact on Operating Budget									
	FY 2014	FY 2015	FY 2016						
Personnel	\$ 0	\$ 0	\$ 0						
Operations	\$ 0	\$ 0	\$ 0						
Capital	\$ 0	\$ 0	\$ 0						
Total Impact Oper. Budget	\$ 0	\$ 0	\$ 0						
Future Years and explanations:									
				FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Source of Funds									
G.O. Bonds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Capital Note	\$ 224,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,224,000
Other Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 224,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,224,000
Project Costs									
Land/Right of Way	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 224,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,224,000
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 224,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,224,000

Department: ENGINEERING

BARTLETT CAPITAL IMPROVEMENT PROGRAM

Project No.: 42014

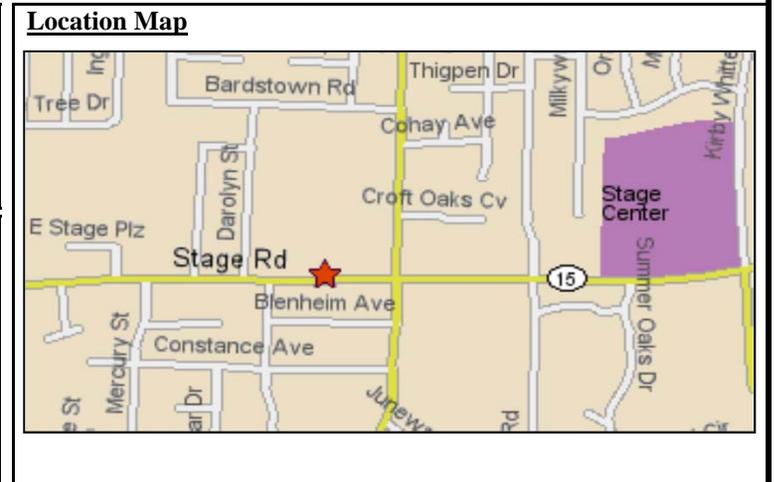
FY 2014 - FY 2018

Project Name: Engineering Vehicle

Project Description
Vehicle replacement.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Construction	N/A	N/A
Equipment/Furnishings	07/14	06/18
Total Project	07/14	06/18

Location
6382 Stage Road, Bartlett.



Impact on Operating Budget	FY 2014	FY 2015	FY 2016
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 0	\$ 0	\$ 0
Capital	\$ 0	\$ 0	\$ 0
Total Impact Oper. Budget	\$ 0	\$ 0	\$ 0
<i>Future Years and explanations:</i>			

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Source of Funds						
G.O. Bonds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Capital Note	\$ 0	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ 88,000
Other Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 0	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ 88,000
Project Costs						
Land/Right of Way	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 0	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ 88,000
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 0	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ 88,000

Department: ENGINEERING

BARTLETT CAPITAL IMPROVEMENT PROGRAM

Project No.: 451

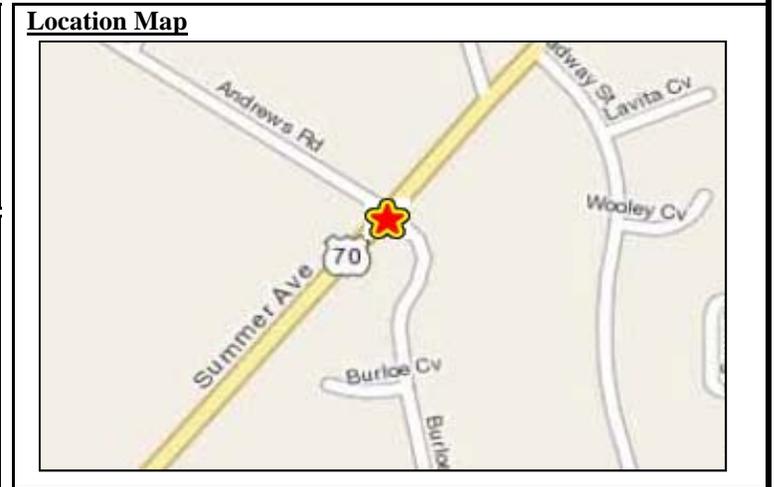
FY 2014 - FY 2018

Project Name: Fletcher Creek Greenway

Project Description
Match for Fletcher Creek Greenway

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Construction	N/A	N/A
Equipment/Furnishings	07/13	06/17
Total Project	07/13	06/17

Location
Summer Ave & Burloe Ln.



Impact on Operating Budget	FY 2014	FY 2015	FY 2016
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 0	\$ 0	\$ 0
Capital	\$ 0	\$ 0	\$ 0
Total Impact Oper. Budget	\$ 0	\$ 0	\$ 0
<i>Future Years and explanations:</i>			

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Source of Funds						
G.O. Bonds	\$ 24,000	\$ 0	\$ 200,000	\$ 0	\$ 0	\$ 224,000
Capital Note	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 24,000	\$ 0	\$ 200,000	\$ 0	\$ 0	\$ 224,000
Project Costs						
Land/Right of Way	\$ 24,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 24,000
Design/Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 0	\$ 0	\$ 200,000	\$ 0	\$ 0	\$ 200,000
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 24,000	\$ 0	\$ 200,000	\$ 0	\$ 0	\$ 224,000

Department: ENGINEERING

BARTLETT CAPITAL IMPROVEMENT PROGRAM

Project No.: 446

FY 2014 - FY 2018

Project Name: City Wide Overlay

<p>Project Description Pave various streets throughout the City of Bartlett.</p>	Project Schedule		Start	Finish
	Land/Right of Way		N/A	N/A
	Design/Engineering		N/A	N/A
	Utility Relocation		N/A	N/A
	Construction		07/10	06/18
	Total Project		07/10	06/18

<p>Location All over the city.</p>	<p>Location Map Streets throughout the City of Bartlett.</p>
-----------------------------------------------	-------------------------------------------------------------------------

Impact on Operating Budget	FY 2014	FY 2015	FY 2016
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 0	\$ 0	\$ 0
Capital	\$ 0	\$ 0	\$ 0
Total Impact Oper. Budget	\$ 0	\$ 0	\$ 0
<i>Future Years and explanations:</i>			

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Source of Funds						
G.O. Bonds	\$ 0	\$ 1,500,000	\$ 2,000,000	\$ 2,500,000	\$ 2,500,000	\$ 8,500,000
Capital Note	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 0	\$ 1,500,000	\$ 2,000,000	\$ 2,500,000	\$ 2,500,000	\$ 8,500,000
Project Costs						
Land/Right of Way	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 0	\$ 1,500,000	\$ 2,000,000	\$ 2,500,000	\$ 2,500,000	\$ 8,500,000
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 0	\$ 1,500,000	\$ 2,000,000	\$ 2,500,000	\$ 2,500,000	\$ 8,500,000

Department: ENGINEERING

BARTLETT CAPITAL IMPROVEMENT PROGRAM

Project No.: 421

FY 2014 - FY 2018

Project Name: Old Brownsville - West

Project Description

This project will re-build Old Brownsville Road from Kirby Whitten to Austin Peay Highway. It is funded 80/20 through the surface transportation fund. Re-paving of the roadway in 10 years. Initial engineering of 150,000 was provided in 2005 budget and an additional of 140,000 in 2007 budget.

Project Schedule

	Start	Finish
Land/Right of Way	07/10	06/14
Design/Engineering	07/04	12/12
Utility Relocation	N/A	N/A
Construction	07/15	06/18
Total Project	07/04	06/18

Location

Old Brownsville Road - Kirby Whitten Road to Austin Peay Highway.

Location Map



Impact on Operating Budget

	FY 2014	FY 2015	FY 2016
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 0	\$ 0	\$ 0
Capital	\$ 0	\$ 0	\$ 0
Total Impact Oper. Budget	\$ 0	\$ 0	\$ 0

Future Years and explanations:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Source of Funds						
G.O. Bonds	\$ 600,000	\$ 0	\$ 3,000,000	\$ 3,000,000	\$ 0	\$ 6,600,000
Capital Note	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 600,000	\$ 0	\$ 3,000,000	\$ 3,000,000	\$ 0	\$ 6,600,000
Project Costs						
Land/Right of Way	\$ 600,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 600,000
Design/Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 0	\$ 0	\$ 3,000,000	\$ 3,000,000	\$ 0	\$ 6,000,000
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 600,000	\$ 0	\$ 3,000,000	\$ 3,000,000	\$ 0	\$ 6,600,000

Department: ENGINEERING

BARTLETT CAPITAL IMPROVEMENT PROGRAM

Project No.: 442

FY 2014 - FY 2018

Project Name: Old Brownsville/Frank Creek Bridge Rehab

Project Description
Bridge is rated Poor. A rehab must occur in the near future.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	07/10	06/12
Utility Relocation	N/A	N/A
Construction	07/13	06/16
Total Project	07/10	06/16

Location
Franks Creek and Old Brownsville Road.



Impact on Operating Budget	FY 2014	FY 2015	FY 2016
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 0	\$ 0	\$ 0
Capital	\$ 0	\$ 0	\$ 0
Total Costs on Oper. Budget	\$ 0	\$ 0	\$ 0
Future Years and explanations:			

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Source of Funds						
G.O. Bonds	\$ 300,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 300,000
Capital Note	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 300,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 300,000
Project Costs						
Land/Right of Way	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 300,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 300,000
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 300,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 300,000

Department: ENGINEERING

BARTLETT CAPITAL IMPROVEMENT PROGRAM

Project No.: 426

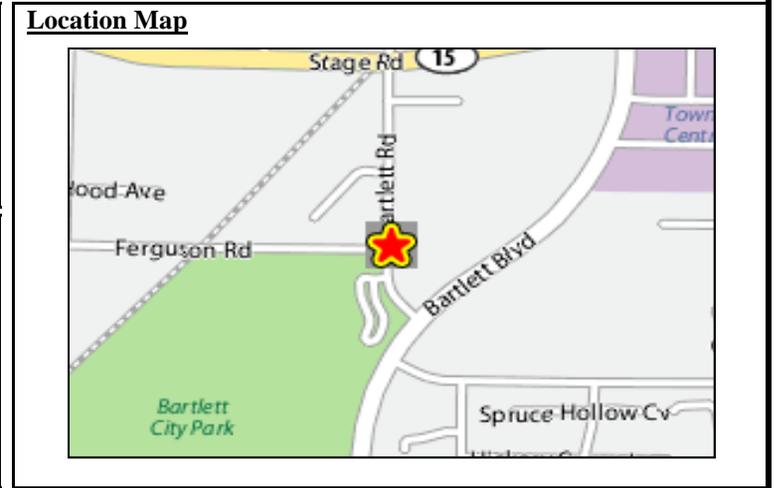
FY 2014 - FY 2018

Project Name: Bartlett Road Bridge

Project Description
Rebuild Bartlett Road Bridge with STP funds.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Utility Relocation	N/A	N/A
Construction	08/12	06/16
Total Project	08/12	06/16

Location
Bartlett Road and Harrington creek.



Impact on Operating Budget	FY 2014	FY 2015	FY 2016
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 0	\$ 0	\$ 0
Capital	\$ 0	\$ 0	\$ 0
Total Impact Oper. Budget	\$ 0	\$ 0	\$ 0
<i>Future Years and explanations:</i>			

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Source of Funds						
G.O. Bonds	\$ 300,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 300,000
Capital Note	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 300,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 300,000
Project Costs						
Land/Right of Way	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 300,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 300,000
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 300,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 300,000

Department: ENGINEERING

BARTLETT CAPITAL IMPROVEMENT PROGRAM

FY 2014 - FY 2018

Project No.: to be determined
Project Name: FEMA Generator

Project Description
Match to install New Generators at fire stations around the city.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Construction	N/A	N/A
Equipment/Furnishings	07/14	06/15
Total Project	07/14	06/15

Location
Fire stations around the city.

Location Map
At various locations throughout the City.

Impact on Operating Budget	FY 2014	FY 2015	FY 2016
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 0	\$ 0	\$ 0
Capital	\$ 0	\$ 0	\$ 0
Total Impact Oper. Budget	\$ 0	\$ 0	\$ 0
<i>Future Years and explanations:</i>			

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Source of Funds						
G.O. Bonds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Capital Note	\$ 0	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 50,000
Other Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 0	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 50,000
Project Costs						
Land/Right of Way	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 0	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 50,000
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 0	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 50,000

Department: ENGINEERING

BARTLETT CAPITAL IMPROVEMENT PROGRAM

FY 2014 - FY 2018

Project No.: to be determined

Project Name: Brother and Stage Left Turn

Project Description

Install an east bound left turn lane on Brother along with signal modifications.

Project Schedule

Start

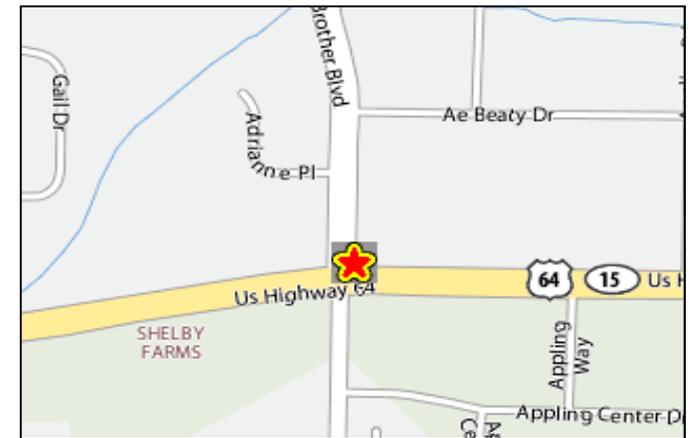
Finish

Land/Right of Way	N/A	N/A
Design/Engineering	07/14	12/15
Utility Relocation	N/A	N/A
Construction	07/16	06/18
Total Project	07/14	06/18

Location

Brother and Stage.

Location Map



Impact on Operating Budget

FY 2014 **FY 2015** **FY 2016**

Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 0	\$ 0	\$ 0
Capital	\$ 0	\$ 0	\$ 0
Total Costs on Oper. Budget	\$ 0	\$ 0	\$ 0

Future Years and explanations:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Source of Funds						
G.O. Bonds	\$ 0	\$ 20,000	\$ 0	\$ 150,000	\$ 0	\$ 170,000
Capital Note	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 0	\$ 20,000	\$ 0	\$ 150,000	\$ 0	\$ 170,000
Project Costs						
Land/Right of Way	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Engineering	\$ 0	\$ 20,000	\$ 0	\$ 0	\$ 0	\$ 20,000
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 0	\$ 0	\$ 0	\$ 150,000	\$ 0	\$ 150,000
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 0	\$ 20,000	\$ 0	\$ 150,000	\$ 0	\$ 170,000

Department: ENGINEERING

BARTLETT CAPITAL IMPROVEMENT PROGRAM

Project No.: 445

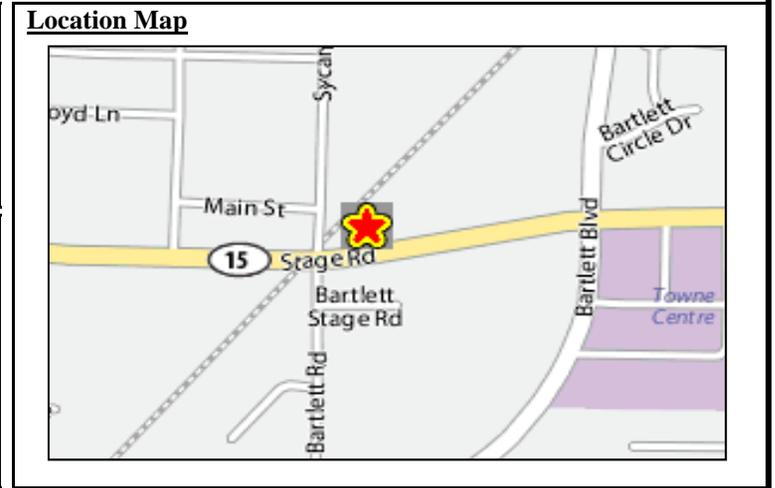
FY 2014 - FY 2018

Project Name: Stage Slope Taper Inlet

Project Description
Install a modified inlet headwall at the box under Stage road by the Library.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	07/14	06/15
Utility Relocation	N/A	N/A
Construction	07/15	06/18
Total Project	07/14	06/18

Location
Stage and Bartlett Municipal Center.



Impact on Operating Budget	FY 2014	FY 2015	FY 2016
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 0	\$ 0	\$ 0
Capital	\$ 0	\$ 0	\$ 0
Total Costs on Oper. Budget	\$ 0	\$ 0	\$ 0
<i>Future Years and explanations:</i>			

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Source of Funds						
G.O. Bonds	\$ 0	\$ 50,000	\$ 500,000	\$ 0	\$ 0	\$ 550,000
Capital Note	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 0	\$ 50,000	\$ 500,000	\$ 0	\$ 0	\$ 550,000
Project Costs						
Land/Right of Way	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Engineering	\$ 0	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 50,000
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 0	\$ 0	\$ 500,000	\$ 0	\$ 0	\$ 500,000
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 0	\$ 50,000	\$ 500,000	\$ 0	\$ 0	\$ 550,000

Department: ENGINEERING

BARTLETT CAPITAL IMPROVEMENT PROGRAM

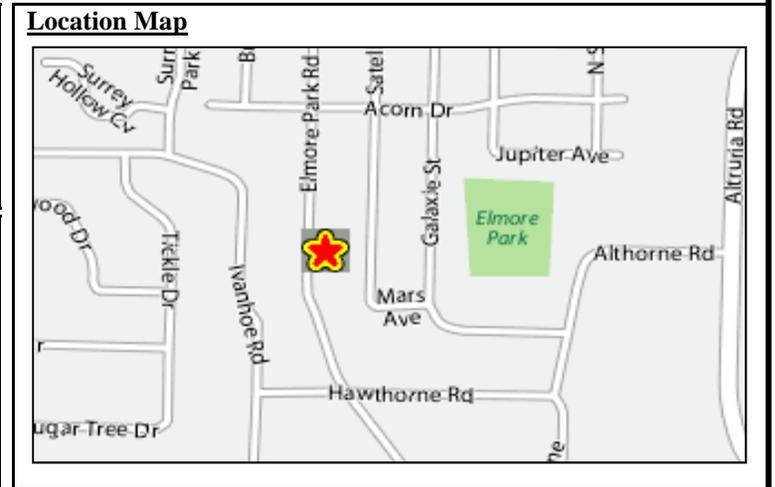
FY 2014 - FY 2018

Project No.: to be determined
Project Name: Elmore Box

Project Description
Replace a corrugated metal pipe under Elmore Road.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Utility Relocation	N/A	N/A
Construction	07/14	06/17
Total Project	07/14	06/17

Location
Elmore Road between Acorn and Hawthorne.



Impact on Operating Budget	FY 2014	FY 2015	FY 2016
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 0	\$ 0	\$ 0
Capital	\$ 0	\$ 0	\$ 0
Total Costs on Oper. Budget	\$ 0	\$ 0	\$ 0
<i>Future Years and explanations:</i>			

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Source of Funds						
G.O. Bonds	\$ 0	\$ 300,000	\$ 0	\$ 0	\$ 0	\$ 300,000
Capital Note	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 0	\$ 300,000	\$ 0	\$ 0	\$ 0	\$ 300,000
Project Costs						
Land/Right of Way	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 0	\$ 300,000	\$ 0	\$ 0	\$ 0	\$ 300,000
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 0	\$ 300,000	\$ 0	\$ 0	\$ 0	\$ 300,000

Department: ENGINEERING

BARTLETT CAPITAL IMPROVEMENT PROGRAM

FY 2014 - FY 2018

Project No.: To be determined

Project Name: Old Brownsville - East

Project Description

This project will build Old Brownsville Road from Kirby Whitten to Germantown Parkway. It is a surface transportation project with an 80/20 match from the State. Re-paving of the roadway in 10 years.

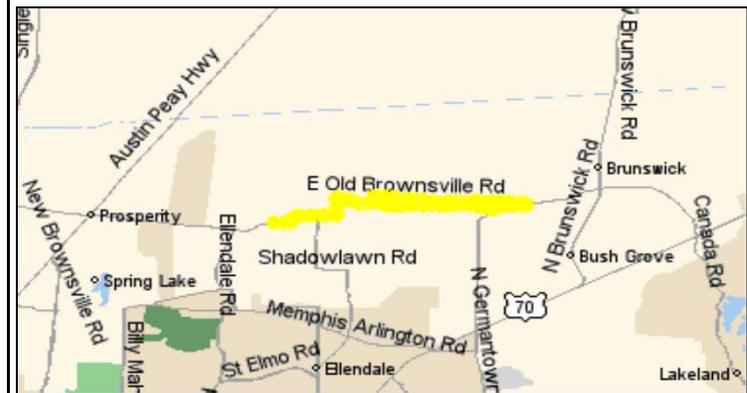
Project Schedule

	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	07/15	06/16
Utility Relocation	N/A	N/A
Construction	N/A	N/A
Total Project	07/15	06/16

Location

Old Brownsville - Kirby Whitten Road to Germantown Parkway.

Location Map



Impact on Operating Budget

	FY 2014	FY 2015	FY 2016
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 0	\$ 0	\$ 0
Capital	\$ 0	\$ 0	\$ 0
Total Impact Oper. Budget	\$ 0	\$ 0	\$ 0

Future Years and explanations:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Source of Funds						
G.O. Bonds	\$ 0	\$ 0	\$ 100,000	\$ 0	\$ 0	\$ 100,000
Capital Note	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 0	\$ 0	\$ 100,000	\$ 0	\$ 0	\$ 100,000
Project Costs						
Land/Right of Way	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Engineering	\$ 0	\$ 0	\$ 100,000	\$ 0	\$ 0	\$ 100,000
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 0	\$ 0	\$ 100,000	\$ 0	\$ 0	\$ 100,000

Department: ENGINEERING

BARTLETT CAPITAL IMPROVEMENT PROGRAM

FY 2014 - FY 2018

Project No.: To be determined

Project Name: Germantown North

Project Description

This Project is widening and improving Germantown Road between US highway 70 and Old Brownsville Road. This is a State Project and if we participate it will be at an 80/20 match. The numbers shown reflect a local match.

Project Schedule

	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	07/17	06/18
Utility Relocation	N/A	N/A
Construction	N/A	N/A
Total Project	07/17	06/18

Location

US 70 to Old Brownsville.

Location Map



Impact on Operating Budget

	FY 2014	FY 2015	FY 2016
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 0	\$ 0	\$ 0
Capital	\$ 0	\$ 0	\$ 0
Total Impact Oper. Budget	\$ 0	\$ 0	\$ 0

Future Years and explanations:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Source of Funds						
G.O. Bonds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 140,000	\$ 140,000
Capital Note	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 0	\$ 0	\$ 0	\$ 0	\$ 140,000	\$ 140,000
Project Costs						
Land/Right of Way	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 140,000	\$ 140,000
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 140,000	\$ 140,000

Department: ENGINEERING

BARTLETT CAPITAL IMPROVEMENT PROGRAM

Project No.: 63614

FY 2014 - FY 2018

Various Drainage Projects

Project Description
Drain Projects located around the city.

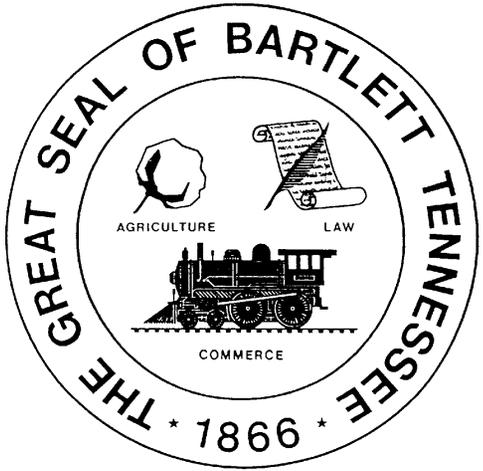
Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Construction	N/A	N/A
Equipment/Furnishings	07/13	06/18
Total Project	07/13	06/18

Location
Around the city.

Location Map
At various locations throughout the City.

Impact on Operating Budget	FY 2014	FY 2015	FY 2016
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 0	\$ 0	\$ 0
Capital	\$ 0	\$ 0	\$ 0
Total Impact Oper. Budget	\$ 0	\$ 0	\$ 0
<i>Future Years and explanations:</i>			

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Source of Funds						
G.O. Bonds	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Capital Note	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 50,000	\$ 250,000				
Project Costs						
Land/Right of Way	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 50,000	\$ 250,000				





PARKS AND RECREATION SUMMARY

**BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2014 - FY 2018**

PROJECT	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
<u>Parks and Recreation</u>						
Parks Vehicles & Equipment	\$ 101,500	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 361,500
Recreation Vehicles & Equipment	\$ 93,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 393,000
Water Park & Outdoor Pool	\$ 0	\$ 1,000,000	\$ 0	\$ 0	\$ 0	\$ 1,000,000
Total Parks and Recreation	\$ 194,500	\$ 1,140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 1,754,500
<u>Source of Funds</u>						
G. O. Bonds	\$ 0	\$ 1,000,000	\$ 0	\$ 0	\$ 0	\$ 1,000,000
Capital Note	\$ 194,500	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 754,500
Other Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 194,500	\$ 1,140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 1,754,500
<u>Project Costs</u>						
Land/Right of Way	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Engineering	\$ 0	\$ 100,000	\$ 0	\$ 0	\$ 0	\$ 100,000
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 0	\$ 900,000	\$ 0	\$ 0	\$ 0	\$ 900,000
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 194,500	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 754,500
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 194,500	\$ 1,140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 1,754,500

Department: PARKS & RECREATION

BARTLETT CAPITAL IMPROVEMENT PROGRAM

Project No.: 54314

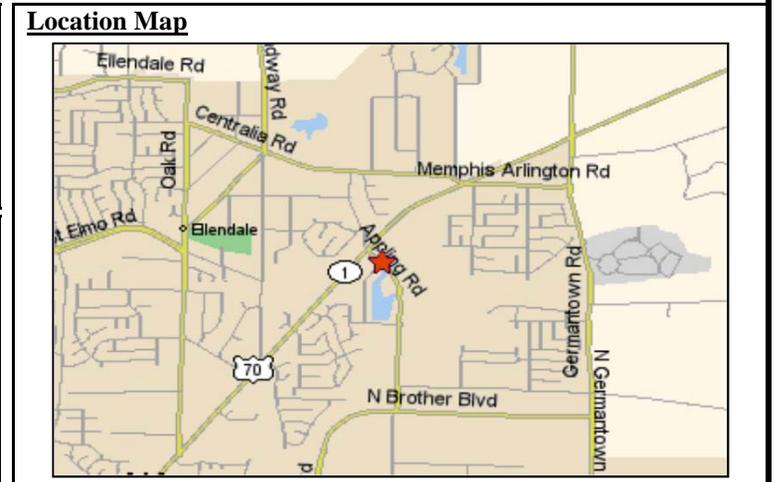
FY 2014 - FY 2018

Project Name: Recreation Center Equipment/Repairs

Project Description
Repair deck drains \$30,000
Repair roof \$27,000
New carpet in BRC \$36,000

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Construction	N/A	N/A
Equipment/Furnishings	07/13	06/18
Total Project	07/13	06/18

Location
7700 Flaherty Place.



Impact on Operating Budget	FY 2014	FY 2015	FY 2016
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 0	\$ 0	\$ 0
Capital	\$ 0	\$ 0	\$ 0
Total Impact Oper. Budget	\$ 0	\$ 0	\$ 0
<i>Future Years and explanations:</i>			

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Source of Funds						
G.O. Bonds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Capital Note	\$ 93,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 393,000
Other Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 93,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 393,000
Project Costs						
Land/Right of Way	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 93,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 393,000
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 93,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 393,000

Department: PARKS & RECREATION

BARTLETT CAPITAL IMPROVEMENT PROGRAM

Project No.: To be determined

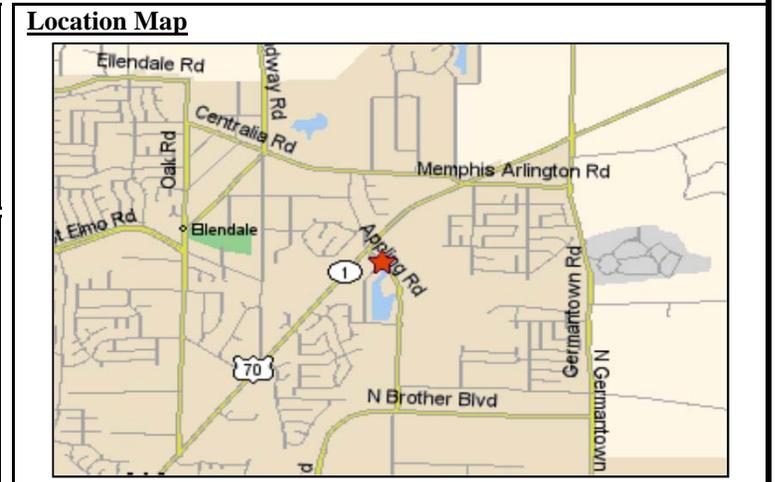
FY 2014 - FY 2018

Project Name: Water Park & Outdoor Pool

Project Description
Design, engineer and build a water park and an outdoor pool.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	07/14	12/14
Utility Relocation	N/A	N/A
Construction	12/14	06/18
Total Project	07/14	06/18

Location
Recreation Center - 7700 Flaherty Place.



Impact on Operating Budget	FY 2014	FY 2015	FY 2016
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 0	\$ 0	\$ 0
Capital	\$ 0	\$ 0	\$ 0
Total Impact Oper. Budget	\$ 0	\$ 0	\$ 0

Future Years and explanations:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Source of Funds						
G.O. Bonds	\$ 0	\$ 1,000,000	\$ 0	\$ 0	\$ 0	\$ 1,000,000
Capital Note	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 0	\$ 1,000,000	\$ 0	\$ 0	\$ 0	\$ 1,000,000
Project Costs						
Land/Right of Way	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Engineering	\$ 0	\$ 100,000	\$ 0	\$ 0	\$ 0	\$ 100,000
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 0	\$ 900,000	\$ 0	\$ 0	\$ 0	\$ 900,000
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 0	\$ 1,000,000	\$ 0	\$ 0	\$ 0	\$ 1,000,000



UTILITY FUND SUMMARY

BARTLETT CAPITAL IMPROVEMENT PROGRAM FY 2014 - FY 2018

PROJECT	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
<u>Water</u>						
Tank Maint. & Paint	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 625,000
Water Line Upgrades	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Water Plant Well - Ardie	\$ 600,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 600,000
Austin Peay Xing	\$ 0	\$ 0	\$ 80,000	\$ 0	\$ 0	\$ 80,000
Water Extention Kirby Whitten	\$ 0	\$ 0	\$ 250,000	\$ 0	\$ 0	\$ 250,000
Retrofit Reservoir - Germantown	\$ 0	\$ 0	\$ 0	\$ 250,000	\$ 0	\$ 250,000
Water Plant Site	\$ 0	\$ 0	\$ 0	\$ 0	\$ 125,000	\$ 125,000
Total Water	\$ 775,000	\$ 175,000	\$ 505,000	\$ 425,000	\$ 300,000	\$ 2,180,000
<u>Sewers</u>						
Sewers in Annexation Area	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 2,000,000
Sewer Rehab	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Sewer Line Upgrades	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Upgrade Sewage Plant #2	\$ 0	\$ 0	\$ 0	\$ 0	\$ 300,000	\$ 300,000
Total Sewers	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 900,000	\$ 3,300,000
<u>Source of Funds</u>						
Utility Bonds	\$ 1,375,000	\$ 775,000	\$ 1,105,000	\$ 1,025,000	\$ 1,200,000	\$ 5,480,000
Utility Operating Transfer In	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 1,375,000	\$ 775,000	\$ 1,105,000	\$ 1,025,000	\$ 1,200,000	\$ 5,480,000
<u>Project Costs</u>						
Land/Right of Way	\$ 0	\$ 0	\$ 0	\$ 0	\$ 425,000	\$ 425,000
Design/Engineering	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 50,000
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 1,200,000	\$ 650,000	\$ 980,000	\$ 900,000	\$ 650,000	\$ 4,380,000
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 625,000
Total Project Costs	\$ 1,375,000	\$ 775,000	\$ 1,105,000	\$ 1,025,000	\$ 1,200,000	\$ 5,480,000

Department: ENGINEERING - WATER

BARTLETT CAPITAL IMPROVEMENT PROGRAM

Project No.: 70114

FY 2014 - FY 2018

Project Name: Tank Maintenance & Paint

<u>Project Description</u> To paint and clean water tanks.				<u>Project Schedule</u>			Start	Finish		
				Land/Right of Way	N/A	N/A	N/A			
				Design/Engineering	N/A	N/A	N/A			
				Utility Relocation	N/A	N/A	N/A			
				Other	07/13	06/18				
				Total Project	07/13	06/18				
<u>Location</u> All water tanks located in the City of Bartlett.				<u>Location Map</u> All water tanks located in the City of Bartlett.						
<u>Impact on Operating Budget</u>				FY 2014	FY 2015	FY 2016				
Personnel	\$	0	\$	0	\$	0				
Operations	\$	0	\$	0	\$	0				
Capital	\$	0	\$	0	\$	0				
Total Impact Oper. Budget	\$	0	\$	0	\$	0				
<u>Future Years and explanations:</u>										
<u>Source of Funds</u>				FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL	
G.O. Bonds	\$	0	\$	0	\$	0	\$	0	\$	0
Capital Note	\$	0	\$	0	\$	0	\$	0	\$	0
Utility Bonds	\$	125,000	\$	125,000	\$	125,000	\$	125,000	\$	625,000
Utility Operating Transfer In	\$	0	\$	0	\$	0	\$	0	\$	0
Total Source	\$	125,000	\$	125,000	\$	125,000	\$	125,000	\$	625,000
<u>Project Costs</u>										
Land/Right of Way	\$	0	\$	0	\$	0	\$	0	\$	0
Design/Engineering	\$	0	\$	0	\$	0	\$	0	\$	0
Utility Relocation	\$	0	\$	0	\$	0	\$	0	\$	0
Construction	\$	0	\$	0	\$	0	\$	0	\$	0
Landscaping	\$	0	\$	0	\$	0	\$	0	\$	0
Equipment/Furnishings	\$	0	\$	0	\$	0	\$	0	\$	0
Other	\$	125,000	\$	125,000	\$	125,000	\$	125,000	\$	625,000
Total Project Costs	\$	125,000	\$	125,000	\$	125,000	\$	125,000	\$	625,000

Department: ENGINEERING - WATER

BARTLETT CAPITAL IMPROVEMENT PROGRAM

Project No.: 70214

FY 2014 - FY 2018

Project Name: Water Line Upgrades

<p>Project Description Various upgrades needed to maintain system.</p>	Project Schedule		Start	Finish
	Land/Right of Way		N/A	N/A
	Design/Engineering		N/A	N/A
	Utility Relocation		N/A	N/A
	Construction		07/13	06/18
		Total Project	07/13	06/18

<p>Location Various locations around the City.</p>	<p>Location Map Various locations around the City.</p>
---------------------------------------------------------------	-------------------------------------------------------------------

Impact on Operating Budget	FY 2014	FY 2015	FY 2016
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 0	\$ 0	\$ 0
Capital	\$ 0	\$ 0	\$ 0
Total Impact Oper. Budget	\$ 0	\$ 0	\$ 0
<i>Future Years and explanations:</i>			

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Source of Funds						
G.O. Bonds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Capital Note	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Bonds	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Utility Operating Transfer In	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 50,000	\$ 250,000				
Project Costs						
Land/Right of Way	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 50,000	\$ 250,000				

Department: ENGINEERING - WATER

BARTLETT CAPITAL IMPROVEMENT PROGRAM

Project No.: 719

FY 2014 - FY 2018

Project Name: Water Plant Well - Ardie

Project Description

Construct a new water plant well.

Project Schedule

Start

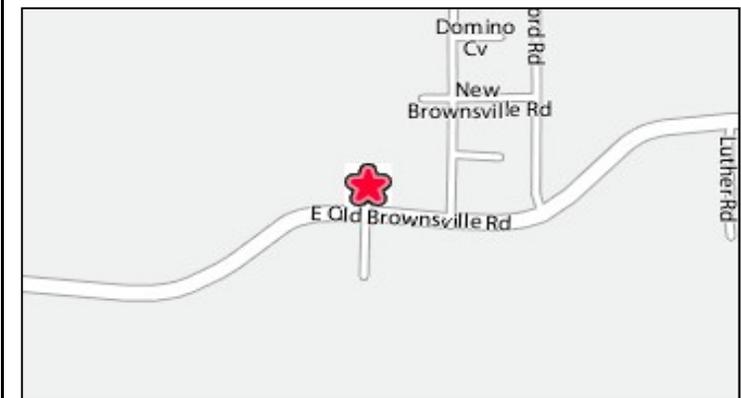
Finish

Land/Right of Way	N/A	N/A
Design/Engineering	07/13	06/14
Utility Relocation	N/A	N/A
Construction	12/13	06/16
Total Project	07/13	06/16

Location

Ardie and Old Brownsville Road.

Location Map



Impact on Operating Budget

FY 2014

FY 2015

FY 2016

Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 0	\$ 0	\$ 0
Capital	\$ 0	\$ 0	\$ 0
Total Impact Oper. Budget	\$ 0	\$ 0	\$ 0

Future Years and explanations:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Source of Funds						
G.O. Bonds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Capital Note	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Bonds	\$ 600,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 600,000
Utility Operating Transfer In	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 600,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 600,000
Project Costs						
Land/Right of Way	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Engineering	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 50,000
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 550,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 550,000
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 600,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 600,000

Department: ENGINEERING - WATER

BARTLETT CAPITAL IMPROVEMENT PROGRAM

FY 2014 - FY 2018

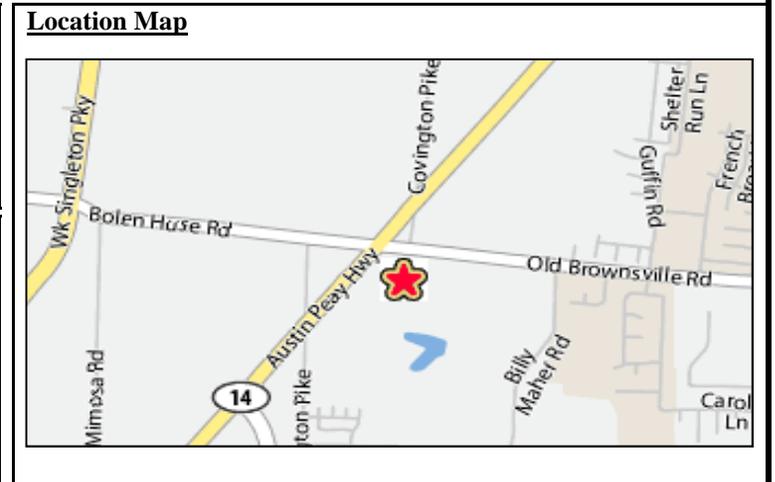
Project No.: To be determined

Project Name: Austin Peay Xing

Project Description
Install 16' water main under new construction at Austin Peay Highway.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Utility Relocation	N/A	N/A
Construction	07/15	06/16
Total Project	07/15	06/16

Location
Austin Peay Highway and Old Brownsville.



Impact on Operating Budget	FY 2014	FY 2015	FY 2016
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 0	\$ 0	\$ 0
Capital	\$ 0	\$ 0	\$ 0
Total Impact Oper. Budget	\$ 0	\$ 0	\$ 0
Future Years and explanations:			

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Source of Funds						
G.O. Bonds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Capital Note	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Bonds	\$ 0	\$ 0	\$ 80,000	\$ 0	\$ 0	\$ 80,000
Utility Operating Transfer In	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 0	\$ 0	\$ 80,000	\$ 0	\$ 0	\$ 80,000
Project Costs						
Land/Right of Way	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 0	\$ 0	\$ 80,000	\$ 0	\$ 0	\$ 80,000
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 0	\$ 0	\$ 80,000	\$ 0	\$ 0	\$ 80,000

Department: Engineering

BARTLETT CAPITAL IMPROVEMENT PROGRAM

FY 2014 - FY 2018

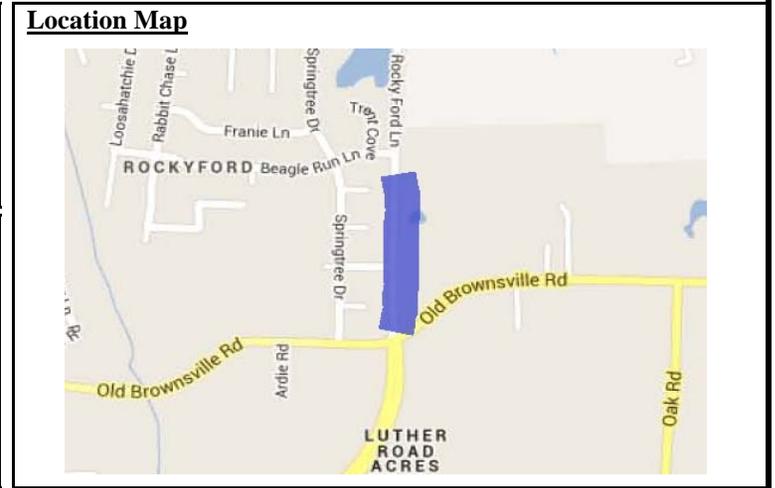
Project No.: to be determined

Project Name: Water Extention Kirby Whitten

Project Description
Extend water to provide service as outlined in the Plan of Service

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Utility Relocation	N/A	N/A
Construction	07/15	06/16
Total Project	07/15	06/16

Location
Kirby Whitten North of Old Brownsville



Impact on Operating Budget	FY 2014	FY 2015	FY 2016
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 0	\$ 0	\$ 0
Capital	\$ 0	\$ 0	\$ 0
Total Impact Oper. Budget	\$ 0	\$ 0	\$ 0
<i>Future Years and explanations:</i>			

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Source of Funds						
G.O. Bonds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Capital Note	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Bond	\$ 0	\$ 0	\$ 250,000	\$ 0	\$ 0	\$ 250,000
Utility Transfer In	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 0	\$ 0	\$ 250,000	\$ 0	\$ 0	\$ 250,000
Project Costs						
Land/Right of Way	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 0	\$ 0	\$ 250,000	\$ 0	\$ 0	\$ 250,000
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 0	\$ 0	\$ 250,000	\$ 0	\$ 0	\$ 250,000

Department: ENGINEERING - WATER

BARTLETT CAPITAL IMPROVEMENT PROGRAM

Project No.: 715

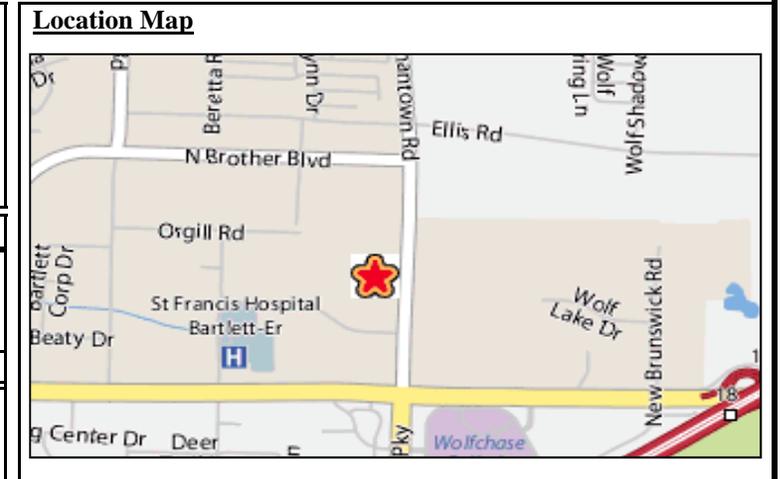
FY 2014 - FY 2018

Project Name: Retrofit Reservoir - Germantown

Project Description
Repair and maintain the current resevoir.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Utility Relocation	N/A	N/A
Construction	07/16	06/18
Total Project	07/16	06/18

Location
Germantown water plant.



Impact on Operating Budget	FY 2014	FY 2015	FY 2016
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 0	\$ 0	\$ 0
Capital	\$ 0	\$ 0	\$ 0
Total Impact Oper. Budget	\$ 0	\$ 0	\$ 0
<i>Future Years and explanations:</i>			

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Source of Funds						
G.O. Bonds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Capital Note	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Bonds	\$ 0	\$ 0	\$ 0	\$ 250,000	\$ 0	\$ 250,000
Utility Operating Transfer In	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 0	\$ 0	\$ 0	\$ 250,000	\$ 0	\$ 250,000
Project Costs						
Land/Right of Way	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 0	\$ 0	\$ 0	\$ 250,000	\$ 0	\$ 250,000
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 0	\$ 0	\$ 0	\$ 250,000	\$ 0	\$ 250,000

Department: ENGINEERING - WATER

BARTLETT CAPITAL IMPROVEMENT PROGRAM

FY 2014 - FY 2018

Project No.: To be determined
Project Name: Water Plant Site

Project Description
Purchase of Land for a new water plant

Project Schedule	Start	Finish
Land/Right of Way	07/17	06/18
Design/Engineering	N/A	N/A
Utility Relocation	N/A	N/A
Construction	N/A	N/A
Total Project	07/17	06/18

Location
Exact location to be determined.

Location Map
Exact location to be determined.

Impact on Operating Budget	FY 2014	FY 2015	FY 2016
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 0	\$ 0	\$ 0
Capital	\$ 0	\$ 0	\$ 0
Total Impact Oper. Budget	\$ 0	\$ 0	\$ 0
<i>Future Years and explanations:</i>			

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Source of Funds						
G.O. Bonds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Capital Note	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Bonds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 125,000	\$ 125,000
Utility Operating Transfer In	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 0	\$ 0	\$ 0	\$ 0	\$ 125,000	\$ 125,000
Project Costs						
Land/Right of Way	\$ 0	\$ 0	\$ 0	\$ 0	\$ 125,000	\$ 125,000
Design/Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 125,000	\$ 125,000

Department: ENGINEERING - SEWER

BARTLETT CAPITAL IMPROVEMENT PROGRAM

Project No.: 81114

FY 2014 - FY 2018

Project Name: Sewers in Annexation Area

Project Description Funds for extending sewers in our annexed areas.				Project Schedule			Start	Finish		
				Land/Right of Way	N/A	N/A	N/A			
				Design/Engineering	N/A	N/A	N/A			
				Utility Relocation	N/A	N/A	N/A			
				Construction	07/13	06/18				
				Total Project	07/13	06/18				
Location These projects are located at various locations around the City.				Location Map These projects are located at various locations around the City.						
Impact on Operating Budget				FY 2014	FY 2015	FY 2016				
Personnel	\$	0	\$	0	\$	0				
Operations	\$	0	\$	0	\$	0				
Capital	\$	0	\$	0	\$	0				
Total Impact Oper. Budget	\$	0	\$	0	\$	0				
<i>Future Years and explanations:</i>										
Source of Funds				FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL	
G.O. Bonds	\$	0	\$	0	\$	0	\$	0	\$	0
Capital Note	\$	0	\$	0	\$	0	\$	0	\$	0
Utility Bonds	\$	400,000	\$	400,000	\$	400,000	\$	400,000	\$	2,000,000
Utility Operating Transfer In	\$	0	\$	0	\$	0	\$	0	\$	0
Total Source	\$	400,000	\$	400,000	\$	400,000	\$	400,000	\$	2,000,000
Project Costs										
Land/Right of Way	\$	0	\$	0	\$	0	\$	0	\$	0
Design/Engineering	\$	0	\$	0	\$	0	\$	0	\$	0
Utility Relocation	\$	0	\$	0	\$	0	\$	0	\$	0
Construction	\$	400,000	\$	400,000	\$	400,000	\$	400,000	\$	2,000,000
Landscaping	\$	0	\$	0	\$	0	\$	0	\$	0
Equipment/Furnishings	\$	0	\$	0	\$	0	\$	0	\$	0
Other	\$	0	\$	0	\$	0	\$	0	\$	0
Total Project Costs	\$	400,000	\$	400,000	\$	400,000	\$	400,000	\$	2,000,000

Department: ENGINEERING - SEWER

BARTLETT CAPITAL IMPROVEMENT PROGRAM

Project No.: 81614

FY 2014 - FY 2018

Project Name: Sewer Rehab

Project Description

These projects are for the rehabilitation of existing sewer lines around the City.

Project Schedule

Start

Finish

Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Utility Relocation	N/A	N/A
Construction	07/13	06/18
Total Project	07/13	06/18

Location

These projects are located at various locations around the City.

Location Map

These projects are located at various locations around the City.

Impact on Operating Budget

FY 2014

FY 2015

FY 2016

Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 0	\$ 0	\$ 0
Capital	\$ 0	\$ 0	\$ 0
Total Impact Oper. Budget	\$ 0	\$ 0	\$ 0

Future Years and explanations:

	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>TOTAL</u>
<u>Source of Funds</u>						
G.O. Bonds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Capital Note	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Bonds	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Utility Operating Transfer In	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 100,000	\$ 500,000				
<u>Project Costs</u>						
Land/Right of Way	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 100,000	\$ 500,000				

Department: ENGINEERING - SEWER

BARTLETT CAPITAL IMPROVEMENT PROGRAM

Project No.: 81814

FY 2014 - FY 2018

Project Name: Sewer Line Upgrades

<p>Project Description Various upgrades needed to maintain system.</p>	Project Schedule		Start	Finish
	Land/Right of Way		N/A	N/A
	Design/Engineering		N/A	N/A
	Utility Relocation		N/A	N/A
	Construction		07/13	06/18
	Total Project		07/13	06/18

<p>Location Various locations around the City.</p>	<p>Location Map These projects are located at various locations around the City.</p>
---------------------------------------------------------------	-------------------------------------------------------------------------------------------------

Impact on Operating Budget	FY 2014	FY 2015	FY 2016
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 0	\$ 0	\$ 0
Capital	\$ 0	\$ 0	\$ 0
Total Impact Oper. Budget	\$ 0	\$ 0	\$ 0
<i>Future Years and explanations:</i>			

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Source of Funds						
G.O. Bonds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Capital Note	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Bonds	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Utility Operating Transfer In	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 100,000	\$ 500,000				
Project Costs						
Land/Right of Way	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Design/Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 100,000	\$ 500,000				

Department: ENGINEERING - SEWER

BARTLETT CAPITAL IMPROVEMENT PROGRAM

FY 2014 - FY 2018

Project No.: To be determined

Project Name: Upgrade Sewage Plant #2

Project Description
Buy land and construct a new sewer plant.

Project Schedule	Start	Finish
Land/Right of Way	07/17	06/18
Design/Engineering	N/A	N/A
Utility Relocation	N/A	N/A
Construction	N/A	N/A
Total Project	07/17	06/18

Location
Area north of the river

Location Map
Exact location to be determined.

Impact on Operating Budget	FY 2014	FY 2015	FY 2016
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 0	\$ 0	\$ 0
Capital	\$ 0	\$ 0	\$ 0
Total Impact Oper. Budget	\$ 0	\$ 0	\$ 0
<i>Future Years and explanations:</i>			

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Source of Funds						
G.O. Bonds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Capital Note	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Bonds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 300,000	\$ 300,000
Utility Operating Transfer In	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Source	\$ 0	\$ 0	\$ 0	\$ 0	\$ 300,000	\$ 300,000
Project Costs						
Land/Right of Way	\$ 0	\$ 0	\$ 0	\$ 0	\$ 300,000	\$ 300,000
Design/Engineering	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Utility Relocation	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Landscaping	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Equipment/Furnishings	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 300,000	\$ 300,000

CITY OF BARTLETT

T E N N E S S E E

APPENDIX

Exhibit A



CIP PROJECT SUMMARY

**BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2014 - FY 2018**

PROJECT	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
<u>FUNDING SOURCES</u>						
General Obligation Bonds	\$ 2,274,000	\$ 4,030,000	\$ 6,010,000	\$ 5,700,000	\$ 2,850,000	\$ 20,864,000
Utility Bonds	\$ 1,375,000	\$ 775,000	\$ 1,105,000	\$ 1,025,000	\$ 1,200,000	\$ 5,480,000
Capital Note	\$ 770,500	\$ 902,000	\$ 907,000	\$ 932,000	\$ 907,000	\$ 4,418,500
Total Funding Sources	\$ 4,419,500	\$ 5,707,000	\$ 8,022,000	\$ 7,657,000	\$ 4,957,000	\$ 30,762,500
<u>PROJECT COST</u>						
<u>Administrative</u>						
Vehicles & Equipment	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000
Total Administrative	\$ 30,000	\$ 150,000				
<u>Police</u>						
Police Vehicles & Equipment	\$ 292,000	\$ 435,000	\$ 435,000	\$ 435,000	\$ 435,000	\$ 2,032,000
Total Police	\$ 292,000	\$ 435,000	\$ 435,000	\$ 435,000	\$ 435,000	\$ 2,032,000
<u>Fire</u>						
Fire Vehicles	\$ 30,000	\$ 0	\$ 30,000	\$ 30,000	\$ 30,000	\$ 120,000
Training Facility	\$ 900,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 900,000
Roof Station 3	\$ 100,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 100,000
Fire Ambulances	\$ 0	\$ 160,000	\$ 160,000	\$ 0	\$ 160,000	\$ 480,000
Fire - Aerial Truck	\$ 0	\$ 900,000	\$ 0	\$ 0	\$ 0	\$ 900,000
Total Fire	\$ 1,030,000	\$ 1,060,000	\$ 190,000	\$ 30,000	\$ 190,000	\$ 2,500,000
<u>Code Enforcement</u>						
Code Enforcement Vehicles	\$ 0	\$ 25,000	\$ 0	\$ 25,000	\$ 0	\$ 50,000
Total Code Inspection	\$ 0	\$ 25,000	\$ 0	\$ 25,000	\$ 0	\$ 50,000
<u>Public Works</u>						
Public Works Vehicles & Equip	\$ 224,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,224,000
Total Public Works	\$ 224,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,224,000
<u>Engineering</u>						
Engineering Vehicle	\$ 0	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ 88,000
Fletch Creek Greenway	\$ 24,000	\$ 0	\$ 200,000	\$ 0	\$ 0	\$ 224,000
Old Brownsville West	\$ 600,000	\$ 0	\$ 3,000,000	\$ 3,000,000	\$ 0	\$ 6,600,000
Bartlett Road Bridge	\$ 300,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 300,000
Frank Creek Bridge Rehab	\$ 300,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 300,000

Exhibit A



CIP PROJECT SUMMARY

**BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2014 - FY 2018**

PROJECT	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
City Wide Overlay	\$ 0	\$ 1,500,000	\$ 2,000,000	\$ 2,500,000	\$ 2,500,000	\$ 8,500,000
FEMA Generator	\$ 0	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 50,000
Brother & Stage Left Signal	\$ 0	\$ 20,000	\$ 0	\$ 150,000	\$ 0	\$ 170,000
Taper Inlet	\$ 0	\$ 50,000	\$ 500,000	\$ 0	\$ 0	\$ 550,000
Elmore Box	\$ 0	\$ 300,000	\$ 0	\$ 0	\$ 0	\$ 300,000
Old Brownsville East	\$ 0	\$ 0	\$ 100,000	\$ 0	\$ 0	\$ 100,000
Germantown North	\$ 0	\$ 0	\$ 0	\$ 0	\$ 140,000	\$ 140,000
Various Drainage Projects	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Total Engineering	\$ 1,274,000	\$ 1,992,000	\$ 5,872,000	\$ 5,722,000	\$ 2,712,000	\$ 17,572,000
Parks						
Parks Vehicles & Equipment	\$ 101,500	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 361,500
Recreation Vehicles & Equipment	\$ 93,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 393,000
Water Park & Outdoor Pool	\$ 0	\$ 1,000,000	\$ 0	\$ 0	\$ 0	\$ 1,000,000
Total Parks	\$ 194,500	\$ 1,140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 1,754,500
Water						
Tank Maint. & Paint	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 625,000
Water Line Upgrades	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Water Plant Well - Ardie	\$ 600,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 600,000
Austin Peay Xing	\$ 0	\$ 0	\$ 80,000	\$ 0	\$ 0	\$ 80,000
Water Extention Kirby Whitten	\$ 0	\$ 0	\$ 250,000	\$ 0	\$ 0	\$ 250,000
Retrofit Reservoir - Germantown	\$ 0	\$ 0	\$ 0	\$ 250,000	\$ 0	\$ 250,000
Water Plant Site	\$ 0	\$ 0	\$ 0	\$ 0	\$ 125,000	\$ 125,000
Total Water	\$ 775,000	\$ 175,000	\$ 505,000	\$ 425,000	\$ 300,000	\$ 2,180,000
Sewers						
Sewers in Annexation Area	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 2,000,000
Sewer Rehab	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Sewer Line Upgrades	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Upgrade Sewage Plant #2	\$ 0	\$ 0	\$ 0	\$ 0	\$ 300,000	\$ 300,000
Total Sewers	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 900,000	\$ 3,300,000
TOTAL CIP	\$ 4,419,500	\$ 5,707,000	\$ 8,022,000	\$ 7,657,000	\$ 4,957,000	\$ 30,762,500

City of Bartlett
Fees Schedule
Fiscal Year 2013-2014

Department	Type	Amount	Frequency/Notes/Description
BSMC	Municipal Center Rental Fee		
	Weekday, M-F (8:00am-5:00pm)		
	Auditorium (all day)	\$ 425.00	\$85/hr with 4-hr. minimum
	Banquet Hall (all day)	\$ 525.00	\$100/hr with 4-hr minimum
	Boardroom (all day)	\$ 175.00	\$35/hr with 3-hr minimum
	Chapel (all day)	\$ 350.00	\$70/hr with 4-hr minimum
	Meeting Room (all day)	\$ 150.00	\$30/hr with 3-hr minimum
	Reception Hall (all day)	\$ 250.00	\$50/hr with 3-hr minimum
	Weekend and Evening Rates		
	Auditorium (all day)	\$ 575.00	\$115/hr with 4-hr. minimum
	Banquet Hall (all day)	\$ 675.00	\$135/hr with 4-hr. minimum
	Boardroom (all day)	\$ 200.00	\$40/hr with 3-hr minimum
	Chapel (all day)	\$ 425.00	\$85/hr with 4-hr minimum
	Meeting Room (all day)	\$ 175.00	\$35/hr with 3-hr minimum
	Reception Hall (all day)	\$ 325.00	\$65/hr with 3-hr minimum
	Equipment Rental		
	Sound Equipment (include 2hrs Tech.)	\$ 150.00	All day (includes sound tech)
	Sound Techincian	\$ 15.00	Per hour with 4-hr minimum
	Stage Risers (3-5) panels	\$ 200.00	All day
	Wedding and Reception Packages		
	Reception only		
	Banquet Hall	\$ 1,200.00	5 consecutive hrs + 2 hrs decorating
	Reception Hall	\$ 600.00	5 consecutive hrs + 2 hrs decorating
Wedding only			
Auditorium	\$ 1,000.00	5 consecutive hrs + 2 hrs rehearsal	
Chapel	\$ 800.00	5 consecutive hrs + 2 hrs rehearsal	
Wedding & Reception			
Auditorium & Banquet Hall	\$ 1,860.00	8 consecutive hrs + 2 hrs rehearsal	
Auditorium & Reception Hall	\$ 1,380.00	8 consecutive hrs + 2 hrs rehearsal	
Chapel & Banquet Hall	\$ 1,700.00	8 consecutive hrs + 2 hrs rehearsal	
Chapel & Reception Hall	\$ 1,220.00	8 consecutive hrs + 2 hrs rehearsal	
Finance	Alcoholic Beverage Application Fee	\$ 500.00	
	Alcoholic Beverage Duplicate License Fee	\$ 10.00	Each
	Alcoholic Beverage Renewal Fee	\$ 500.00	Annual
	Auto Tag Renewal Fee	\$ 25.00	Annual
	Beer Permit Application Fee	\$ 250.00	Each
	Beer Privilege Tax	\$ 100.00	Annual
	City Service Fee	\$ 2.50	Monthly
	Copy fees	\$ 0.25	Per page after first 5 free pages
	Legal Notice	\$ 100.00	Each
	Liquor Privilege Tax License	\$ 600.00	\$600 - \$1,000 Annual Based on Seating
	Lost Payroll Check Fee	\$ 25.00	Each
	Outdoor Sales Permit Fee	\$ 55.00	Each

City of Bartlett
Fees Schedule
Fiscal Year 2013-2014

Department	Type	Amount	Frequency/Notes/Description
	Penalty Personalty Property Taxes	5%	
	Penalty Real Property Taxes	5%	
	Returned Check Fee	\$ 20.00	Each or Amt of check, whichever is less
	Taxicab Permit Fee, per cab	\$ 80.00	Annual
	Wholesale Beer Tax	17%	Reported Monthly
	Wholesale Liquor Tax	5%	Reported Monthly
	Wine Only Privilege Tax License	\$ 120.00	\$120 - \$200 Annual Based on Seating
	Cable Franchise Fee	5%	Annual(Applied to Gross Revenues)
	Cable Application/Bid Fee	\$ 5,000.00	Per Application
	Cable Bid Copy Fee	\$ 25.00	Per Cable Bid
City Court	Alcohol/Drug Treatment Fee	\$ 100.00	Set by State
	Breath Alcohol Test Charge	\$ 17.50	Set by State
	Cash Bond Forfeiture Fee	\$ 13.75	Set by State
	City Court Costs	\$ 61.00	Set by City
	City Litigation Tax	\$ 13.75	Can be no more that State Lit. Tax
	County Drug Treatment Fee	\$ 70.00	Set by State
	Criminal Privilege Tax on Litigation	\$ 29.50	Set by State
	DA Crime Fee	\$ 75.00	Set by State
	DUI-Interlock Fee	\$ 40.00	Set by State
	DUI-Blood Test Charge	\$ 250.00	Set by State
	Expungement Fee-City	\$ 100.00	Set by City
	Expungement Fee-State	\$ 350.00	Set by State
	Indigent Tax	\$ 12.50	Set by State
	Probation Fee	\$ 250.00	Set by City
	Reinstatement Fees From State	\$ 10.00	Per person when DL Reinstated
	Sexual Assault Fee	\$ 200.00	Set by State
	State Court Costs (Criminal Charge)	\$ 62.00	Set by State
	State Court Costs (Traffic Charge)	\$ 42.00	Set by State
	State Drug Treatment Fee	\$ 5.00	Set by State
	State Impair Driv. Fund Fees	\$ 5.00	Set by State
	State Litigation Tax	\$ 13.75	Set by State
	State Tax On Crimes Against Person/Crim. Injury Fund	\$ 26.50	Or \$50.00 (Set by State)
	Traffic Privilege Tax on Litigation	\$ 17.75	Set by State
	Traumatic Brain Injury Fund	\$15 or \$30	Set by State
	No Drivers License Fee	\$ 15.00	Set by State
	Late Fee on Traffic Citation-(1st FTA Ord.3-406)	\$ 50.00	Set by City
Planning	11 X 17 COLOR MAPS Copy Fee	\$ 3.00	Each
	Article V – Schedule Of District Regulations Copy Fee	\$ 1.75	Each
	Handbook Copy Fee	\$ 6.00	Each
	Landscape/Tree Ordinance Copy Fee	\$ 3.50	Each
	Re-Record Plat Fees	\$ 50.00	Each
	Sign Ordinance Copy Fee	\$ 2.75	Each

City of Bartlett
Fees Schedule
Fiscal Year 2013-2014

Department	Type	Amount	Frequency/Notes/Description
	Sign Summary, Appendix 5 & Chart 1 Copy Fee	\$ 1.25	Each
	Subdivision Ordinance Copy Fee	\$ 7.00	Each
	Zoning Ordinance W/ New Ordinances Copy Fee	\$ 28.50	Each
	Board of Zoning Appeals		
	Administrative Review	\$ 200.00	Each
	Special Exceptions	\$ 300.00	Each
	Variances	\$ 300.00	Each
	Design Review Fees		
	Sign Review	\$ 100.00	Each
	Site Plan Review	\$ 200.00	Each
	Site Plan - Planning Commission		
	Site Plan Review (without contract)	\$ 200.00	Each
	Site Plan Review (with contract)	\$ 300.00	Each
	Subdivision		
	Construction Plan	\$ 100.00	Each
	Plus	\$ 10.00	Per lot
	Dedication of Street	\$ 300.00	Each
	Final Plan	\$ 300.00	Each
	Plus	\$ 20.00	Per lot
	Master Plan	\$ 300.00	Each
	Plus	\$ 20.00	Per lot
	Rerecording	\$ 50.00	Each
	Revocations	\$ 300.00	Each
	Street Name Change	\$ 300.00	Each
	Street, Alley Closure	\$ 300.00	Each
	Zoning		
	Planned Development: Outline Plan	\$ 300.00	Five acres or less, \$30 per acre after first five and maximum fee of \$2,000
	Rerecording	\$ 50.00	Each
	Renotification Fee	\$ 100.00	Up to 100 labels and \$1.00 per label over first 100
		\$ 1.00	
	Reprocessing of Applications	\$ 150.00	Five acres or less, \$15 per acre after first five and maximum fee of \$1,000
	Rezoning and Special Use Permits	\$ 500.00	Five acres or less, \$50 per acre after first five and maximum fee of \$3,000
Police	Background Checks	\$ 15.00	Each
	Beer Server Permits	\$ 10.00	Each
	DUI Tapes/Video	\$ 15.00	Each
	Fingerprints	\$ 15.00	Per card
	Sexual Offender Registry	\$ 150.00	Each
	Sexual Oriented Business Employee Permit Fee	\$ 15.00	Annual
	Sexual Oriented Business Permit Fee	\$ 500.00	Annual
	Tow fees	\$ 125.00	Each

City of Bartlett
Fees Schedule
Fiscal Year 2013-2014

Department	Type	Amount	Frequency/Notes/Description
Fire	Ambulance Transport Fee for BLS	\$ 400.00	For BLS
	Ambulance Transport Fee for ALS I	\$ 460.00	For ALS I
	Ambulance Transport Fee for ALS II	\$ 490.00	For ALS II
	Plus a mileage fee	\$ 8.00	Per mile
	Copy fees	\$ 0.25	Per page after first 5 free pages
	CPR Classes	\$ 20.00	Per person per class
Code Enf.	Building Fees		
	Addition not exceeding 400 square feet	\$ 40.00	Minimum fee (1&2 family dwelling)
	Addition of more than 400 square feet	\$ 90.00	Minimum fee (1&2 family dwelling)
	Alteration and repair-per \$1,000	\$ 4.00	One & Two Family Dwelling
	Minimum fee of	\$ 60.00	
	Certificate of Occupancy	\$ 60.00	
	Commercial curb-cuts, driveway entrances & exits	\$ 0.06	Minimum \$30
	Commercial sidewalks	\$ 30.00	On public right of way
	Conveyor Systems, Racking Systems	\$ 60.00	First \$250,000
	Per \$1,000 for more than \$250,000	\$ 1.00	
	Decks & spas	\$ 40.00	
	Demolition-for each 25,000 cubic feet	\$ 7.00	
	Demolition-Maximum Fee	\$ 500.00	
	Demolition-Minimum Fee	\$ 60.00	
	Detached building <= 100 sq ft	\$ 20.00	Minimum fee one story
	Detached building > 600 sq ft	\$ 0.05	Per square feet
	Detached exceeding 100 sq ft <= 600 sq ft	\$ 30.00	Minimum fee one story
	Fees for Amending Permits	\$ 20.00	
	Fees for Issuing Permits	\$ 4.00	
	Fees for miscellaneous construction	\$ 8.00	Per \$1,000
	Fences one-two family dwelling	\$ 10.00	
	Minimum fee	\$ 60.00	
	First Re-inspection Fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	Gates, wall fence, or others	\$ 20.00	Minimum
	Per \$1,000	\$ 4.00	
	Hazardous occupancies	\$ 200.00	
	Imploded Structures-flat fee	\$ 1,000.00	
	New construction & additions	\$ 40.00	Minimum Fee (not 1&2 family dwelling)
	Less than \$25,000-per \$1,000	\$ 4.00	
	\$25,000 to \$1,000,000-per \$1,000	\$ 3.00	Plus one-time \$100
	\$1,000,001 to \$25 million-per \$1,000	\$ 2.00	Plus one-time \$3,025
	\$25,000,001 & above-per \$1,000	\$ 1.50	Plus one-time \$51,025
	New construction of or addition to existing	\$ 0.05	Per square foot (1&2 family dwelling)
	Minimum fee of	\$ 125.00	
	Removal or moving of structures	\$ 200.00	
	Special events	\$ 60.00	

City of Bartlett
Fees Schedule
Fiscal Year 2013-2014

Department	Type	Amount	Frequency/Notes/Description
	Temporary construction trailer (6 months)	\$ 60.00	
	Work commencing before permit issued	Double Fee	
	Electrical Permit Fees		
	0-150 amperes	\$ 70.00	
	151-400 amperes	\$ 125.00	
	Over 400 amperes	\$ 250.00	
	277 to 480 volt phase	\$ 2.00	Per Amp
	Amending Permit Fee	\$ 20.00	
	Circuits with capacity of more than 1 KW		
	For the first 5 KW	\$ 5.00	
	For each additional KW	\$ 3.00	
	Empty Conduits	\$ 10.00	For each 50' of conduit or bank of conduits
	Existing Residential Occupancies		
	1 to 5 circuits	\$ 30.00	
	Over 5 circuits	\$ 45.00	
	Fee for issuing permits	\$ 4.00	
	Filing of Board of Appeals	\$ 100.00	
	First Re-inspection fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	General Inspection (not a complaint)	\$ 50.00	
	Installed Motors		
	1st H.P.	\$ 6.00	
	Each additional H.P.	\$ 1.00	
	Fuel Pumps	\$ 20.00	
	Motors moved at same address	\$ 15.00	
	Low Voltage (Non-Residential)	\$ 15.00	Per System/Per Floor
	Minimum permit fee	\$ 15.00	
	Miscellaneous Items		
	Meter Put Back	\$ 15.00	
	Recalls	\$ 15.00	
	Underground or overhead low voltage cable	\$ 20.00	Per 100 ft
	Miscellaneous Fees		
	Battery Charger up to 100 amperes	\$ 15.00	
	Battery Charger-more than 100 amperes	\$ 15.00	
	Electric welder	\$ 25.00	
	Fire Ruling	\$ 50.00	
	Lighting and Convenience Outlet Circuits	\$ 4.00	
	Modular Res. Buildings	\$ 50.00	
	Motion picture machine	\$ 30.00	
	Panels	\$ 15.00	
	Power Rectifier-more than 100 amperes	\$ 3.00	Each unit
	Power Rectifier-up to 100 amperes	\$ 15.00	
	Relocated Houses	\$ 50.00	

City of Bartlett
Fees Schedule
Fiscal Year 2013-2014

Department	Type	Amount	Frequency/Notes/Description
	X-ray unit-120 volt	\$ 15.00	
	X-ray unit-208/240 volt	\$ 50.00	
	Mobile Homes (manufactured)	\$ 50.00	
	Reconnecting Signs		
	1st circuit	\$ 15.00	
	Each additional circuit	\$ 2.00	
	Mercury Vapor Light P.O.L.	\$ 15.00	
	Re-inspection of interior wiring	\$ 50.00	Out of service for 90 days or more
	Residential Low Voltage		
	After Electrical-roughin	\$ 50.00	
	Before Electrical-roughin	\$ 30.00	
	Residential Temporary Meter Center	\$ 25.00	
	Service, Feeder, & Panel Replacement	\$ 50.00	Residential
	Signs and Decorative Circuits		
	1st circuit	\$ 6.00	
	Each additional circuit	\$ 4.00	
	Conduit installed for the sign circuit	\$ 15.00	
	Swimming Pools		
	Above Ground Pools	\$ 30.00	
	Inground Pools	\$ 100.00	
	Transformers & Capacitors		
	Installations-100 watts up to 5 KVA	\$ 15.00	
	Installations-each additional > 5 KVA	\$ 0.50	
	Replacement	\$ 20.00	
	Up to 240 volt phase	\$ 1.00	Per Amp
	Work commencing before permit issued	Double Fee	
	Voltage excess of 480 volts per KVA		
	First 10,000 KVA	\$ 1.50	Per KVA
	Additional KVA over 10,000 up to 50,000	\$ 0.50	Each
	Each additional KVA above 50,000	\$ 0.25	Each
	Gas Permit Fees		
	Fee for Amending Permits	\$ 20.00	
	Fees for issuing permits	\$ 4.00	
	Filing Application for Board of Appeals	\$ 100.00	
	First re-inspection fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	For \$1 to \$1,000 valuation of installation	\$ 15.00	
	For each gas outlet	\$ 2.50	Single Family Residence
	Gas meter put back	\$ 15.00	
	Minimum Permit Fee	\$ 15.00	
	Per each additional \$1,000	\$ 8.00	
	Work commencing before permit issued	Double Fee	
	Liquidation/Special Sale Application Fee	\$ 25.00	Each

City of Bartlett
Fees Schedule
Fiscal Year 2013-2014

Department	Type	Amount	Frequency/Notes/Description
Mechanical Permit Fees			
	Fee for Amending Permits	\$ 20.00	
	Fees for Issuing permits	\$ 4.00	
	Filing for Board of Appeals	\$ 100.00	
	First re-inspection Fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	For 1st \$1,000	\$ 15.00	
	For 1st \$1,000	\$ 16.00	
	For each additional \$1,000 >\$1 mil	\$ 3.00	
	For each additional \$1,000 <\$1 mil	\$ 8.00	
	Minimum Permit Fee	\$ 15.00	
	Work commencing before permit issued	Double Fee	
	Plan Review Fee		
	\$0-\$25,000 total valuation	\$ 50.00	
	\$25,001-\$50,000 total valuation	\$ 100.00	
	\$50,001-\$100,000 total valuation	\$ 150.00	
	\$100,001-\$200,000 total valuation	\$ 200.00	
	\$200,001-\$300,000 total valuation	\$ 300.00	
	\$300,001-\$400,000 total valuation	\$ 400.00	
	\$400,001-\$500,000 total valuation	\$ 500.00	
	\$500,001 and up	\$ 600.00	
	Annual Sign Inspection	\$ 10.00	
	Signs (New)	\$ 25.00	
Plumbing Permit Fees			
	Amending Permit Fee	\$ 20.00	
	Fees for issuing permits	\$ 4.00	
	Filing to Board of Appeals	\$ 100.00	
	First re-inspection fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	Installation of Plumbing Fixtures	\$ 7.50	
	Minimum Permit fee	\$ 15.00	Each Fixture
	Sewer Repair	\$ 100.00	
	Per \$1,000	\$ 8.00	Commercial Minimum
	Sewer Replacement or Connections	\$ 30.00	
	Sewer Turnaround	\$ 1,500.00	
	Water Heater	\$ 15.00	
	Water Service-< 1 inch > 2 inch	\$ 30.00	
	Water Service-< 2 inch	\$ 200.00	
	Water Service-> 1 inch	\$ 20.00	
	Work commencing before permit issued	Double Fee	

City of Bartlett
Fees Schedule
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Department	Type	Amount	Frequency/Notes/Description
Public Works	Adoption Fee	\$ 65.00	Each
	Animal License Fee	\$ 6.00	Each (altered)
		\$ 16.00	Each (non-altered)
		\$ 3.00	Replacement Cost
	Boarding Fees	\$ 10.00	Per Day
	Capture Fees		
	1st offense	\$ 30.00	Each
	2nd offense	\$ 60.00	Each
	3rd offense	\$ 90.00	Each
	Grass Cutting of Vacant Houses	Actual Cost	Materials, Equipments & Labor Cost
	Shelter Misc. Revenue	\$ 25.00	Owner surrender
		\$ 25.00	Cremation fee
		\$ 15.00	Micro-chipping
Solid Waste	Appliance Pickup	\$ 25.00	Each
	Commercial Pickup-Set Up Fee	\$ 15.00	Each
	Commercial Pickup - Charge for Cart	\$ 50.00	Each
	Commercial Pickup - Monthly Charges:		
	For 1 Cart	\$ 22.00	Monthly
	For 2 Carts	\$ 27.00	Monthly
	For 3 Carts	\$ 32.00	Monthly
	Residential Cart Replacement Cost	\$ 50.00	Each
	Residential Cart Additional Purchase	\$ 50.00	Each
	Residential Pickup	\$ 24.00	Monthly
	Special Pickup:	\$ 250.00	Each - based on full brush truck
Yard Waste Cart Purchase	\$ 50.00	Each - While Grant carts are available	
Water/Wastewater	Barrel Locks to Contractors	\$ 7.50	Each
	Refundable User Fee for Fire Hydrant Meter	\$ 1,000.00	Each
	Rental for Fire Hydrant Meter	\$ 25.00	Monthly
	Water useage of Fire Hydrant Meter		Current City rates for water useage
	City Water Rates		
	Residential -- City Customers	\$ 5.80	The first 2,000 gallons
	Residential -- City Customers	\$ 1.80	each additional 1,000 gallons
	Residential -- Rural Customers	\$ 8.70	The first 2,000 gallons
	Residential -- Rural Customers	\$ 2.70	each additional 1,000 gallons
	Commercial -- City Customers	\$ 10.88	The first 2,000 gallons
	Commercial -- City Customers	\$ 2.10	each additional 1,000 gallons
	Commercial -- Rural Customers	\$ 15.59	The first 2,000 gallons
	Commercial -- Rural Customers	\$ 3.15	each additional 1,000 gallons

City of Bartlett
Fees Schedule
Fiscal Year 2013-2014

Department	Type	Amount	Frequency/Notes/Description
	City Sewer Rates		
	Residential -- City Customers	\$ 6.19	The first 2,000 gallons
	Residential -- City Customers	\$ 1.64	each additional 1,000 gallons
	Residential -- Rural Customers	\$ 9.09	The first 2,000 gallons
	Residential -- Rural Customers	\$ 1.79	each additional 1,000 gallons
	Commercial -- City Customers	\$ 14.89	The first 2,000 gallons
	Commercial -- City Customers	\$ 1.79	each additional 1,000 gallons
	Commercial -- Rural Customers	\$ 22.14	The first 2,000 gallons
	Commercial -- Rural Customers	\$ 1.93	each additional 1,000 gallons
Engineering	Fee for Plans and Specifications (for copies)		
	From \$100,000 to \$250,000	\$ 25.00	
	From \$250,001 to \$500,000	\$ 50.00	
	From \$500,001 to \$750,000	\$ 75.00	
	Greater than \$750,000	\$ 100.00	
	Commercial & Industrial		
	City Subdivision Inspection		
	Minimum, per lot	\$ 300.00	Whichever is greater
	Or % of Development Cost	3.0%	Whichever is greater
	Drainage Control Fee		
	For those lots not served by a detention basin	\$ 500.00	Per half acre
	For those lots served by a detention basin	\$ 250.00	Per half acre
	Sewer Connection Charge		
	Per Acre	\$ 2,333.00	Whichever is greater
	Per Front Foot	\$ 33.00	Whichever is greater
	Sewer Review Fee		
	Minimum	\$ 25.00	Per contract
	Per lot	\$ 10.00	Whichever is greater
	Per 250 feet of Sewer line Extension	\$ 25.00	Whichever is greater
	Subdivision and site plan review		
	Minimum	\$ 175.00	Whichever is greater
	Or % of Public Improvement Cost	1.5%	Whichever is greater
	Water Connection Fee	\$ 3,000.00	Per lot
	Water Plant Expansion % of Water Main Cost	15%	
	Water System Engineering % of Water Main Cost	6%	
	Residential		
	City Subdivision Inspection		
	Minimum, per lot	\$ 300.00	Whichever is greater
	Or % of Development Cost	3.0%	Whichever is greater
	Drainage Control Fee		
	For those lots not served by a detention basin	\$ 500.00	Per lot
	For those lots served by a detention basin	\$ 250.00	Per lot
	Park Land Development Fee	\$ 700.00	Per lot
	Sewer Connection Charge	\$ 2,000.00	

City of Bartlett
Fees Schedule
Fiscal Year 2013-2014

Department	Type	Amount	Frequency/Notes/Description
	Sewer Review Fee		
	Mimimum	\$ 25.00	Per contract
	Per lot	\$ 10.00	Whichever is greater
	Per 250 feet of Sewer line Extension	\$ 25.00	Whichever is greater
	Subdivision and site plan review	\$ 175.00	Per lot
	Water Connection Fee	\$ 2,000.00	Per lot
	Water Plant Expansion Percent of Water Main Cost	15%	
	Water System Engineering % of Water Main Cost	6%	
	Street Cut Permit per 25 feet of cut	\$ 10.00	
Parks	Facility Rental		
	Dixon-Brewer Park Gazebo	\$ 40.00	Residents (1/2 day/\$80 all day)
		\$ 60.00	Non-Residents(1/2 day/\$120 all day)
	Ellendale Park Pavilion	\$ 50.00	Residents (1/2 day/\$90 all day)
		\$ 70.00	Non-Residents (1/2 day/\$140 all day)
	W. J. Freeman Park - Gazebo	\$ 30.00	Residents (1/2 day/\$60 all day)
		\$ 45.00	Non-Residents(1/2 day/\$90 all day)
	W. J. Freeman Park - Pavilion	\$ 50.00	Residents(1/2 day/\$100 all day)
		\$ 75.00	Non-Residents(1/2 day/\$150 all day)
Athletics	Adult Sports		
		\$ 500.00	Softball
		\$ 400.00	Fall Softball
		\$ 500.00	Basketball
		\$ 210.00	Volleyball
	Facility Rental		
	Deermont	\$ 2,000.00	Weekend
	Ellendale, Freeman & Appling	\$ 100.00	Per field per day
	Late Registration	\$ 20.00	Per person
	Lights	\$ 15.00	Per 1.5hr
	Tennis/Cricket & non BPRD group	\$ 10.00	Per player
	Tournament Fees	\$ 200.00	Per team
	Youth Sports-per person	\$ 75.00	Baseball, Softball & Basketball
		\$ 50.00	Volleyball
	Plus Non-Resident fee	\$ 30.00	Per person
	Youth Sports-per team		
	6 & u basketball	\$ 250.00	
	8 & u to 14&u basketball	\$ 350.00	
	17 & u basketball	\$ 500.00	
	6 & u 8 & u baseball	\$ 300.00	
	10 & u to 14 & u baseball	\$ 400.00	
	Per person fees for non BPRD Programs	\$ 15.00	per person

City of Bartlett
Fees Schedule
Fiscal Year 2013-2014

Department	Type	Amount	Frequency/Notes/Description
Singleton C.C.	Adult Classes		
	Bench Aerobics	\$ 4.00	Per class
	Belly Dancing	\$ 75.00	Resident per session
		\$ 80.00	Nonresident per session
	Zumba	\$ 6.00	Resident & Non Res. Per Class
	Yoga	\$ 5.00	Per class
	Chair Yoga	\$ 5.00	Per class
	Line Dancing	\$ 25.00	Resident per Month
		\$ 30.00	Non-Resident per Month
	Clogging	\$ 25.00	Resident per month
		\$ 30.00	Nonresident per month
		\$ 15.00	Senior per month
	Pottery with Susie	\$ 130.00	Resident per session
		\$ 135.00	Nonresident per session
	Art Programs		
	Toddler Art	\$ 60.00	Per Session
	Children's Art Classes	\$ 200.00	Resident Per session (Ages 9-14)
		\$ 205.00	Nonresident Per session (Ages 9-14)
		\$ 125.00	Resident per session (Ages 5-8)
		\$ 130.00	Nonresident per session (Ages 5-8)
	Saturday Artists	\$ 125.00	Resident Per Session (Ages 5-8)
		\$ 130.00	Non Res. Per Session (Ages 5-8)
		\$ 200.00	Resident Per Session (Ages 9-14)
		\$ 205.00	Non Res. Per Session (Ages 9-14)
	Dance		
	Bartlett Dance Factory	\$ 40.00	Resident per month
		\$ 45.00	Nonresident per month
	Bartlett Dance Factory - Summer Dance	\$ 80.00	Resident per session
		\$ 90.00	Nonresident per session
	Fall Break Camp	\$ 105.00	Resident & Non Res. Per week
	Spring Break Camp	\$ 105.00	Resident & Non Res. Per week
	Summer Day Camp	\$ 715.00	Resident
		\$ 765.00	Non-resident
	Facility Rental		
	Regular Hours		
	Classroom	\$ 25.00	Resident per hour
		\$ 35.00	Nonresident per hour
	Stage Room	\$ 35.00	Resident per hour
		\$ 45.00	Nonresident per hour
	Auditorium	\$ 45.00	Resident per hour
		\$ 55.00	Nonresident per hour
	Kitchen	\$ 50.00	Resident Flat Fee
		\$ 55.00	Non-Resident Flat Fee

City of Bartlett
Fees Schedule
Fiscal Year 2013-2014

Department	Type	Amount	Frequency/Notes/Description
	Gymnasium, one side only	\$ 45.00	Resident per hour
		\$ 55.00	Nonresident per hour
	Gymnasium, whole gym	\$ 90.00	Resident per hour
		\$ 110.00	Nonresident per hour
	Concession Stand	\$ 85.00	Resident Flat Fee
		\$ 90.00	Non-Resident Flat Fee
	Basketball Tournament	\$ 1,250.00	3 day Resident
		\$ 1,400.00	3 day Non-Resident
After Hours			
	Classroom	\$ 55.00	Resident per hour (2 hr min)
		\$ 65.00	Nonresident per hour (2 hr min)
	Stage Room	\$ 60.00	Resident per hour (2 hr min)
		\$ 70.00	Nonresident per hour (2 hr min)
	Auditorium	\$ 100.00	Resident per hour (2 hr min)
		\$ 120.00	Nonresident per hour
	Kitchen	\$ 50.00	Resident Flat Fee
		\$ 55.00	Non-Resident Flat Fee
	Gymnasium, one side only	\$ 100.00	Resident per hour
		\$ 120.00	Nonresident per hour
	Gymnasium, whole gym	\$ 200.00	Resident per hour
		\$ 220.00	Nonresident per hour
	Deposit Auditorium, Classrooms, Gym & Stage Rm	\$ 200.00	
	Deposit Teen Parties	\$ 500.00	Cash
	Rectangle Tables	\$ 6.00	
	Round Tables	\$ 8.00	
	Metal Chairs	\$ 0.75	
	White Chairs	\$ 1.00	
	Flamingo's	\$ 45.00	
	Golf Tournament	\$ 90.00	Each player
	IDs	\$ 15.00	Resident per year
		\$ 30.00	Nonresident per year
		\$ 5.00	Day Pass
Martial Arts			
	Taekwondo	\$ 75.00	Resident per month
		\$ 80.00	Nonresident per month
	Kendo	\$ 25.00	Per month
Preschool			
	Literature-4 & 5 yrs old (Fridays)	\$ 40.00	Resident per session
		\$ 45.00	Nonresident per session
	Preschool-2 yrs old	\$ 80.00	Resident per month
		\$ 85.00	Nonresident per month
	Preschool-3 & 4 yrs old	\$ 70.00	Resident per month
		\$ 75.00	Nonresident per month

City of Bartlett
Fees Schedule
Fiscal Year 2013-2014

Department	Type	Amount	Frequency/Notes/Description
	Preschool Summer Funtime-2 & 3 yrs old	\$ 70.00	Resident per month
		\$ 75.00	Nonresident per month
	Preschool Summer Funtime - 4-5 yrs old	\$ 70.00	Resident per month
		\$ 75.00	Nonresident per month
	Special Events		
	Garage Sale	\$ 30.00	Each
	Halloween	\$ 1.00	Per adult
	Pet Show	\$ 10.00	Each pet
	Valentine's 5K/10K Run	\$ 20.00	Each
	Turkey Shoot	\$ 1.00	Each
	Youth Classes		
	Acrobatics & Tumbling	\$ 15.00	Resident Per class
		\$ 20.00	Nonresident per class
	Babysitter Workshop	\$ 85.00	Per session
	Beginner Guitar	\$ 20.00	Per 1/2 hr session
	Baton	\$ 109.00	Resident per Session
		\$ 114.00	Non-Resident per Session
		\$ 35.00	Non-Resident per session
	Drawing - Children	\$ 90.00	
		\$ 95.00	
	Kid's in Kitchen	\$ 35.00	Resident per session
		\$ 40.00	Non-Resident per session
	ACT Prep	\$ 180.00	Resident per session
		\$ 185.00	Nonresident per session
	Adult Art	\$ 200.00	Resident per Session
		\$ 205.00	Non-Resident per Session
	Driver Education	\$ 425.00	Resident per session
		\$ 430.00	Nonresident per session
	Piano with Shirley (Ages 6-High School)	\$ 20.00	Per 1/2 hr session
	Piano with with Vickie (Ages 6-Adults)	\$ 80.00	Per Month
	Tennis (Ages 7-17)	\$ 60.00	Resident - 1 Lesson Per Week
		\$ 65.00	Non Resident - 1 Lesson Per Week
	Trumpet	\$ 20.00	Per 1/2 hr lesson
	Tutoring/Elementary	\$ 325.00	per semester
	Tutoring/Middle School	\$ 325.00	per semester
	Summer Tutoring	\$ 30.00	Per Week
	Tutoring/High School	\$ 325.00	per semester
Senior Center	Ballroom Dance Day Class	\$ 3.00	Per class
	Ballroom Dance Night Class	\$ 10.00	Per Class
	Belly Dancing	\$ 3.00	Per Class
	Bridge Lessons	\$ 6.00	Per Class
	Calligraphy Workshops	\$ 35.00	Per Session
	Ceramics	\$ 10.00	Per month

City of Bartlett
Fees Schedule
Fiscal Year 2013-2014

Department	Type	Amount	Frequency/Notes/Description
	Computer Class	\$ 50.00	Per Session
	Computer Workshop	\$ 40.00	4-8 hours
	Computer Workshop	\$ 25.00	4 hours or less
	Dance - Evening	\$ 5.00	Members Per Dance
		\$ 6.00	Non-Members Per Dance
	Duplicate Bridge	\$ 0.50	Per session
	Duplicate Bridge Additional Fee	\$ 1.50	Non-Members per Session
	Exercise Punch Card	\$ 30.00	Per Punch Card
	Facility Rental		
	Classroom (except #2)	\$ 40.00	Resident Per Hour / Two Hour Min.
		\$ 45.00	Non-Resident Per Hour / 2 Hr Min.
	Classroom # 2	\$ 45.00	Resident Per Hour / Two Hour Min.
		\$ 50.00	Non-Resident Per Hour / 2 Hr Min.
	Auditorium	\$ 90.00	Resident Per Hour / Two Hour Min.
		\$ 95.00	Non-Resident Per Hour / 2 Hr Min.
	Auditorium Deposit	\$ 200.00	Per Auditorium Rental
	Classroom & Room 2 Deposit	\$ 50.00	Per Classroom or Room 2 Rental
	Kitchen (Type-Catering)	\$ 75.00	Additional Flat Fee for Rental
	For Profit Rentals	\$ 5.00	Per Hour Added to Standard Rental Fee
	Equipment - Podium	\$ 25.00	Additional Flat Fee for Rental
	Equipmt - Mic over PA	\$ 25.00	Additional Flat Fee for Rental (Aud. Only)
	Equipmt - TV w/ DVD	\$ 50.00	Additional Flat Fee for Rental
	Rental Cleanup - Classroom	\$ 25.00	Additional Flat Fee Per Classroom Rental
	Rental Cleanup - Room 2	\$ 50.00	Additional Flat Fee Per Rm 2 Rental
	Rental Cleanup - Auditorium	\$ 95.00	Additional Flat Fee Per Auditorium Rental
	Language Classes	\$ 35.00	Per Session
	Line Dance Class	\$ 3.00	Per class
	Manicures	\$ 12.00	Per appointment
	Massage - Chair		
	15-minutes	\$ 16.00	Per 15-minute appointment
	30-minutes	\$ 32.00	Per 30-minute appointment
	Memberships	\$ 10.00	Per year
	Oil Painting Class	\$ 10.00	Per Month
	Pedicures	\$ 18.00	Per appointment
	Photography Workshop	\$ 35.00	Per Session
	Pottery Class	\$ 15.00	Per Month
	Spanish Lessons	\$ 20.00	Per Session
	Tai Chi	\$ 3.00	Per class
	Yoga	\$ 3.00	Per class
	Zumba Night Class	\$ 3.00	Per class

City of Bartlett
Fees Schedule
Fiscal Year 2013-2014

Department	Type	Amount	Frequency/Notes/Description
Recreation Center			
	Corporate Family	\$ 605.00	Yearly
	Corporate Senior Family	\$ 508.00	Yearly
	Corporate Senior Single	\$ 335.00	Yearly
	Corporate Single	\$ 400.00	Yearly
	Employee Family	\$ 384.00	Yearly
	Employee Senior Family	\$ 276.00	Yearly
	Employee Senior Single	\$ 192.00	Yearly
	Employee Single	\$ 252.00	Yearly
	Non-Resident College Membership	\$ 161.00	Yearly
	Non-Resident Day Pass Daily	\$ 15.00	Daily
	Non-Resident Day Pass Weekly	\$ 35.00	Weekly
	Non-Resident Family	\$ 734.00	Yearly
	Non-Resident Senior Family	\$ 659.00	Yearly
	Non-Resident Senior Single	\$ 432.00	Yearly
	Non-Resident Single	\$ 486.00	Yearly
	Resident College Membership	\$ 143.75	Yearly
	Resident Day Pass Daily	\$ 10.00	Daily
	Resident Day Pass Weekly	\$ 23.00	Weekly
	Resident Family	\$ 486.00	Yearly
	Resident Senior Family	\$ 356.00	Yearly
	Resident Senior Single	\$ 238.00	Yearly
	Resident Single	\$ 313.00	Yearly
Aquatics			
	1 student 1 lesson per mem	\$ 35.00	
	1 student 1 lesson per non-mem	\$ 60.00	
	1 student 4 lessons per mem	\$ 85.00	
	1 student 4 lessons per non-mem	\$ 110.00	
	Lifeguard Instructor mem	\$ 195.00	
	Lifeguard Instructor non- mem	\$ 220.00	
Aquatics			
	1 student 1 lesson per mem	\$ 35.00	
	1 student 1 lesson per non-mem	\$ 60.00	
	1 student 4 lessons per mem	\$ 85.00	
	1 student 4 lessons per non-mem	\$ 110.00	
	Lifeguard Instructor mem	\$ 195.00	
	Lifeguard Instructor non- mem	\$ 220.00	
	Lifeguard recert mem fee	\$ 65.00	
	Lifeguard recert non-mem fee	\$ 90.00	
	Lifeguard training mem fee	\$ 175.00	
	Lifeguard training non-mem fee	\$ 200.00	
	Masters swim mem daily	free	
	Masters swim non-mem daily	\$ 25.00	

City of Bartlett
Fees Schedule
Fiscal Year 2013-2014

Department	Type	Amount	Frequency/Notes/Description
	Recert fee	\$ 19.00	
	Swim class member fee	\$ 70.00	
	Swim class non-member fee	\$ 95.00	
	Swim club registration	\$ 10.00	
	WSI class mem	\$ 195.00	
	WSI class non-mem	\$ 220.00	
	Daycare		
	Daycare mem 12 sessions	\$ 20.00	
	Daycare mem 6 sessions	\$ 10.00	
	Daycare mem daily	\$ 2.00	
	Daycare non-mem 12 sessions	\$ 20.00	
	Daycare non-mem 6 sessions	\$ 10.00	
	Daycare non-mem daily	\$ 2.00	
	Unlimited childcare 1 mo.	\$ 30.00	
	Facility Rental		
	Basketball court rental	\$ 40.00	
	Home School Swim	\$ 3.00	
	HS Lap Lane Rental fee	\$ 6.00	
	Lock-In Rental Balance	\$ 700.00	
	Lock-In Rental Deposit	\$ 100.00	
	Pantry room	\$ 20.00	
	Party room mem	\$ 52.50	
	Party room non-mem	\$ 60.00	
	Pool Lane Rental member	\$ 15.00	
	Pool Lane Rental nonmember	\$ 20.00	
	Racquetball court rental	\$ 25.00	
	Scuba	\$ 10.00	
	Volleyball court rental	\$ 90.00	
	Yearly locker rental	\$ 60.00	
	Fitness		
	1 Hr Personal Training Member	\$ 50.00	
	1 Hr Personal Training Non-Member	\$ 65.00	
	12 Hrs Personal Training Member	\$ 513.00	
	12 Hrs Personal Training Non-Member	\$ 684.00	
	2 Hr Update Personal Training	\$ 75.00	
	20 Hrs Personal Training Member	\$ 800.00	
	20 Hrs Personal Training Non-Member	\$ 1,000.00	
	20/20/20 Senior Member	\$ 130.00	
	20/20/20 Senior Non-Member	\$ 170.00	
	3 Hr Personal Training Member	\$ 100.00	
	3 Hr Personal Training Non-Member	\$ 145.00	
	30 Hrs Personal Training Member	\$ 1,050.00	
	30 Hrs Personal Training Non-Member	\$ 1,350.00	

City of Bartlett
Fees Schedule
Fiscal Year 2013-2014

Department	Type	Amount	Frequency/Notes/Description
	6 Hrs Personal Training Member	\$ 270.00	
	6 Hrs Personal Training Non-Member	\$ 360.00	
	Eager To Exercise Mem	\$ 30.00	
	Eager To Exercise Non-Mem	\$ 40.00	
	Fast Track	\$ 225.00	
	Fitness Assessment	\$ 25.00	
	Indoor Triathlon	\$ 20.00	
	Just For Teens Member	\$ 65.00	
	Just For Teens Non-Member	\$ 85.00	
	Just For Women Member	\$ 130.00	
	Just For women Non-Member	\$ 170.00	
	Quest 4 Fitness member	\$ 65.00	
	Quest 4 Fitness nonmember	\$ 85.00	
	Sports Conditioning member	\$ 65.00	
	Sports Conditioning nonmember	\$ 85.00	
	Team Training 1 Mem & 1 Non- Mem 1session	\$ 65.00	
	Team Training 1 Mem & 1 Non-Mem 8 sessions	\$ 440.00	
	Team Training 1 Mem & 1 Non-Mem 12 sessions	\$ 540.00	
	Team Training 2 Members 1 session	\$ 60.00	
	Team Training 2 Members 8 sessions	\$ 400.00	
	Team Training 2 Members 12 sessions	\$ 480.00	
	Team Training 2 Non-Mem 1 session	\$ 70.00	
	Team Training 2 Non-mem 8 sessions	\$ 480.00	
	Team Training 2 Non-mem 12 sessions	\$ 600.00	
	Martial Arts Contract Monthly	\$ 400.00	New contract
	Other Recreation Center		
	Basketball league registration	\$ 40.00	
	Camp 2 wk mem	\$ 200.00	
	Camp 2 wk mem 1st sibling	\$ 185.00	
	Camp 2 wk mem 2nd sibling	\$ 175.00	
	Camp 2 wk non-mem	\$ 250.00	
	Camp 2 wk non-mem 1st sibling	\$ 235.00	
	Camp 2 wk non-mem 2nd sibling	\$ 225.00	
	Camp day rate member	\$ 30.00	
	Camp day rate non-member	\$ 35.00	
	Health Non-Profit Booth	\$ 25.00	
	Health Profit Booth	\$ 35.00	
	Junior Youth members	\$ 20.00	
	JYM special	\$ 50.00	
	Kickball Individual	\$ 35.00	
	Kickball Team	\$ 375.00	
	Kids Night Out mem	\$ 10.00	
	Kids Night Out Non-Mem	\$ 15.00	

City of Bartlett
Fees Schedule
Fiscal Year 2013-2014

Department	Type	Amount	Frequency/Notes/Description
	Lock-in Member	\$ 20.00	
	Lock-in member additional child	\$ 15.00	
	Lock-in non member	\$ 25.00	
	Lock-in non member additional child	\$ 20.00	
	Racquetball league mem	\$ 20.00	
	Racquetball league non-mem	\$ 25.00	
	Racquetball slam add level	\$ 10.00	
	Racquetball slam mem	\$ 20.00	
	Softball registration	\$ 45.00	
	Tanning 1 session	\$ 5.00	
	Tanning punch card 10 sessions	\$ 30.00	
	Tanning unlimited tanning 1 mo.	\$ 30.00	
	Triathlon individual	\$ 25.00	
	Triathlon insurance individual	\$ 5.00	
	Triathlon insurance relay	\$ 15.00	
	Triathlon late fee individual	\$ 5.00	
	Triathlon late fee relay	\$ 15.00	
	Triathlon relay	\$ 75.00	
	Trunk N Treat	\$ 25.00	
Swim Competition			
	Late fee	\$ 10.00	
	Black team mem	\$ 55.00	
	Black team non-mem	\$ 70.00	
	Black 2nd swimmer mem	\$ 45.00	
	Black 2nd swimmer non-mem	\$ 60.00	
	Red team mem	\$ 65.00	
	Red team non-mem	\$ 80.00	
	Red 2nd swimmer mem	\$ 55.00	
	Red 2nd swimmer non-mem	\$ 70.00	
	Senior member	\$ 75.00	
	Senior non-mem	\$ 90.00	
	Senior 2nd swimmer mem	\$ 65.00	
	Senior 2nd swimmer non-mem	\$ 80.00	
	USS transfer fee in LSC	\$ 5.00	
	USS transfer fee in LSC non-mem	\$ 10.00	
	White team mem	\$ 45.00	
	White team non-mem	\$ 60.00	
	White 2nd swimmer mem	\$ 35.00	
	White 2nd swimmer non-mem	\$ 50.00	
	Yearly registration fee	\$ 100.00	
	Yearly US reg fee	\$ 59.00	

City of Bartlett
Fees Schedule
Fiscal Year 2013-2014

Department	Type	Amount	Frequency/Notes/Description	
Performing Arts	Box Office			
	Credit card processing - per subscription	\$ 3.00		
	Credit card processing - per ticket	\$ 1.00		
	Tickets - "Pick 10" (season)	\$ 180.00		
	Tickets - Subscribers- Legend Series	\$ 35.00	when purchased with subscription	
		\$ 45.00	when purchased without subscription	
	Tickets - Client - design/print only	\$ 50.00		
	Tickets - Client - design/print/pre-sell	\$ 100.00		
	Tickets - Client - pre-sell only	\$ 50.00		
	Tickets - Public - DinnerStages	\$ 40.00	dinner & show	
	Tickets - Public - Family Series	\$ 8.00		
	Tickets - Public - Holiday Nutcracker Program	\$ 15.00		
	Tickets - Public - Showcase Series	\$ 25.00		
	Tickets - Subscriber - DinnerStages	\$ 15.00	to cover food portion of ticket	
	Tickets - Subscriber - Family Series	\$ 8.00		
	Tickets - Subscriber - Holiday Nutcracker Program	\$ 15.00		
	Tickets - Subscriber - Showcase Series	\$ 18.00		
	Tickets-Theatrestage Series	\$ 10.00		
	Tickets-TheatreKids Conservatory Series	\$ 8.00		
	Classes & Instruction			
	TheatreKids Conservatory tuition	\$ 75.00		
	Summer camp - per participant	\$ 125.00	Total fee (includes deposit)	
	Summer camp non-refundable deposit	\$ 50.00		
	Concessions			
	BPACC events - per item	\$ 2.00		
	Client coffee refills - each	\$ 5.00		
	Client coffee station - per event	\$ 20.00		
	Client concessions - per event	\$ 25.00		
	Client merchandise - per event	\$ 30.00		
	Equipment Rental			
	Audio recording - per event	\$ 50.00		
	Banquet table w/cloth & skirt - per event	\$ 20.00		
Banquet table with cloth only - per event	\$ 15.00			
Corded microphones > 10 - per event	\$ 18.00			
Facility piano & bench - per event	\$ 50.00			
Facility piano tuning - per event	\$ 150.00			
Follow spot light - per event	\$ 10.00	Operator additional @\$15/hr		
Lecturn only - per event	\$ 5.00			
Lecturn with microphone - per event	\$ 15.00			
Removal of seats - per row/event	\$ 50.00			
Stage lighting/design (color) - per hour	\$ 15.00			
Stage risers - per event	\$ 75.00			
Stage screen only - per event	\$ 15.00			

City of Bartlett
Fees Schedule
Fiscal Year 2013-2014

Department	Type	Amount	Frequency/Notes/Description
	Video recording and sale - per event	\$ 50.00	
	Video/data projector/screen - per event	\$ 250.00	
	Wireless microphones - per event	\$ 50.00	
	Performance Rental Space		
	Auditorium (per hr, 4-hour minimum)	\$ 75.00	\$85 includes house manager
	Green Room (per hr, 3-hour minimum)	\$ 35.00	
	Studio (per hr, 3-hour minimum)	\$ 45.00	
	Conference Room (per hr, 3-hr minimum)	\$ 35.00	
	Sponsorship		
	Per agreement - minimum	\$ 1,000.00	

