



How to read your new bill

City of Bartlett
BARTLETT WATER DEPT.
P.O. BOX 341027
BARTLETT, TN 38184-1027

PHONE
(901) 385-5585

HOURS
Monday - Friday
8:00 a.m. - 5:00 p.m.
www.cityofbartlett.org

UTILITY BILL
Customer Copy
Keep this portion for your records

Number to call us, if needed!

CUSTOMER NAME
SAMPLE CITIZEN

SERVICE LOCATION
7919 SAMPLE COVE

BILL NUMBER
2196663

BILL DATE
06/14/2019

ACCOUNT #
123456

CUSTOMER ID
809465

DUE DATE
07/02/2019

CHARGE DESCRIPTION	METER NUMBER	READ CODE	PREVIOUS READ DATE	CURRENT READ DATE	PREVIOUS READING	CURRENT READING	USAGE	CHARGE AMOUNT
WATER	6124538	A	05/03/2019	06/04/2019	15150	15240	90	\$18.40
SALES TAX								\$1.79
SEWER								\$17.67
SERVICE FEE								\$2.50
SANITATION								\$25.00

Date your meter was last read.

Amount of water (in gallons x 100) used since last read date.

This area contains your Account # and Customer # for reference.

Types of services that are being charged on this bill.

Address of location with water/sewer services.

Information block showing payment options and contact numbers.

Current total amount owed and when payment is due.

This area may show specific messages related to payments.

Return this bottom portion when paying by mail or in person.

Message are to communicate important information to you.

New graphical chart showing past year water usage history by month.

Visit us Online at www.CityofBartlett.org and sign up for paperless billing!!

Water Billing Department - 385-5585
After Hours - 385-5570
Sanitation - 385-6486
Water Maintenance - 385-5586
All other information - 385-6400

Payment Options
*Cash, Check or Credit Card accepted at City Hall - 6400 Stage Road.
*Online - Credit Card
*Automatic Bank Draft
*By Return Mail
*After Hours drop Box (at the North side of City Hall)

Consumption Trend

Usage (GAL/100)

06/18 07/18 08/18 09/18 10/18 11/18 12/18 01/19 02/19 03/19 04/19 05/19 CURR

Account Number: 123456
Customer ID: 809465
Bill Number: 2196663
Amount Due: \$65.36
Due Date: 07/02/2019
Amount Due AFTER Due Date: \$71.72

BANK DRAFT *DO NOT PAY*****

Account Number: 123456
Customer ID: 809465
Bill Number: 2196663
Amount Due: \$65.36
Due Date: 07/02/2019
Amount Due AFTER Due Date: \$71.72

DETACH AND RETURN THE PORTION BELOW WITH YOUR PAYMENT
Make checks payable to: Bartlett Water Department

CITY OF BARTLETT
BARTLETT Water Department
P.O. BOX 341027
BARTLETT, TN 38184-1027

0009501
I=000000

9501 1 AV 0.380

SAMPLE CITIZEN
7919 SAMPLE CV
BARTLETT TN 38135-6195

Remit to:
BARTLETT WATER DEPT.
P.O. BOX 341027
BARTLETT, TN 38184-1027

00006042019802196663500000065367

The City of Bartlett is proud to present this new format for its Water Billing services. By moving to this format, the City will be able to offer paperless billing. Images of your bill will be available online for your convenience. Email delivery options will be available to receive your monthly bill. Online sign-up for payment via Automatic Bank Draft or Recurring Credit Card charge will be offered.

A tutorial to help with the online procedure may be found at www.cityofbartlett.org/onlinepayments.