

	Yearly Payment Reflects 10% Discount	Monthly Payments Require Electronic Fund Transfer
Corporate	Annual	Monthly
Adult (16-61)	\$400.00	\$37.00
Household	\$605.00	\$56.00
Senior (62+)	\$335.00	\$31.00
Senior Household (62+)	\$508.00	\$47.00

#### Additional Fees

Additional fees for instructional classes, programs and special events may apply.

**Responsible party must be employed within the City of Bartlett corporate limits on a full time basis (35 hours/week min.)**

**Proof of employment must be provided at time of purchase/renewal. Proof consists of either 1) a valid photo ID and pay stub showing your name and an indicator of your full time status, and listing a City of Bartlett business address. 2) A valid photo ID and a letter from a company officer or manager stating that you are a full time employee, on company letterhead showing a City of Bartlett business address.**

**All Bartlett business owners must provide proof of ownership in order to receive the Bartlett rate. Documentation must have the owner's name on it.**

**Cash, check, or credit card is accepted for payment in full. Credit card or electronic fund transfer is required for monthly membership payments in all categories. The City of Bartlett applies a \$20.00 non-payment fee for all returned checks, EFT charges, or credit card drafts.**

**All "monthly" memberships are on a continuous billing cycle. All monthly payments are due the first day of each month. A \$15.00 late fee will be applied to any owed balance if not paid by the 10<sup>th</sup> of the month. Memberships not in good standing will be denied access to the facility.**

**Cancellations and suspensions:**

**Terms for cancellation are the following:**

- Relocation outside a 25 mile radius from the facility (Proof of move must be provided)
- Direct, **unexpected**, medical hardship requiring an official document on company letterhead from your physician.
- Military leave requiring official copy of orders
- **All cancellations or suspension requests are to be submitted in writing to the Facility Manager 30 days prior to cancellation.**

- Proof of cancellation must be provided, along with a written request. Proof of cancellation documents must include all valid dates and signatures before cancellation request may be reviewed. Examples of such documents include:
  - Rental/Mortgage agreements
  - Official letter of transfer by employer
  - New utility bill
- The Facility Manager reserves the right to approve or deny any request for cancellation based on proof of cancellation provided by the member.

**Termination**

- Management reserves the right to terminate any membership at any time

For complete membership policies, please see the Member Policy Handbook